


MACKENZIE COUNTY

REGULAR COUNCIL MEETING

**FEBRUARY 12, 2019
10:00 AM**

**FORT VERMILION COUNCIL
CHAMBERS**

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, February 12, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	3
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the January 16, 2019 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
DELEGATIONS:	4.	a) b)	
TENDERS:	5.	a) None	
PUBLIC HEARINGS:		Public Hearings are scheduled for 1:00 p.m.	
	6.	a) Bylaw 1128-18 Land Use Bylaw Amendment for a Zoning Overlay to regulate the minimum and maximum setback for Signs along 100 Street in the hamlet of La Crete	21
GENERAL REPORTS:	7.	a) CAO & Directors Reports for January 2019	29
		b) Disaster Recovery Program (DRP) Updates (Standing Item)	
AGRICULTURE SERVICES:	8.	a) Proposals for Farm Land Development – Proposal Award	49

		b)	Agricultural Fair & Tradeshow	51
		c)		
COMMUNITY SERVICES:	9.	a)	Indigenous Liaison Committee Meeting	53
		b)		
FINANCE:	10.	a)	Bylaw 1132-19 Fee Schedule Amendments	57
		b)	Policy FIN028 Credit Card Use	61
		c)	Tax Recovery Public Auction	71
		d)		
OPERATIONS:	11.	a)	Policy PW004 Winter Road Maintenance and Snowplow Indicator	73
		b)	Crack Filling and Line Painting Tenders	83
		c)		
UTILITIES:	12.	a)		
PLANNING & DEVELOPMENT:	13.	a)	Bylaw 1130-19 Land Use Bylaw Amendment to Rezone NW 32-109-13-W5M from Agricultural "A" to Rural Industrial – General "RIG" (12 Mile Corner)	85
		b)	Bylaw 1131-19 Land Use Bylaw Amendment to Rezone Plan 102 6366, Block 38, Lot 21 from Recreation 1 "REC1" to Hamlet Residential 2 "H-R2" (La Crete)	95
		c)	Airport Lease Fee Changes	117
		d)	Zama Aerodrome – Lease Update	119
		e)	Community Energy Capacity Building Grant Application – Energy Efficiency Alberta	121
		f)	2018 Municipal Census Results	125

		g)		
ADMINISTRATION:	14.	a)	2018-2021 Mackenzie County Strategic Plan	129
		b)	La Crete Recreation Society – Request for Letter of Support	147
		c)	Meetings with Ministers – Rural Municipalities of Alberta (RMA) Spring Convention	151
		d)	Intergovernmental Caribou Negotiations	153
		e)	Caribou Update (Standing Item)	
		f)		
		g)		
COUNCIL COMMITTEE REPORTS:	15.	a)	Council Committee Reports (verbal)	
		b)	Municipal Planning Commission Meeting Minutes	155
		c)	Subdivision & Development Appeal Board	167
		d)	Finance Committee Meeting Minutes	175
		e)	Agricultural Service Board Meeting Minutes	181
		f)	Ad Hoc Smoke Committee Meeting Minutes	187
INFORMATION / CORRESPONDENCE:	16.	a)	Information/Correspondence	195
CLOSED MEETING:			<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	17.	a)	Union Negotiations (Standing Item) (s. 23, 24)	
		b)	Town of Rainbow Lake – Revenue Sharing Agreement Negotiations (s. 21, 24)	
		c)		

NOTICE OF MOTION: 18. a)

NEXT MEETING DATES: 19. a) Committee of the Whole Meeting
February 26, 2019
10:00 a.m.
Fort Vermilion Council Chambers

b) Regular Council Meeting
February 27, 2019
10:00 a.m.
Fort Vermilion Council Chambers

c) Regular Council Meeting
March 12, 2019
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the January 16, 2019 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the January 16, 2019, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the January 16, 2019 Regular Council Meeting be adopted as presented.

Author: _____ Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**January 16, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor (left the meeting at 4:37 p.m.)
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor
Anthony Peters	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
Fred Wiebe	Director of Utilities
Doug Munn	Director of Community Services
David Fehr	Director of Operations
Bill McKennan	Director of Finance
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
Don Roberts	Zama Site Manager

ALSO PRESENT: Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on January 16, 2019 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 19-01-012 MOVED by Councillor Wardley

That the agenda be approved with the following additions:

- 11. d) Capital by Ward
- 17. d) Mackenzie Regional Waste Management Commission

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

- 3. a) Minutes of the December 11, 2018 Regular Council Meeting**

MOTION 19-01-013

MOVED by Councillor Jorgensen

That the minutes of the December 11, 2018 Regular Council Meeting be adopted as presented.

CARRIED

- 3. b) Minutes of the January 14, 2019 Budget Council Meeting**

MOTION 19-01-014

MOVED by Councillor Braun

That the minutes of the January 14, 2019 Budget Council Meeting be adopted as presented.

CARRIED

- 3. c) Business Arising out of the Minutes**

None.

TENDERS:

- 5. a) None**

PUBLIC HEARINGS:

- 6. a) None**

**GENERAL
REPORTS:**

- 7. a) CAO & Directors Report for December 2018**

MOTION 19-01-015

MOVED by Councillor E. Peters

That the CAO and Directors reports for December 2018 be received for information.

CARRIED

**GENERAL
REPORTS:**

**7. b) Disaster Recovery Program (DRP) Updates (Standing
Item)**

MOTION 19-01-016

MOVED by Councillor Driedger

That the Disaster Recovery Program update be received for information.

CARRIED

ADMINISTRATION:

**8. a) Bylaw 1105-18 Council Code of Conduct and
Councillor Responsibilities**

Reeve Knelsen recessed the meeting at 10:50 a.m. and reconvened the meeting at 11:07 a.m.

MOTION 19-01-017

MOVED by Deputy Reeve Sarapuk

That Bylaw 1105-18 Council Code of Conduct and councillor responsibilities discussion be received for information.

CARRIED

**COMMUNITY
SERVICES:**

10. b) Appointment of Zama Fire Chief and Deputy Fire Chief

MOTION 19-01-018

MOVED by Councillor Braun

That Mathew Davis be appointed as the Zama City Fire Chief for a two year term effective January 16, 2019.

CARRIED

MOTION 19-01-019

MOVED by Councillor Cardinal

That Mike Kettle be appointed as Zama City Deputy Fire Chief for a two year term effective January 16, 2019.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. c) Zama Aerodrome – Lease Update

MOTION 19-01-020

MOVED by Councillor Jorgensen

That administration continue to investigate the Zama Aerodrome

(south end) lease in regards to legal, liability, and insurance and the pros and cons of de-registering the Zama Airstrip with NavCanada and that it be brought back to Council.

CARRIED

ADMINISTRATION: 8. b) Appointment of Member at Large – Subdivision & Development Appeal Board

MOTION 19-01-021 MOVED by Councillor Braun

That the appointment of John W. Driedger to the Subdivision & Development Appeal Board be received for information as he is ineligible due to his position on the Municipal Planning Commission.

CARRIED

ADMINISTRATION: 8. c) Tri-Council Meeting

MOTION 19-01-022 MOVED by Councillor Driedger

That the Tri-Council Meeting agenda be received for information.

CARRIED

ADMINISTRATION: 8. d) Public Consumption of Cannabis Survey – Draft

MOTION 19-01-023 MOVED by Councillor Jorgensen

That the Public Consumption of Cannabis Survey be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 12:17 p.m. and reconvened the meeting at 1:00 p.m.

DELEGATIONS: 4. a) Blaine Barody, Manager of Medical First Response Program – Fire Department Medical Co-Response (Item 9. c))

COMMUNITY SERVICES: 10. c) Fire Department Medical First Response

MOTION 19-01-024 MOVED by Councillor Wardley

That administration make changes to the Fire Services Medical First Response (MFR) program as follows:

- Change Standard Operating Procedures so that only a minimum of fire fighters are dispatched to each MFR.
- Change guidelines to dispatch so that fire fighters are only dispatched for calls that are considered critical.
- Develop a protocol to allow Alberta Health Services (AHS) to dispatch fire fighters on demand. This system would be used when dispatch did not call for fire fighters however, once on scene AHS discovered a need.
- That the partnership program revenue be included in the County's financial reporting.

CARRIED

ADMINISTRATION: 8. d) Public Consumption of Cannabis Survey – Draft

MOTION 19-01-025 MOVED by Councillor Cardinal

That administration redraft a condensed Public Consumption of Cannabis Survey, with consumption meaning smoking or vaping.

CARRIED

Reeve Knelsen recessed the meeting at 2:13 p.m. and reconvened the meeting at 2:28 p.m.

ADMINISTRATION: 8. b) Appointment of Member at Large – Subdivision & Development Appeal Board

MOTION 19-01-026 MOVED by Councillor E. Peters

That Karen Holditch be appointed to the Subdivision & Development Appeal Board for a three year term ending October 2021.

CARRIED

ADMINISTRATION: 8. e) Economic Development for Elected Officials Course

MOTION 19-01-027 MOVED by Councillor Bateman

That any Councillor be authorized to attend the Economic Development for Elected Officials training course on February 22, 2019 in Grande Prairie, AB.

CARRIED

ADMINISTRATION: 8. f) Caribou Update (Standing Item)

MOTION 19-01-028 MOVED by Councillor E. Peters

That the Deputy CAO prepare a caribou proposal for consideration by Council.

CARRIED

Reeve Knelsen recessed the meeting at 3:43 p.m. and reconvened the meeting at 3:53 p.m.

AGRICULTURE SERVICES: 9. a) None

COMMUNITY SERVICES: 10. a) Appointment of La Crete Fire Chief and Deputy Fire Chief

MOTION 19-01-029 MOVED by Councillor Braun

That Peter Wiebe be appointed as the La Crete Fire Chief for a two year term effective January 16, 2019.

CARRIED

MOTION 19-01-030 MOVED by Councillor Jorgensen

That Ed Froese be appointed as the La Crete Deputy Fire Chief for a two year term effective January 16, 2019.

CARRIED

FINANCE: 11. a) Options for Property Tax Exemption – Non Profit Organizations

MOTION 19-01-031 MOVED by Councillor Driedger

That the options for property tax exemption for Non Profit Organizations report be received for information.

CARRIED

FINANCE: 11. b) Tax Roll 071107 – Tax Write Off Request

MOTION 19-01-032
Requires 2/3

MOVED by Councillor Braun

That the amount of \$1,853.95 be written off in the 2018 year for Tax Roll 071107 (Mighty Peace Fish & Game Association).

CARRIED

FINANCE:

11. c) Financial Reports – January 1, 2018 to December 31, 2018

MOTION 19-01-033

MOVED by Councillor Braun

That the financial reports be received for information.

CARRIED

FINANCE:

11. d) Capital by Ward (ADDITION)

MOTION 19-01-034
Requires Unanimous

MOVED by Councillor Jorgensen

That the capital by ward be received for information.

CARRIED

OPERATIONS:

12. a) Intersection Lighting – Highway 58 and Highway 88

MOTION 19-01-035

MOVED by Councillor Jorgensen

That a letter be sent to Alberta Transportation regarding the intersection lighting at Highway 58 and Highway 88.

CARRIED

UTILITIES:

13. a) None

**PLANNING &
DEVELOPMENT:**

**14. a) Inter-municipal Development Plan Exemption with
Northern Sunrise County**

MOTION 19-01-036

MOVED by Councillor Braun

That Council direct Administration, based on Ministerial Order No. MSL: 047/18, to request an exemption from the Minister of Municipal Affairs from the requirements in Sections 605 and 631 of the *Municipal Government Act* (MGA) for the municipalities of Northern Sunrise County and Mackenzie County to create an

Inter-municipal Development Plan (IDP) between the two parties, as the common boundaries between the two is composed entirely of provincial Crown Land.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. b) Development Statistics Report – January to December 2018

MOTION 19-01-037

MOVED by Councillor Wardley

That the development statistics report for January to December 2018 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. a) Council Committee Reports (verbal)

MOTION 19-01-038

MOVED by Councillor Cardinal

That the Council Committee reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. b) Municipal Planning Commission Meeting Minutes

MOTION 19-01-039

MOVED by Councillor Braun

That the Municipal Planning Commission meeting minutes of December 6, 2018 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. c) Subdivision & Development Appeal Board

MOTION 19-01-040

MOVED by Councillor Bateman

That the Subdivision & Development Appeal Board Decision for 03-SDAB-18 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 19-01-041

MOVED by Councillor Wardley

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING:

17. Closed Meeting

MOTION 19-01-042

MOVED by Councillor Driedger

That Council move into a closed meeting at 4:31 p.m. to discuss the following:

- 17. a) Union Negotiations (Standing Item) (*FOIP, Div. 2, Part 1, s. 23, 24*)
- 17. b) Town of Rainbow Lake – Revenue Sharing Agreement Negotiations (*FOIP, Div. 2, Part 1, s. 21, 24*)
- 17. c) Tax Forfeiture Property at 4720 – 49 Avenue (*FOIP, Div. 2, Part 1, s. 17*)
- 17. d) Mackenzie Regional Waste Management Commission (*FOIP, Div. 2, Part 1, s. 17, 24*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer
- Carol Gabriel, Director of Legislative & Support Services
- Bill McKennan, Director of Finance

Reeve Knelsen recessed the meeting at 4:31 p.m. and reconvened the meeting at 4:37 p.m.

Councillor Braun left the meeting at 4:37 p.m.

MOTION 19-01-043

MOVED by Councillor Jorgensen

That Council move out of a closed meeting at 5:42 p.m.

CARRIED

17. a) Union Negotiations

MOTION 19-01-044 **MOVED** by Councillor A. Peters

That the union negotiations update be received for information.

CARRIED

17. b) Town of Rainbow Lake – Revenue Sharing Agreement Negotiations

MOTION 19-01-045 **MOVED** by Councillor E. Peters

That administration proceed with the inter-municipal negotiations with the Town of Rainbow Lake as discussed.

CARRIED

17. c) Tax Forfeiture Property at 4720-49 Avenue

MOTION 19-01-046 **MOVED** by Councillor Wardley

That the amount of \$25,840.88 be written off in the 2018 year for Tax Roll 219457, and that upon payment of the balance of \$1 in arrears is paid, administration shall complete the title transfer in accordance with s. 426 of the Municipal Government Act.

CARRIED

17. d) Mackenzie Regional Waste Management Commission (ADDITION)

MOTION 19-01-047 **MOVED** by Councillor Driedger

That the Mackenzie Regional Waste Management Commission discussion be received for information.

CARRIED

NOTICE OF MOTION: **18. a) None**

NEXT MEETING DATE: **19. a) Next Meeting Dates**

Regular Council Meeting
February 12, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Committee of the Whole Meeting
February 26, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
February 27, 2019
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **20. a) Adjournment**

MOTION 19-01-048 **MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 5:49 p.m.

CARRIED

These minutes will be presented to Council for approval on February 12, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1128-18 Land Use Bylaw Amendment for a Zoning Overlay to regulate the minimum and maximum setback for Signs along 100 Street in the hamlet of La Crete

BACKGROUND / PROPOSAL:

Mackenzie County administration is proposing a zoning overlay to change the minimum setback for signs for all lots adjacent to 100 Street in La Crete. This would include properties starting from 9205-100 Street (Mackenzie County Office) North to the intersection of the Secondary Road 697 (La Crete Access).

The proposed amendment would be increasing the existing minimum setback from 1.5 m (5.0 feet) from the curb/sidewalk to a minimum setback of 7 m (23 feet) and a maximum setback of 10 m (33 feet) from the curb or sidewalk.

The reason for this change is Mackenzie County owns a right-of-way, which is 1 running parallel to 100 Street on the East side. Administration would like the signs consistent along 100 Street, both to the East and to the West of the road to ensure esthetic appeal for those entering the Hamlet of La Crete. When placing the signs just 5 feet from the curb some of the signs are placed on the right-of-way. Administration measured the distance from the sidewalk and road and conceded that this would be a good distance for the proposed setbacks.

Bylaw 1128-18 was presented to the Municipal Planning Commission on November 15, 2018 where they made the following motion was made:

MPC-18-11-169 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission recommend to Council to approve Bylaw 11__-18 being a Land Use Bylaw Amendment for a Zoning Overlay to regulate the minimum and maximum setbacks for signs along 100 Street in the hamlet of La Crete.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** _____

CARRIED

This item was taken to Council on November 28, 2018, for first reading where it was passed with the following motion.

MOTION 18-11-957 MOVED by Councillor Braun

That first reading be given to Bylaw 1128-18 being a Land Use Bylaw Amendment for a Zoning Overlay to regulate the minimum and maximum setbacks for signs along 100 Street in the hamlet of La Crete, subject to public hearing input.

CARRIED

Due to the Echo Pioneer office closure, the bylaw was put on hold until it was reopened after the holidays to meet the advertising requirements.

OPTIONS & BENEFITS:

Options are to pass, defeat, or table second and third reading of the bylaw.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the public hearing and notifying all affected landowners, which will be borne by the Planning Department operating budget.

SUSTAINABILITY PLAN:

The sustainability plan does not address any topics that affect this bylaw amendment.

COMMUNICATION/PUBLIC PARTICIPATION:

The bylaw amendment has been advertised as per MGA requirements as well as all adjacent landowners.

POLICY REFERENCES:

NA

Author: L Washkevich Reviewed by: C Smith CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1128-18 being a Land Use Bylaw Amendment for a Zoning Overlay to regulate the minimum and maximum setbacks for signs along 100 Street in the hamlet of La Crete.

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1128-18 being a Land Use Bylaw Amendment for a Zoning Overlay to regulate the minimum and maximum setbacks for signs along 100 Street in the hamlet of La Crete.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 1128-18

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 1128-18
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW
TO ADD A ZONING OVERLAY TO CHANGE THE MINIMUM AND MAXIMUM
SETBACKS FOR SIGNS ALONG 100 STREET IN THE HAMLET OF LA CRETE

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to change the setbacks for signs along 100 Street in La Crete from a minimum of 1.5 m (5.0 feet) from the curb/sidewalk to a minimum of 7m (23 feet) and to a maximum of 10 m (33 feet) from the curb or sidewalk because of the 100A Street.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Mackenzie County Land Use Bylaw Section 8 General Regulations be amended with the following addition:

8.65 Zoning Overlay for 100 Street in the hamlet of La Crete.

8.65.1 Signs located along 100 Street in the hamlet of La Crete shall have a minimum setback of 7m (23 feet) and a maximum setback of 10 m (33 feet) starting from 9205-100 Street (Mackenzie County Office) North to the intersection of the Secondary Road 697 (La Crete Access).

2. That Mackenzie County Land Use Bylaw Section 9.9 Institutional (I) Additional Regulations be amended with the following addition:

9.9.9 Please refer to Section 8.65 for sign placement along 100th Street in the hamlet of La Crete.

3. That Mackenzie County Land Use Bylaw Section 9.27 La Crete Town Centre (LC-TC) Additional Regulations be amended with the following addition:

9.27.26 Any signs in this zoning located along 100 Street shall have a minimum

setback of 7 meters (23 feet) and a maximum setback of 10 meters (33 feet) from the curb/sidewalk along 100th street in La Crete.

4. That Mackenzie County Land Use Bylaw Section 9.29 La Crete Main Street (LC-MS) Additional Regulations be amended with the following addition:

9.29.15 Any signs in this zoning located along 100 Street shall have a minimum setback of 7 meters (23 feet) and a maximum setback of 10 meters (33 feet) from the curb/sidewalk along 100th street in La Crete.

READ a first time this 28th day of November, 2018.

PUBLIC HEARING held this _____ day of _____, 2018.

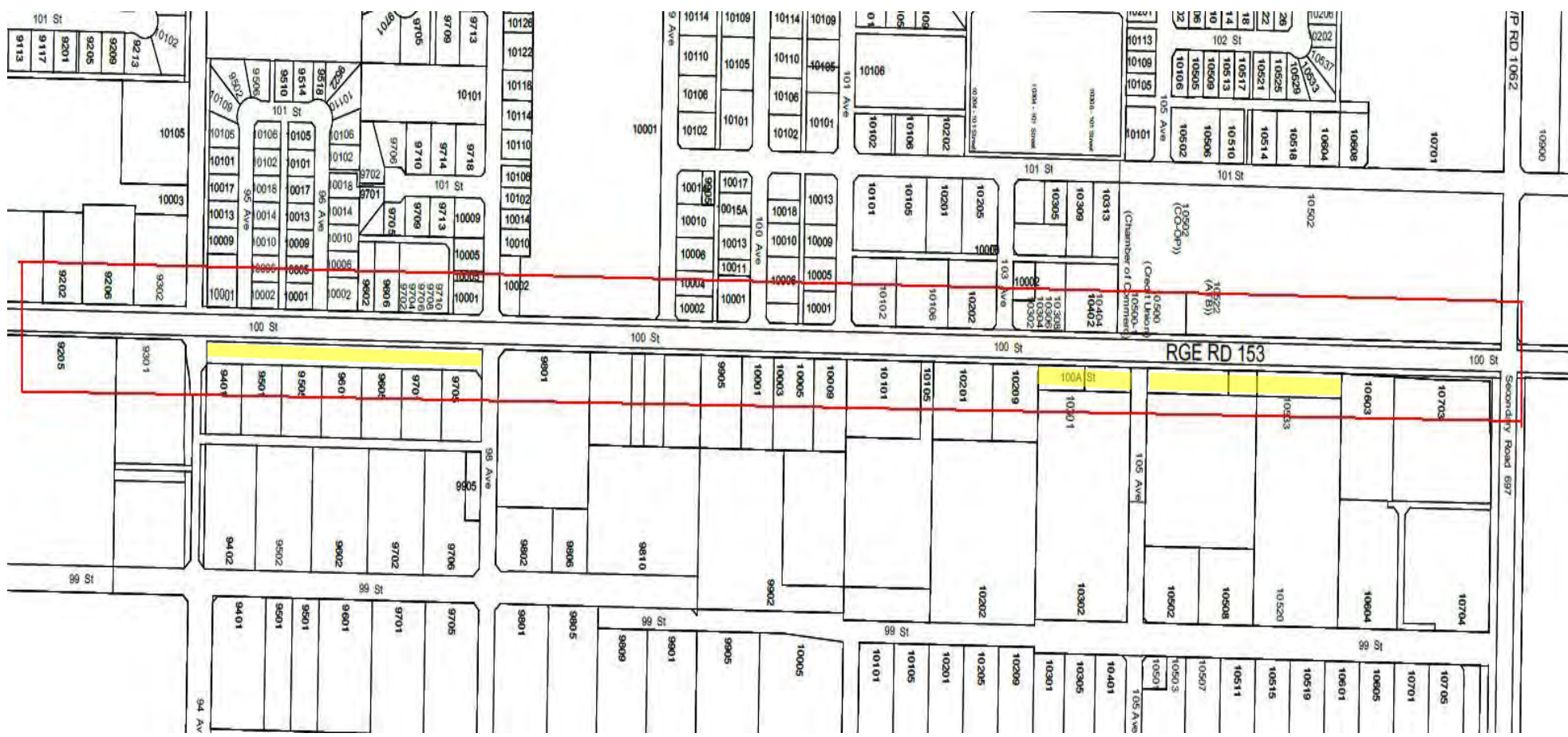
READ a second time this _____ day of _____, 2018.

READ a third time and finally passed this _____ day of _____, 2018.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1128-18

Disclaimer

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Mackenzie County

NOT TO SCALE





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	CAO & Directors Report for January 2019

BACKGROUND / PROPOSAL:

The CAO and Director reports for January 2019 are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the CAO and Directors reports for January 2019 be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Monthly Report of the Chief Administrative Officer to Council

Len Racher, Chief Administrative Officer

For the month of January 2019

January Meetings

- 8 – Managers Meeting – Discussed Policies
- 9 – Agricultural Service Board Meeting – Discussed Irrigation, grant funding for Agricultural Economic Development
- 10 – Meeting With Telus – Fiber line in Fort Vermilion & La Crete (\$3 Million)
- 14 – Budget Council Meeting
- 14 – Public Consumption of Cannabis Open House –La Crete Approx 50 People attended the Open House
- 15 – Committee of the Whole Meeting
- 14 – Public Consumption of Cannabis Open House – Fort Vermilion – Approx 10 people attended the Open House
- 16 – Council Meeting
- 18 – Finance Committee Meeting
- 23 - Tri-Council CAO Secretariat Meeting
- 30 – Meeting with Paramount
- 31 – Meeting with Jim Gibbons – School Board Ward Re-Alignments

February Meetings

- 1 – Managers Meeting
- 5 – Ad Hoc Smoke Committee Meeting

Respectfully,

Len Racher
Chief Administrative Officer

Monthly Report To The CAO

For the month of January, 2019

From: Byron Peters

Deputy Chief Administrative Officer

Strategic Priorities for Planning & Development

Program/Activity/Project	Timeline	Comments
Land Use Framework	TBA	Province has formally started pre-planning for the LPR. Latest comment suggested the process will officially start 2020, but I believe this can be accelerated.
Community Infrastructure Master Plans	Q1 2019	Received second draft of offsite levies for review. Administration currently reviewing, will need to complete a level of engagement with the development community.
Strategic Planning Session	Q1 2019	Strategic Plan was presented at the Committee of the Whole meeting on January 15 th , and will be presented for approval at this meeting.

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Economic Development Strategy	Ongoing	Investment ready industrial lands need to be 2019 priority. CARES grant submitted to coordinate marketing research and strategies – expect decision soon. ICCIP grant approved. Work with REDI to create Foreign Direct Investment strategies – particularly in value-added agriculture.
Streetscape	Ongoing	La Crete- Next meeting date February 27 th to prioritize 2019 projects. Decision made to continue tree planting in La Crete - looking for solutions for areas that are affected by the fibre optic cables (planter boxes etc.)

		Fort Vermilion- Next meeting March 4 th . Waiting on railing of viewing deck to be completed. Prioritizing the big lookout deck as the next project and finding matching grant. Deck design is still in discussions.
MGA Updates	Ongoing	Documented applicable MGA updates and implementing these changes through the planning department. Items include: transparency of planning documents (published), public participation policy, offsite levies, tax incentives, joint planning agreements with schools and many more.
Fort Vermilion Flood Risk Assessment	Q2 2019	Project start was May 3 rd . Draft report was presented on January 15 th , with final report for February.
Airport Planning	2019	WSP has finalized the review of the AVPA and has noted deficiencies and made recommendations. Final report was submitted to High Level and Rainbow Lake in November, follow up email was sent in January with no response. Additional development planning needs to be completed and further discussion with airport users regarding future development plans. Airport user policies, response plans, etc. have a completion goal within 2019.
Inter-municipal Collaboration Frameworks and Inter-municipal Development Plans	April 2020 completion deadline	Rainbow Lake: Draft MOU agreement was sent to Rainbow Lake – awaiting formal response. High Level: preliminary discussions started at administrative level. No discussions recently. Northern Lights: ICF agreement to be drafted. IDP exemption has been approved. See attached letter. MD Opportunity: ICF and IDP has been submitted to the Minister of Municipal Affairs. Northern Sunrise:

		<p>Mackenzie County Council has approved IDP exemption awaiting follow up from Northern Sunrise County.</p> <p>RM Wood Buffalo: Awaiting draft ICF proposal from RMWB.</p>
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Personnel Update:

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Other Comments:

<p>Currently awaiting surveyor's recommendations/additional information to present to land owners in order to reconcile issues between the property lines of the lots north of the gravel pit in Fort Vermilion.</p> <p>Letter sent to the Deputy Minister of Alberta Environment and Parks re: Water Diversion Licenses.</p> <p>Letter sent to the Minister of Municipal Affairs re: Alberta Community Partnership grant change in scope.</p> <p>NWSAR meeting was January 10th in High Level. Attended Tolko Stewardship Table to discuss the Bistcho caribou range. They are developing key principles that must be in the range plan in order for them to support it.</p> <p>Reached out to Culture and Tourism for additional information on what the proposed buffer zones around Bistcho Lake would imply. They directed us to the provincial Archaeologist who has some familiarity regarding the proposed buffer that Taiga Heritage is developing with the Dene Tha' and the Aboriginal Consultation Advisor who works with Indigenous communities in northern Alberta on historical resource issues. Currently awaiting their response.</p> <p>Startup conversation with Dan Dibbelt (REDI manager) in regards to the ICCI grant, working on an agreement outlining both REDI and Mackenzie County's responsibilities. The REDI board agreed that this would be the best way forward.</p> <p>Attended the Certificate in Municipal Management and Leadership course, module 1. Module 2 is early February.</p> <p>Plan to attend LC Chamber AGM Gala on February 16th and made arrangements for Andrew and myself to speak about economic development in the region.</p> <p>Internal irrigation project meeting to verify scope and expected outcomes of the project. Draft scope will be presented to ASB for verification.</p>

Listened in to the Managing TB and Brucellosis Disease Risk in WBNP Working & Stakeholder Group Call.

Continue to receive pressure from local AEP staff to close and reclaim the Sandhills road (lease expired in 2016 and was in our name). We are pursuing the process of having it designated as a historical trail – awaiting Culture and Tourism Historian to review their records and the information we sent them to determine if we qualify for a designation. We were informed that trails can be very challenging to designate. They are often long and involve multiple landowners who must agree to the designation. They can also be difficult to maintain in an ‘historic state’ and they often find that a trail on its own is insufficient to fully depict the associated historical significance. As a result, they have very few trail segments designated in Alberta. At the provincial level, they accept designation applications for sites that may have provincial significance – that is, sites that possess particular uniqueness or relevance to the history of Alberta, rather than those places that may have more regional or local importance.

AEP has just issued an RFP for detailed flood hazard mapping for the Peace River near Fort Vermilion. This study is significantly more in-depth, requiring multiple riverbed cross-sections, looks at a 28 km long stretch of the river, detailed inundation mapping for up to 1:1000 year scenarios based on instantaneous peak flows for both open water and ice-jam scenarios, and includes a requirement for estimating how upstream controlled releases may impact peak flows/flood inundation in the study area. I am fully confident that the primary driver behind this study is a result of Canada’s response to the World Heritage Status of Wood Buffalo National Park – that being to try and initiate flooding of the Peace Athabasca Delta (PAD), and one possibility to do this is to release extra water from upstream dams at strategic times to try and initiate ice jams along the river that will culminate in flooding at the PAD.

MONTHLY REPORT TO THE CAO

For the Month of January 2019

From: David Fehr
Director of Operations

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Ice Bridge	Ongoing	Ice bridge open to 48 tonne capacity with flooding ongoing
Snow Removal	Ongoing	Snow removal is ongoing and quite busy
Airport Operations Manual	Ongoing	Creating an Operations Manual for the Fort Vermilion and La Crete Airports.
Annual contracts	Started	Reviewing annual contracts (ie. Crack sealing, Line Painting)

Projects	Timeline	Comments
Meander Pit CRBP	Ongoing	Moving forward with CRBP
Ski Hill Committee	Ongoing	Working with Ski Hill Committee on getting a road to the ski hill.

Meeting Schedule

- **January 8 – Managers Meeting**
- **January 14 – Budget Council Meeting**
- **January 15 – Committee of the Whole Meeting**
- **January 16 – Council meeting**
- **January 22 – Joint Health and Safety Meeting**
-

Respectfully,

David Fehr
Director of Operations

MONTHLY REPORT TO THE CAO

For the Month Ending January 2019

From: Bill McKennan
Director of Finance

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
2019 Operating & Capital Budget	Ongoing	Additional materials being discussed at budget deliberations.
Preparation of 2019 Accounts Structure	January	New expenditure codes being promoted in financial system to enhance reporting to Council and departments.
Finance Committee	January	Preparation of agenda items.
Other Activities	Ongoing	Tax Sale preparation. 2018 Year-End undertakings. Reviewed external billing processes. Updating remittance processes related to Revenue Canada. Staff undertook training on year-end processes related to payroll and general accounting. Preliminary data gathering related to review of franchise fees.

Respectfully,

Bill McKennan

Director of Finance

MONTHLY REPORT TO THE CAO

For the Month of January 2019

From: Fred Wiebe
Director of Utilities

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Water Distribution and Wastewater Collection Maintenance	Sept/18	

Capital Projects

Projects	Timeline	Comments
FV-Frozen Water Service Repairs	Nov/19	5 trickle systems and 7 aqua-flo services remaining to be repaired this summer.
Rural Potable Water Infrastructure	Mar/19	Deficiencies have been corrected aside from some remaining landscaping.
Potable Water Supply North of the Peace River	Oct/19	Continuing to meet with BFN to discuss partnership with a waterline. EOI was sent in to ICIP.
Waterline Blue Hills	Oct/19	Expressions of interest sent in to Investing in Canada Infrastructure grant. This was submitted as a part of the project above.
Diversion Licence Review	Dec/19	Proceeding as discussed at October Council Meeting.
La Crete Future Water Supply Concept	Dec/19	Working on RFP scope details.
LC – Main Lift Station Meter	Jan/19	Completed.
LC Future Utility Servicing Plan	Mar/19	Helix has assigned a new team member to look after the project to get the project finalized.
LC – Well #4	Nov/19	Sent in application for funding under the Alberta Municipal Water/Wastewater Partnership program. Awaiting approval.

LC – Sanitary Sewer Expansion	Mar/19	Received final report and currently working on off-site levy bylaw. Phase 2 design is well under way.
ZA – Sewage Forcemain	Oct/19	Applied under the Investing in Canada Infrastructure Program.
ZA- Distribution Pump House Upgrades	Dec/19	Working on change of project scope to get project closer to budgeted estimate.
ZA- Lift Station Upgrades	Mar/19	Will apply for grant funding in a future year as per council motion.

Personnel Update:

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Other Comments:

The operators and I are currently working on compiling our annual reports for submission to Alberta Environment and Parks as per approvals.

Alberta Environment and Parks updated their Operator Minimum Attendance Guidelines as of January 2019 and incorporated this into the Water and Wastewater Operators Certification Guidelines. The new attendance requirement is that we must have a Supervising Operator (fully certified for the water plant requirement) attend the water plant that has an Attending Operator(not fully certified to the water plant requirements) once every week while the attending operator is there. This means that the new guideline requires one of our level 2 WT certified operators to attend the Zama WTP once per week until our Attending Operator is level 2 water treatment certified.

Respectfully submitted,

Fred Wiebe
 Director of Utilities
 Mackenzie County

REPORT TO CAO

January, 2019

From: Grant Smith
Agricultural Fieldman

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Roadside Spraying	2019	Roadside spraying is complete, except for spot spraying on Provincial Hwys. The County signed a service agreement with AT to spot spray patches. Spot spraying is complete.
ASB Summer Tour	July 10 th -13 th .	The 2018 ASB Summer Tour was hosted by Strathcona County. Highlights of the tour were a Hutterite Colony, Delaney Vet Clinic, Seed Cleaning Plant.
Weed Inspection	2019	Warning letters have been sent to 25 locations. We are currently developing a computer weed program for use in spring of 2019.
Roadside Mowing	2019	Roadside Mowing is currently being tendered. Tenders close on March 11 th . This will be for three years plus a one year option at the County's discretion.
Provincial ASB Conference	Jan 21-24, 2019	The 2019 Provincial ASB Conference was held at the Hyatt Regency in Calgary. Topics of discussion were: Environmental Farm Plans, Fort McMurray Fire, Plant Based Protein, Stress Management, ASB Grant Programming update, Trade Talks, etc. There were a total of eight resolutions.
Wolf Bounty	2019	To date there have been 440 wolf carcasses tagged. See attached.
County Agricultural Land Leases	2018	The Fidler land lease was awarded to Ernie Driedger for \$75/ac. This is a five year lease. The Fort Vermilion Lagoon hay was awarded to Martin Wiens for \$1,200 per year for three years.

Shelterbelt Program	2019	The county is currently accepting shelterbelt orders. Delivery will be in late May. Payment will be accepted upon delivery.
Water Pumping Program	2019	The County rents an Irrigation Pump and one mile of pipe. Bookings usually take place in late fall to fill dugouts. The program runs from April to November. There were at total of 20 rentals in 2018.
VSI Program	November 09, 2018	The annual VSI AGM is scheduled for November 9 th in Peace River. 16 Municipalities participate in the program.

Capital Projects

Projects	Timeline	Comments
Fort Vermilion Erosion Repair (Rosenberger)		The contract was awarded to Frank Wiens. The project was completed August 23 rd .
Buffalo Head/Steephill Flood Control Project	2018	Phase 1 and Phase 2 were completed in October, 2018. All culvert gates are locked.

Personnel Update:

Assistant Fieldman Landon Driedger resigned effective October 31st. Dave Schellenberg has been hired to fill the position.

Other Comments:

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Wolf Count by Area

WMU	Wolf Count	Trapline Number	Wolf Count	General Area	Wolf Count
528	10	251	1	Hay Bay	1
536	27	1203	6	West End Rd Rainbow	1
535	40	1533	3	First Wabasca River	1
534	38	1721	1	100 KM north of Rainbow	3
540	2	205	14	North of High Level	12
Total	117	582425	3	40 KM West of HL	1
Male	98	2923	2	Machesis Lake Area	4
Female	103	2722	2	Baseline Road	1
		1246	10	Beaver Ranch Area	7
		1796	1	Fox Lake Reserve	1
		1418	2	South Tall Creee	1
		1203	3	Meander River	5
		2419	10	Rocky Lane Area	1
		1415	1	Town Of High Level	14
		2273	11	John Dor	3
		1566	2	8 Mile Corner	1
		2309	3	Chateh	2
		2505	1	SE 14-110-15-W5	2
		2294	1	Steen River	6
		257	2	Ptarmigan Flats	1
		2915	5	Heliport Road Area	4
		2314	1	Zama	5
		572714	2	Chinchaga River	2
		2395	3	Buffalo Head Prairie	1
		2402	12	Highway 88 Connector	5
		2291	1	SW 4-103-18-W5	1
		1366	1	3-103-18-W5	2
		2292	16	NW 8-106-10-W5	2
		2807	6	Fort Vermilion Area	2
		2299	5	Atlas Landing	1
		2505	3	Steep Hill Creek	1
		241	1	Blue Hills Area	11
		773	2	NE 33-103-14-W5	2
		1707	4	SE 24-107-12-W5	1
		1278	1	NE 26-108-13-W5	1
		1707	1	7-110-12-W5	2
		1375	1	NE 17-105-13-W5	1
		1403	6	SW 28-109-13-W5	1
		Total	150	NE 7-106-15-W5	1
				16-18-116-3	1
				NE 8-111-19-W5	1
				SW 7-104-14-W5	1
				SW 31-107-14-W5	3
				N 1/2 17-109-10-W5	2
				TWP 101-18	4
				E 1/2 32-109-12-W5	3
				SW 9-109-17-W5	1
				17-111-19-W5	1
				S 1/2 2-107-12-W5	4
				SE 6-109-10-W5	1
				NE 1-107-13-W5	1
				NW 4-106-12-W5	1
				SW 12-110-15-W5	1
				SW 33-108-16-W5	3
				25-101-18-W5	1
				3-104-14-W5	3
				33-104-18	4
				NE 26-108-12-W5	2

Total Wolves 440

MONTHLY REPORT TO THE CAO

For the Month of Feb 2019

From: Don Roberts
Zama Operations

Program/Activity/Project	Timeline	Comments
Zama Road Maintenance Chateh Access Rd Maintenance Zama Public Works	Ongoing	<ul style="list-style-type: none"> The grading of the Zama Road resumes as regular maintenance. Freezing rain has caused rough road. Paved portion has ice patches. Waiting for warm weather. Christmas Town Christmas lights removed as planned. Week of the 15th of Feb.
OH&S	Ongoing	<ul style="list-style-type: none"> Continue Monthly Safety Meetings. Changes to the JH&SC may have to change to keep in line with new legislation. Submitted letter requesting variance. Received reply. OH&S Director requesting more information.
Fire Smart	Ongoing	<ul style="list-style-type: none"> FRIAA projects have been awarded to contractor (Outback Ventures) <ul style="list-style-type: none"> Hutch Lake – \$152,800 Zama - \$148,720 Requested from FRIAA Administration to utilize remaining funds to FireSmart additional areas in and around Hutch Lake and Zama as per Mitigation Plan.
Zama Airstrip	Ongoing	<ul style="list-style-type: none"> RFD to Council.

Capital Projects

2019 Budget		<ul style="list-style-type: none"> Waiting Budget deliberations
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Attended Update:

Attended the following:

- Council/Managers Meetings
- Community Services
- OH&S Meetings
- Meeting with AA&F
- Community Zama Meeting

Other Comments:

MONTHLY REPORT TO THE CAO

For the Month of January 2019

From: **Doug Munn**
Director of Community Services

Meetings Attended in January 2019

Jan 4 - School Resource Officer meeting
Jan 6-9 - Natara Pool Tour in Indianapolis
Jan 14 – Budget Meeting
Jan 14-15 – Cannabis Open House Workshop
Jan 15 – Committee of the Whole Meeting
Jan 16 – Council Meeting
Jan 16 – Aquatic Society Meeting
Jan 18 – Waste Transfer Station Safety Meeting
Jan 21 – 31 - Vacation

Fort Vermilion and La Crete Fire Department for January 2019

Fire Calls

01 - Alarm Calls
03 - Fire Calls
15 - Medical Co Response Calls
00 - Motor Vehicle Incident Calls

Peace Officer – January 2019

- Towed a vehicle that was abandoned on the sidewalk
- Have started meeting business leaders and others in the community
- Open discussion with CPO meeting with La Crete and another in Fort in the works for end of February for community to discuss law enforcement issues
- Assisted RCMP in traffic direction at various locations while cars were being towed out of ditches
- Communicating with drivers about driving habits that are in contradiction to Highway Safety Act (cell phone use, unrestrained occupants, car seats in front seats etc)

Bylaw Enforcement – January 2019

- Three dogs picked up in Fort Vermilion One from Rocky Lane School
- Three Bylaw concerns regarding dogs in La Crete
- Continued patrols for dogs in La Crete, Fort Vermilion and Rocky Lane School.
- Three garbage checks no concerns.

Assisted two incidents for traffic control due to vehicles in the ditch.

Communications

- Everything is business as usual and has been working fine.

Health and Safety

- Joint Health and Safety meeting completed this month we had quorum and three new board members.
- Worked on follow up with the roads department to ensure our NSC requirements are being followed.
- Preparing for COR Safety Audit in 2019

Waste

- Normal Operation

Parks and Recreation

- Continue to work with Mackenzie Aquatic Society regarding Wellness Centre.

Emergency Operations

- Monitoring the DRP Applications.
- Planning for staff training relative to Emergency Operations.

Building Maintenance

- Replace boiler in Zama shop due to leaking heat exchanger (Replacement parts were more expensive than the new boiler)
- Repair boiler Zama office
- Install yard light at the FV Public Works yard fuel pump
- Replace outside door FV Water Plant
- Replace electric heater FV airport control shack
- Repair numerous lights-Fire hall, Office, Waste Transfer Stations
- Install air lines at the LC and Tompkins fire hall for fire truck shore lines
- Numerous minor repairs-weather stripping, door knobs, water leak, etc.

REPORT TO THE CAO

For the Month of January, 2019

From: Carol Gabriel
Director of Legislative & Support Services

Meetings Attended

- 2019-01-08 Managers Meeting
- 2019-01-10 Attended teleconference meeting with Telus regarding new initiatives for Fort Vermilion and La Crete. More information from Telus to follow.
- 2019-01-14 Budget Council Meeting
- 2019-01-14 Public Consumption of Cannabis Open House in La Crete
- 2019-01-15 Committee of the Whole Meeting
- 2019-01-15 Public Consumption of Cannabis Open House in Fort Vermilion
- 2019-01-16 Regular Council Meeting
- 2019-01-17 Subdivision & Development Appeal Board Hearing
- 2019-01-23 Attended the CAO Secretariat lunch meeting with Len to discuss the upcoming Tri-Council meeting agenda.
- 2019-01-24 to 2019-02-04 Vacation ☺
- Various other individual or departmental meetings.

Council

- Preparing for various meetings of Council, correspondence, etc.
- Travel arrangements for various meetings and conferences, including Growing the North, FCM and RMA Spring Convention.
- Arrangements have been made for Council delegation to attend the Fort Vermilion School Division Board meeting on March 13, 2019 at 1:00 pm regarding the Enhanced Policing School Resource Officer position.

Bylaws/Policies/Reports/Publications:

- Drug & Alcohol Policy – draft policy was reviewed by Council. Once policy has been amended with the changes discussed by Council it will be forwarded to the Union for review and comment prior to approval.
- Assist with the preparation and attend the Public Consumption of Cannabis open houses scheduled for January 14 & 15.
- Preparation for the 2018 Annual Report will begin late February.

Human Resources:

- Continuing to work on developing a formal procedure for a modified work program for review by the management team and the Health & Safety Committee. A modified work program has been in place, however no formal written procedure exists. Policy and procedure will be reviewed by the Management Team prior to presenting to Council.
- Working on AUPE negotiations file.

Records Management:

- Ongoing requests for access to information.

Subdivision & Development Appeal Board:

- A development appeal hearing was held on January 17, 2019.

Events:

- Discussion will be required at the Tri-Council Meeting regarding the 2019 charity tournament in regards to date, event coordination and charities.

Other:

- Weekly advertisements to the newspaper.
- Ongoing updates to the County's Social Media including the website, Facebook, etc.
- Ongoing form review and updating.
- Preparing for various meetings.
- Travel and meeting coordination.
- Assisting other departments as required.

MONTHLY REPORT TO THE CAO

Month: January, 2019

From: Chelsea Doi, Municipal Intern

Meetings/Events

La Crete Public Consumption of Cannabis Open House	2019-01-14
Fort Vermilion Public Consumption of Cannabis Open House	2019-01-15
Assist in the County Emergency Management Plan Review	2019-01-18
Public Works TEAM Meeting	2019-01-21
Meeting with the Director of Operations and Alberta Environment and Parks to discuss the County's dispositions	2019-01-30

Training/Courses

N/A

Projects/Tasks

- Reviewed and updated County's dispositions with Ryleigh (Planner)
- Prepared RFD for Policy PW004 Winter Road Maintenance/Snowplowing Indicator
- Job shadowed Willie for two days; assist with annual inspection of vehicle
- Worked in Operations Department from January 14th – 25th
- Drafted Strategic Plan
- Drafted TFA application for Wadlin Lake Wood Compound
- Prepared PowerPoint presentation for the Cannabis Consumption Open Houses
- Prepared Public Consumption of Cannabis Survey



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented by	Grant Smith – Agricultural Fieldman
Title:	Proposals for Farm Land Development – Proposal Award

BACKGROUND / PROPOSAL:

The Request for Proposals for the Land Clearing on Section 8-110-15-W5 was opened at the December 11, 2018 Council meeting. Council passed a motion to forward the proposals to the Agricultural Service Board (ASB) for recommendation. The following motion was carried at the January 9, 2019 ASB meeting:

That the ASB recommends to council the Land Lease RFP for section 8-110-15-W5 be awarded to Peter Banman for a term of 11 years. The land is to be cleared within 3 years, and an 8 year free lease agreement. The County will provide a culvert for an access if necessary.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

No money exchanged.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Author: _____ Reviewed by: _____ CAO: _____

POLICY REFERENCES:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the farm land development lease for Section 8-110-15-W5 be awarded to Peter Banman for a period of 11 years and that the County supply one culvert, if necessary.

Author: _____ Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented by	Grant Smith – Agricultural Fieldman
Title:	Agricultural Fair & Tradeshow

BACKGROUND / PROPOSAL:

The Agricultural Fair & Tradeshow is typically held the second weekend in August. The 2019 date would be August 9 & 10.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

The County budgets \$35,000 annually for the Fair. Some of expenses are recouped through sponsorship and revenue from various events at the Fair. In 2018 \$24,061.14 was spent on expenses for the Fair. \$24,262.50 was recouped through sponsorship and revenue.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: G. Smith Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: G. Smith Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Doug Munn, Director of Community Services
Title:	Indigenous Liaison Committee Meeting

BACKGROUND / PROPOSAL:

The Indigenous Liaison Committee has not had a meeting and the Terms of Reference state that “the committee shall meet as required in order to adequately address its Scope of Work in a timely manner”.

Attached are the Terms of Reference for this committee. To be clear, the intent is to have a meeting with just the committee members and designated staff in order to discuss strategies.

OPTIONS & BENEFITS:

It is recommended that Council set a meeting date for the Indigenous Liaison Committee members to meet.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Author: D Munn Reviewed by: _____ CAO: _____

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That administration organize a meeting of the Indigenous Liaison Committee on
month date , 2019.

Author: _____ Reviewed by: _____ CAO: _____

INDIGENOUS LIAISON COMMITTEE TERMS OF REFERENCE

Purpose:

Local Indigenous communities are our neighbors and actively participate in local economy. Local Indigenous communities have interests in communities' health, education and growth.

The Committee will develop strategies for establishing and maintaining respectful relationships with the local Indigenous communities, and timely consultation and engagement in activities and projects of potential mutual interest.

Committee Structure:

The membership of the Committee shall be comprised of the following:

- Whole Council
- Chief Administrative Officer or designate

Quorum:

Two members of Council shall be considered quorum. In order for the meeting to take place the Chief Administrative Officer or his/her designate must be present.

Term:

All members of the Committee will hold office for a four year period, with members being appointed at the Organizational Meeting in October to coincide with the general election.

In the event of a vacancy by death, resignation or from any other cause except the expiration of the term of the appointment; such vacancy shall be filled by an appointment by Council as soon as possible.

Authority:

Findings and recommendations of the Committee to be discussed and formally ratified at a regular council meeting.

Meeting Schedule:

The committee shall meet as required in order to adequately address its Scope of Work in a timely manner.

General Responsibilities:

The Committee shall develop an Indigenous engagement process including the following:

- Seeking knowledge by engaging with Indigenous communities that may help in future decision-making;
- Jointly assessing the shared interests, concerns, expectations and responsibilities areas;
- Understanding the differences – while the County is established by the Province, recognition of Indigenous rights is enshrined in Canada’s constitution.
- Establish and implement a Communications Protocol.

The Committee shall develop a protocol and identify matters in which local Indigenous communities can be engaged, such as but not limited to:

- Land use planning and development;
- Infrastructure planning;
- Recreation planning;
- Social services.

The Committee shall review and negotiate shared services agreements with Indigenous Communities as required.

Responsible for review of the following Bylaws/Documents:

- Shared Services Agreements with Indigenous Communities
- Internal Consultation Policy

Approved External Activities:

- Not applicable.

	Date	Resolution Number
Approved		
Amended	2015-10-27	
Amended	2016-10-25	
Amended	2018-10-23	18-10-777



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1132-19 Fee Schedule Amendments

BACKGROUND / PROPOSAL:

Administration has reviewed the Fee Schedule Bylaw and is bringing the proposed changes to Council.

All proposed amendments have been highlighted in the attached document.

OPTIONS & BENEFITS:

Costs for services were reviewed and fees charged to ratepayers were adjusted to reflect actual costs to the county. Additional costs have been accounted for that was previously not included.

COSTS & SOURCE OF FUNDING:

No additional costs to the municipality.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

None required.

Author: Tracey Weller **Reviewed by:** Byron Peters **CAO:** _____

POLICY REFERENCES:

No policies effected.

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1132-19 being the Fee Schedule Bylaw amendment for Mackenzie County.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1132-19 being the Fee Schedule Bylaw amendment for Mackenzie County.

Motion 3

Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 1132-19 being the Fee Schedule Bylaw amendment for Mackenzie County at this meeting.

Motion 4

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1132-19 being the Fee Schedule Bylaw amendment for Mackenzie County.

Author: Tracey Weller **Reviewed by:** Byron Peters **CAO:** _____

BYLAW NO. 1132-19
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY FEE SCHEDULE BYLAW

WHEREAS, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, requires fees to be established by bylaw, and

WHEREAS, Mackenzie County has adopted a Fee Schedule Bylaw 1114-18, and

WHEREAS, the Mackenzie County has deemed it desirable to amend portions of the Mackenzie County Fee Schedule Bylaw.

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Fee Schedule Bylaw; Administration fees, Development fees, Fire Services fees, and Water/Sewer fees be AMENDED as follows:

ADMINISTRATION

Item	Amount	GST
Laminating (up to 11 x 17") Laminating (larger than 11 x 17")	\$10.00 per page \$30.00 per page	Applicable
Hamlet Maps Not laminated Civic Address/LUB Laminated Aerial	\$10.00 \$20.00 \$45.00	Applicable
Aerial Photos & Customized Prints Size over 11" x 17" up to 30" x 41.5"	\$60.00 \$45.00 – Black & White \$115.00 \$95.00 – Color	Applicable

DEVELOPMENT

Item	Amount	GST
Road Closure and/or Lot Consolidation Bylaw	\$460.00	N/A
Bylaw Amendment Advertising & Notification Cost	Invoice According to Cost + 5% Administration Fee \$100.00	Applicable N/A

FIRE SERVICES FEES – OTHER FEES

Item	Amount
Fire Inspection/ Investigation Services Within the County	\$50.00 per hour plus expenses
Fire Inspection/ Investigation Services Outside of the County	\$75.00 per hour plus expenses

WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS

Penalties

One time ~~10%~~ **2%** penalty will be charged on all current charges if the utility bill is not paid by the due date.

Description	Fee Amount
Frost Plate	5/8" - \$15.00 3/4" - \$18.00 1" - \$25.00

2. This Bylaw shall come into force and effect upon receiving third reading.
3. This Bylaw amends Bylaw 1114-14 Fee Schedule Bylaw.

In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

READ a first time this _____ day of _____, 2019.

READ a second time this _____ day of _____, 2019.

READ a third time and finally passed this _____ day of _____, 2019.

Joshua Knelsen
 Reeve

Len Racher
 Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Bill McKennan, Director of Finance
Title:	Policy FIN028 Credit Card Use

BACKGROUND / PROPOSAL:

At its meeting held on January 17, 2019 the Finance Committee considered amendments to the current Credit Card Use Policy FIN028. The Committee is recommending Council approve the discussed amendments which are detailed below.

OPTIONS & BENEFITS:

The Finance Committee is recommending changes to the current credit card policy to improve administrative efficiencies and effectiveness of the utilization of credit purchases for required transactions of the municipality.

The Finance Committee noted that the current limits on some cards has created situations where card transactions have been declined resulting in additional administrative processes to be undertaken or alternative financial arrangements to be put in place to facilitate bill payments or make travel arrangements. In some cases, the current restrictions in the credit card policies are imposing spending caps lower than approvals provided in Policy FIN025 Purchasing Authority Directive and Tendering.

The realignment of the policy is intended to align credit card limits to operational requirements. The Finance Committee would still provide the necessary oversight related to the policy and monitoring of expenditures on a monthly basis. The two major changes proposed are as follows:

- Amend the limit of the corporate card used to book major events from \$10,000 to \$50,000. The current limit is continually exceeded resulting in numerous work-arounds or inefficient use of staff time or resources.
- The CAO would continue to assign cards and card limits under the policy based on operational needs.

Author: _____ Reviewed by: _____ CAO: _____

The recommended changes by the Finance Committee are detailed on the attached updated Policy. Additions to the policy are highlighted with deletions being shown as strike-outs.

COSTS & SOURCE OF FUNDING:

All expenditures would continue to comply with all related purchasing policies and processes. Monitoring of policy by the Finance Committee would continue.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy FIN028 Credit Card Use be amended as presented.

Author: _____ Reviewed by: _____ CAO: _____

Mackenzie County

Title	Credit Card Use	Policy No:	FIN028
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Legislation Reference	Municipal Government Act, Part 6, Section 248
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Purpose To establish a policy and procedure for the use of County credit cards.

Policy Statement:

The County issues credit cards to facilitate certain minor purchases such as authorized travelling arrangements and associated costs, authorized conference registration fees, training fees, specialized equipment parts etc. The County credit cards shall only be used for the purchase of goods and services for official business of Mackenzie County. Credit cards shall be used only in warranted circumstances.

Guidelines/Procedures:

1. Approval authority

A credit card shall only be issued to an employee on approval by the Chief Administrative Officer and in accordance with this policy.

~~The personnel that may receive an authorization to hold a County credit card are listed in Schedule A.~~

The CAO shall present annually to the Finance Committee a listing of staff that hold credit cards (including limits) issued by the County. If any changes are approved for operational reasons the CAO shall report this changes to the next scheduled Finance Committee meeting.

2. Authorized credit limit

~~The total combined authorized credit limit of all credit cards issued by the County shall not exceed \$70,000.~~

The CAO shall include the combined authorized limit of all approved individuals cards when reporting to the Finance Committee. The individual card limits shall be set in consideration within the financial limits approved within the Purchasing Authority Directive and Tendering Policy FIN025.

3. Allowable Purchases

The allowable purchase limits shall be within the individual's purchasing authorities as outlined in the Purchasing Authority Directive and Tendering Policy FIN025 and/or as authorized by the Chief Administrative Officer and as approved in the County's budgets.

4. Loyalty or Reward Points

- 4.1 Loyalty points or rewards accrued or earned by the use of a County credit card shall accrue to Mackenzie County.
- 4.2 Loyalty points or rewards accrued to an employee that are not directly attributed to a County credit card are excluded from this policy.
- 4.3 Redemption of loyalty points or rewards accrued under a County credit card is limited to business purposes.
- 4.4 Employees are encouraged to use a County credit card instead of a personal credit card for business expenses.
- 4.5 Authorized uses of loyalty points or rewards may include:
 - offset to (reduction of) the cost of future work-related travel;
 - door prizes for ratepayers' meetings;
 - employee gifts or awards (as per Years of Service Award Program Policy ADM011);
 - prizes for the County's annual charity golf tournament; and
 - volunteer recognition in the local not-for-profit sector.
- 4.6 Redemption of loyalty points or rewards shall be reported at the first Finance Committee meeting after the points or rewards were redeemed.
- 4.7 Loyalty points or rewards can only be redeemed via ATB's online rewards website. Access to the County's rewards account shall be limited to the Chief Administrative Officer or Director of Finance.

5. Responsibility of Credit Cardholders

- 5.1 An employee shall be required to enter into a Cardholder Agreement presented as Schedule B.
- 5.2 The employee shall ensure that all credit card purchases are in compliance with the County's Purchasing Authority Directive and Tendering Policy FIN025.

- 5.3 A credit card shall only be used by the employee to whom the card is issued.
- 5.4 The employee issued the credit card is responsible for its protection and custody.
- 5.5 The employee using the credit card must submit receipts, including documentation detailing the goods and services purchased, the associated costs, date of the purchase and the official business explanation.
- 5.6 The above said receipts and documentation must be submitted to the Finance Department in a timely manner to reconcile against the monthly credit card statement.
- 5.7 A credit card shall not be used for cash advances, personal use or any other type of purchase not permitted under the County's purchasing ordinance.
- 5.8 Lost or stolen credit card shall be immediately reported to both ATB Financial and the Chief Administrative Officer.
- 5.9 An employee must immediately surrender the card upon termination of employment. The County reserves the right to withhold the final payroll payout until the card is surrendered.

6. Non-Compliance

- 6.1 Violation of the policy may result in revocation of a credit card use privileges.
- 6.2 An employee found guilty of unauthorized use of a County credit card may be subject to disciplinary action up to and including termination and legal action under the Provincial Statutes.
- 6.3 An employee shall be required to reimburse the County for all costs associated with improper use through direct payment and/or payroll deduction.

7. Internal Controls

- 7.1 The County Chief Administrative Officer is the administrator of this policy and shall be responsible for the issuance and retrieval of assigned credit cards to personnel and generally for overseeing compliance with this policy.

7.2 Director of Finance shall be responsible for :

- a) Assisting and maintaining record of issuance and retrieval of credit cards and overseeing compliance with this policy.
- b) Accounting and payment of expenses.
- c) Reconciliation of receipts and documentation to the monthly statements (See Appendix B for example).
- d) Presentation of the monthly credit cards statements to the Finance Committee.
- e) Maintaining a record of loyalty points that accumulate on the County's credit card account, and the applications of those points.
- f) Referring all non-authorized use of loyalty points or rewards to the Finance Committee for review and approval.

	Date	Resolution Number
Approved	2010-12-14	10-12-1109
Amended	2012-10-09	12-10-651
Amended	2014-04-28	14-04-286
Amended	2014-05-13	14-05-332
Amended	2015-09-08	15-09-614
Amended	2016-08-24	16-08-646
Amended	2016-12-13	16-12-909
Amended	2017-12-12	17-12-913

Schedule A

The following employees may be authorized by Chief Administrative Officer and Director of Finance to hold a County credit card:

Position	Credit Card Limit
Chief Administrative Officer	\$15,000 \$25,000
Deputy Chief Administrative Officer	\$7,500 \$10,000
Director of Finance	\$2,500 \$10,000
Director of Community Services	\$2,500 \$10,000
Director of Operations	\$5,000 \$10,000
Director of Legislative & Support Services	\$10,000 \$10,000
Director of Utilities	\$5,000 \$10,000
Fleet Maintenance Manager	\$2,500 \$5,000
IT Specialist	\$5,000
Agriculture Fieldman	\$2,500 \$10,000
Supervisor of the Hamlet of Zama	\$2,500 \$10,000
Administrative Assistant (<i>for travel arrangements</i>)	\$10,000 \$50,000
TOTAL	\$70,000 \$165,000

Sample of Report to Finance Committee

Schedule ~~B~~-A

Credit Cardholder Agreement

Requirements for use of the County Credit Card:

1. The credit card is to be used only to make purchases at the request of and for the legitimate business benefit of Mackenzie County.
2. The credit card must be used in accordance with the provisions of the Credit Card Use Policy established by Mackenzie County, as attached hereto.

Violations of these requirements shall result in revocation of use privileges. Employees found to have inappropriately used the credit card will be required to reimburse the County for all costs associated with such improper use through a direct payment and/or payroll deduction. Disciplinary action(s) may be taken up to and including termination of employment. Mackenzie County will investigate and commence, in appropriate cases, criminal prosecution against any employee found to have misused the credit card or who violates the provisions of the cardholder agreement.

Credit Card Number: _____

Received by: _____
Name (Please Print)

I acknowledge receipt of the attached Credit Card Policy and agree to abide by said Policy.

Signature: _____

Date: _____

(Below, for Finance Department Use Only)

Credit Card Returned

Authorized Signature: _____

Date: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Bill McKennan, Director of Finance
Title:	Tax Recovery Public Auction

BACKGROUND / PROPOSAL:

Council directed Administration to offer the thirteen forfeiture properties for sale by Public Auction on February 12, 2019 at 1:00 pm in the Council Chambers located at 4511 – 46 Avenue, Fort Vermilion in accordance with the Municipal Government Act section 418(1). The properties are being offered for sale as authorized under section 418 of the Municipal Government Act:

Offer of parcel for sale

418(1) *Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.*

The following properties are being considered for public auction due to tax arrears:

Roll	Zone	Legal	Balance	Reserve Bid	Notes
077071	HG1	02;05;8821687	N/A	N/A	REQUEST TO REMOVE
300574	F	24;02A;9022917	N/A	N/A	REQUEST TO REMOVE
074621	A	SE 07;108;13;5	N/A	N/A	AGREEMENT SIGNED; REMOVED
296347	HR-1	52;05;8921752	\$11,980.08	\$34,720	NO COMMUNICATION
071020	A	01;01;9520362	N/A	N/A	AGREEMENT SIGNED; REMOVED
208208	A1	NW 36;103;17;5	N/A	N/A	AGREEMENT SIGNED; REMOVED
074495	A	NE 11;109;12;5	\$0.00	N/A	PAID IN FULL ; REMOVED
106062	HR-1	03;08;2938RS	\$4,755.08	\$57,820	NO COMMUNICATION
148080	HR-1	51;05;8921752	\$2,297.38	\$7,000	NO COMMUNICATION
074473	A	NE 02;109;12;5	\$0.00	N/A	PAID IN FULL ; REMOVED
074498	A	SW 11;109;12;5	\$0.00	N/A	PAID IN FULL ; REMOVED
074497	A	SE 11;109;12;5	\$0.00	N/A	PAID IN FULL ; REMOVED
074496	A	NW 11;109;12;5	\$0.00	N/A	PAID IN FULL ; REMOVED

Terms of sale: 25% down payment must be made by cash, certified cheque or draft within 24 hours of the auction with payment in full due within 30 days of the auction.

Author: J. Phillips **Reviewed by:** J. Batt/B. McKennan **CAO:** L. Racher

Property Description	Reserve Bid
Tax Roll 296347 52;05;8921752	\$34,720
Tax Roll 106062 03;08;2938RS	\$57,820
Tax Roll 148080 51;05;8921752	\$7,000

That following the auction, administration report back to Council on disposition options.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

If a property is sold, the County would recover taxes and other costs incurred regarding the property. The remaining proceeds will be dealt with as mandated by section 427(2) of the Municipal Government Act.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

That all current owners of the sold properties will be notified as to the results of the auction by letter.

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the following properties be removed from the 2018 auction list to allow administration to continue communication with ratepayers and estate.

- Tax Roll 077071
- Tax Roll 300574

Author: J. Phillips Reviewed by: J. Batt/B. McKennan CAO: L. Racher



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Dave Fehr, Director of Operations
Title:	Policy PW004 Winter Road Maintenance and Snowplow Indicator

BACKGROUND / PROPOSAL:

Mackenzie County has experienced some difficulties with rural residential snowplowing services. To better address these issues, it is recommended that amendments be made to Policy PW004 Winter Road Maintenance/Snowplowing Indicator Policy.

Applications will be amended to allow for rural renters to apply for snowplowing services.

OPTIONS & BENEFITS:

Amending the policy to include renter specifications will ensure that renters are primarily held responsible to pay for the snowplowing services in which they request.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

Author: C Doi Reviewed by: Dave Fehr CAO: _____

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy PW004 Winter Road Maintenance and Snowplow Indicator be amended as presented.

Author: C Doi **Reviewed by:** Dave Fehr **CAO:** _____

Mackenzie County

Title	WINTER ROAD MAINTENANCE/ AND SNOWPLOWING INDICATOR POLICY	Policy No:	PW004
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Legislation Reference	Municipal Government Act, Section 18 and 532(1)
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Purpose

The purpose of this policy is to set out the standards for winter maintenance of municipal roads, sidewalks, and private rural residential driveways.

~~To set the standards for snow removal of private driveways of rural residents who have purchased a snowplow indicator and have signed the snowplowing agreement.~~

~~To set the standards for snow removal of private driveways for rural senior citizens and/or handicapped persons.~~

This policy rescinds and replaces Policy FIN015 and Policy FIN020.

Policy Statement and Guidelines

Within the terms of this policy, the travelling public will be provided with regular road maintenance. Rural residents may purchase a Snowplow Indicator Sign to receive snow removal from their driveways. Rural Senior Citizens or Handicapped Persons may apply for snow removal of private driveways as per the conditions of this policy.

The CAO and/or designate is responsible for dispatching winter maintenance equipment in accordance with this policy.

The priority for snowplowing operations shall be:

- 1) Air ambulance airport runways
- 2) Major emergency routes, and facilities for emergency services
- 3) Arterial roads
- 4) School bus routes (public and private)
- 5) Collector roads/Hamlet streets

- 6) Local roads
- 7) Public sidewalks and walkways
- 8) Winter maintenance of rural private residential driveways
- 9) Other miscellaneous duties

Note: Generally rural residential driveways will be done after local road snowplowing, however, at times, driveways may be plowed in conjunction with local roads to improve efficiencies.

Definitions

“CAO” means the Chief Administrative Officer of the Municipality or their delegate.

“Arterial roads” means highest traffic volume corridors which deliver traffic from collector roads to provincial highways.

“Collector roads” means a low-to-moderate capacity roads which deliver traffic from local streets to arterial roads.

“Dependents” means “any person eighteen years of age or under and that such age can be documented.”

“Hamlet” means areas within hamlet boundaries.

“Handicapped Persons” means “any resident who has a severe physical impairment that substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment and such impairment can be verified by a medical doctor.”

“Rural Standard Areas” means areas where ditches are prominent alongside a road or the edge of any public or private property.

“Senior Citizen” means “any resident who is 65 years of age or older and that such age can be documented.”

“Spouse:” “means the husband or wife of a married person, or common-law partner.”

“Urban Standard Areas” means areas where curb and gutter are prominent alongside a road or the edge of any public or private property.

Hamlet Snow Removal

~~Generally, plowing of snow~~ Snowplowing should only be undertaken when snow accumulates to a minimum of ten (10) ~~cm~~ centimeters ~~of snow~~.

Sanding or ice blading of icy stretches and intersections should be done on an ~~as-~~ required basis. ~~The priority should be i~~ Intersections and curves on roads should be prioritized. Other areas should be done within the available resources as need dictates.

~~Removal of snow piles—~~ The County may remove snow piles that a ratepayer or business has placed on the County's Right of Way due to safety concerns, where a charge shall ~~be applicable~~ apply as per the Fee Schedule Bylaw.

Rural Standard Areas (Ditches) ~~Includes Hamlet Country Residential—~~

Snow should be plowed into ~~the~~ ditch area, ~~and~~ windrows created on driveways as a result of this operation should be removed using County resources.

Urban Standard Areas (Curb & Gutter)

~~The following procedures should be used:~~

- ~~1.~~ Snowplowing shall be undertaken when ~~Snow may be left on the street until the~~ packed snow reaches ten (10) ~~cm~~ centimeters, at which time the snow should be windrowed to the middle of the street and hauled away to a designated area.
- ~~2.~~ Snow may be plowed to the non sidewalk side of the street when able and practical to do so, ~~and~~ windrows created on driveways as a result of this operation should be removed using County resources.
- ~~3.~~ The removal and hauling of snow from within the Hamlet boundaries to a designated snow dump area should take place at the discretion of the CAO or designate when deemed necessary.

~~Sanding or ice blading of icy stretches and intersections should be done on an as required basis. The priority should be intersections and curves on roads. Other areas should be done within the available resources as need dictates.~~

~~Removal of snow piles—~~ The County may remove snow piles that a ratepayer or business has placed on the County's Right of Way due to safety concerns, a charge shall be applicable as per the Fee Schedule Bylaw.

Rural Snow Removal: ~~(Includes Rural Country Residential)~~

~~Generally, g~~ Grading of snow should only be undertaken when snow accumulates to a

minimum of ten (10) ~~cm~~ centimeters of snow.

Arterial road maintenance shall be similar to ~~P~~rovincial ~~H~~ighway maintenance standards.

Arterial roads include:

- La Crete North & South Access, ~~and~~ 94th Ave;
- Highway 88 Connector;
- Zama Access Road; ~~and~~
- Fort Vermilion River Road West Access, 45th St, and 50th St.

~~Sanding or ice blading of icy stretches and intersections should be done on an as required basis. The priority should be intersections and curves on roads. Other areas should be done within the available resources as need dictates.~~

Excess snow should ~~generally~~ be stockpiled alongside the road in the road allowance and on other available public property. Snow will not be hauled to other stockpile locations unless public safety is at risk. ~~, e.g. when visibility at an intersection is obstructed.~~

Negotiations ~~for to~~ stockpile~~ing~~ snow on private property should be carried out only when~~re~~ it is the lowest cost alternative.

Winging and other maintenance operations, such as ice blading driveways, should have a lesser priority unless they can be combined with the first.

~~Negotiations for stockpiling snow on private property should be carried out only where it is the lowest cost alternative.~~

~~Municipal g~~Grader operators ~~will~~ ~~should~~ take all reasonable measures to minimize the size of ~~the~~ snow berm~~s~~ left on private driveways.

Culverts identified as problematic may be steamed in early spring in an attempt to prevent flooding.

Rural ~~Private~~ Residential Maintenance Operations/~~Sale of Rural Snowplowing Indicators~~

- ~~Mackenzie County provides for snowplowing of rural residential driveways through the sale of snowplowing Indicators.~~ Rural residents may purchase a Snowplow Indicator Sign at a fee as listed in Mackenzie County's Fee Schedule Bylaw to receive snow removal from their driveways. A Rural Residential

Snowplowing Application (Schedule "A") must be completed prior to purchase, releasing Mackenzie County, its employees, and agents, from any liability arising from the snowplow operation.

- ~~The snowplowing Indicator is to be purchased at a fee established by Council and set out in the Fee Schedule By-law.~~
- Rural residents having purchased a Snowplow Indicator Sign must place the Sign visibly at the end of the driveway to signify a request for snowplowing. ~~An~~ The Snowplow Indicator Sign ~~is intended to~~ provides residents with ONE pass in and ONE pass out (most direct route to the residence) ~~when present. When the Indicator is present the~~ Snow clearing ~~snowplowing will be~~ operate to a maximum of ~~one quarter (1/4) of a mile (400 meters) or for 15 minutes of snow clearing,~~ whichever is less. Snowplowing will not be completed if the Sign is not visibly placed at the end of the driveway.
- ~~The cost of the snowplowing service each time the Indicator Sign is present visible is a fee set out as listed in the Fee Schedule Bylaw, and will be invoiced monthly to the owner of the Indicator Sign. A fee as listed in Mackenzie County's Fee Schedule Bylaw is applied each time snowplowing services are carried out. The cost will be invoiced monthly to the applicant.~~
- ~~Any rural resident residing within the boundaries of Mackenzie County shall be allowed to purchase a snowplowing Indicator if the resident enters into a standard Snowplowing Agreement (Appendix A) releasing Mackenzie County, its employees, and agents, from any liability arising from the snowplow operation.~~
- No service shall be provided prior to the purchase of a ~~s~~Snowplow~~ing~~ Indicator Sign.
- Renters residing in rural residential areas may apply for a Snowplow~~ing~~ Indicator Sign and shall be responsible to pay for the snowplowing services completed on the property on which they are renting.
 - If Landlords co-sign the application, Renter will be invoiced after snowplowing services are rendered.
 - If Landlord refuses to co-sign, Renter shall prepay for requested snowplowing services.
- ~~The snowplowing Indicator shall be placed visibly at the end of the driveway to signify the residents request for snow clearing.~~
- Rural residents must call the County office if they would like to receive ice blading services for their driveway. Ice blading shall be done to a maximum of

50 feet onto the driveway. ~~in rural area, owner must call County office to request this service specifically.~~

Rural Snowplowing ~~Indicators~~ for Senior Citizens and/~~or~~ Handicapped Persons

Mackenzie County recognizes that the snowplowing of rural residential accesses may be cost prohibitive to Senior Citizens and/~~or~~ Handicapped Persons. Therefore, Mackenzie County will ~~provide~~ snowplow the residential driveways of qualified rural Senior Citizens and/~~or~~ Handicapped Persons ~~with snowplowing services of their rural residential driveways~~ at ~~no~~ cost ~~and/or~~ as ~~identified~~ listed in the Fee Schedule Bylaw. Prior to receiving snowplowing services, Senior Citizens must complete the Senior Snowplowing Application (Schedule "B") and Handicapped Persons must complete the Handicapped Snowplowing Application (Schedule "C"). ~~The application releases Mackenzie County, its employees, and agents, from any liability arising from the snowplow operation.~~ Rural Senior Citizens and/~~or~~ Handicapped Persons ~~residents~~ may apply annually. ~~Receiving the senior and/or handicap snowplowing services is subject to entering into the Senior and/or Handicapped Snowplowing Agreement (Appendix B).~~

~~In this policy the following definitions apply:~~

~~**Dependents:** "any person eighteen years of age and under and that such age can be documented."~~

~~**Handicapped Persons:** "any resident who has a severe physical impairment that substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment and such impairment can be verified by a medical doctor."~~

~~**Senior Citizen:** "any resident who is 65 years of age or older and that such age can be documented."~~

~~**Spouse:** "means the husband or wife of a married person, or common-law partner."~~

~~1. Rural Senior Citizens and/~~or~~ Handicapped Persons residents may apply annually, through the completion of the Mackenzie County Seniors and/~~or~~ Handicapped Snowplowing Agreement, subject to the following qualifications:~~

Applicants are subject to the following conditions:

- ~~• Service is limited to those qualified residents~~A
- ~~• Service is limited to residences where~~ Applicants must reside at a rural residence where at least one resident is by definition a ~~sSenior eCitizen and/or a hHandicapped pPerson;~~

- ~~• Service is limited to residences where a~~ Applicants must reside at a rural residence where a ~~h~~Handicapped ~~d~~Dependent requires public transportation services to attend an educational facility.
 - Applicants must ~~Senior and/or handicapped residents shall~~ provide proof ~~as to~~ of their ~~s~~Senior Citizen ~~and/or~~ ~~h~~Handicapped status.
 - ~~• All services are~~ Applicants may be subject to an inspection ~~in advance~~ prior to snowplowing services.
2. A Senior Citizen or Handicapped Person Snowplow Indicator Sign ~~is intended to~~ provides ~~residents~~ applicants with ONE pass in and ONE pass out (most direct route to the residence). ~~with the snowplow~~ Snow clearing will operate to a maximum of one quarter (¼) of a mile (400 meters) or for 15 minutes of snow clearing, whichever is less. Snowplowing will not be completed if the Sign is not visibly placed at the end of the driveway.
 - ~~3. Any rural Senior Citizen and/or rural Handicapped Person residing within the boundaries of Mackenzie County shall be allowed to obtain a Senior Citizen and/or Handicapped Persons snowplowing Indicator if the resident enters into a Senior Citizen and/or Handicapped Person Snowplowing Agreement (Appendix B) releasing the County of Mackenzie, its employees, and agents, from any liability arising from the snowplow operation.~~
 - ~~4. The snowplowing Indicator shall be placed visibly at the end of the driveway to signify the residents request for snow clearing.~~

	Date	Resolution Number
Approved	10-Nov-98	98-341
Amended	23-Nov-05	05-632
Amended	23-Feb-11	11-02-195
Amended	12-Dec-11	11-12-975
Amended	11-Dec-12	12-12-836
Amended	26-Aug-15	15-08-576
Amended	2016-03-23	16-03-215
Amended	2017-01-11	17-01-037
Amended		



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Dave Fehr, Director of Operations
Title:	Crack Filling and Line Painting Tenders

BACKGROUND / PROPOSAL:

Each year the County posts Crack Filling and Line Painting Tenders for public submissions. In 2018, Tenders were advertised a little earlier (mid-March) than in the past, but it seems even earlier is required. The earlier we advertise and award, the earlier the successful proponents can schedule our County to receive the needed services.

At the December 11, 2018 Regular Council Meeting the recommendation to pass an Interim Operating Budget based on approximately 50% of the approved 2018 Operating Budget was carried.

Administration is requesting Council’s approval/recommendation concerning the advertising for the above mentioned Tenders. Ideally, Tenders would be opened and awarded at the March 12, 2019 Council Meeting.

OPTIONS & BENEFITS:

Benefit to advertising earlier for these tenders may result in cost savings and earlier completion date.

COSTS & SOURCE OF FUNDING:

2019 Operating Budget – Transportation and Airport Departments

SUSTAINABILITY PLAN:

Author: S Wheeler **Reviewed by:** David Fehr **CAO:** _____

STEP IV: SUSTAINABILITY OF COMMUNITY INFRASTRUCTURE

Page 51:

Goal C1 The capacity of infrastructure in County hamlets and rural communities keeps pace with their growth and is planned in a way that ensures their sustainability.

Strategy C1.1 Ensure that multi-year operating and capital plans are established and reviewed annually by Council.

Strategy C1.2 Ensure that administration has the appropriate tools and resources to continually assess and evaluate infrastructure capacity.

Strategy C1.3 Create and follow infrastructure plans that are created for the purpose of protecting current assets and that identify the anticipated demand for future infrastructure.

COMMUNICATION / PUBLIC PARTICIPATION:

Communication will be in the form of advertising the tenders. Advertisement will include where to pick up or download tender documents.

POLICY REFERENCES:

Policy FIN025 Purchasing Authority Directive and Tendering Process.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Administration prepare and advertise the Crack Filling and Line Painting Tenders in February 2019 to be awarded March 12, 2019.

Author: S Wheeler Reviewed by: David Fehr CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1130-19 Land Use Bylaw Amendment to Rezone NW 32-109-13-W5M from Agricultural “A” to Rural Industrial – General “RIG” (12 Mile Corner)

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone NW 32-109-13-W5M from Agricultural “A” to Rural Industrial – General “RIG” in order to accommodate a farm equipment dealership, bulk fuel station, public utility, and/or agricultural supply depot.

The Mackenzie County Municipal Development Plan lays out policies for commercial development within Mackenzie County.

One policy in Section 8.1 Commercial is specifically relevant for this rezoning application:

8.2.3 *With the exception of agricultural industries, highway commercial uses, home-based businesses, public uses and utilities, recreational uses, resource extraction industries, and rural industrial land uses, commercial uses shall not be permitted to locate on Better Agricultural Land, unless no suitable alternative location is available.*

The Municipal Development Plan has commercial objectives to guide development. Two objectives are:

- ***Provide suitable and appropriately located areas for urban and rural commercial activities;***
- ***broaden the County’s economic base by taking advantage of retail opportunities***

The Mackenzie County Land Use Bylaw has been revised several times over the years. The Land Use Bylaw previously allowed for commercial and industrial uses in the

Author: K Racine **Reviewed by:** C Smith **CAO:**

BYLAW NO. 1130-19
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Commercial/Industrial development.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

NW 32-109-13-W5M

within Mackenzie County, be rezoned from Agricultural “A” to Rural Industrial – General “RIG” as outlined in Schedule “A” hereto attached.

READ a first time this ___ day of _____, 2019.

PUBLIC HEARING held this ___ day of _____, 2019

READ a second time this ___ day of _____, 2019.

READ a third time and finally passed this ___ day of _____, 2019.

Joshua Knelsen
Reeve

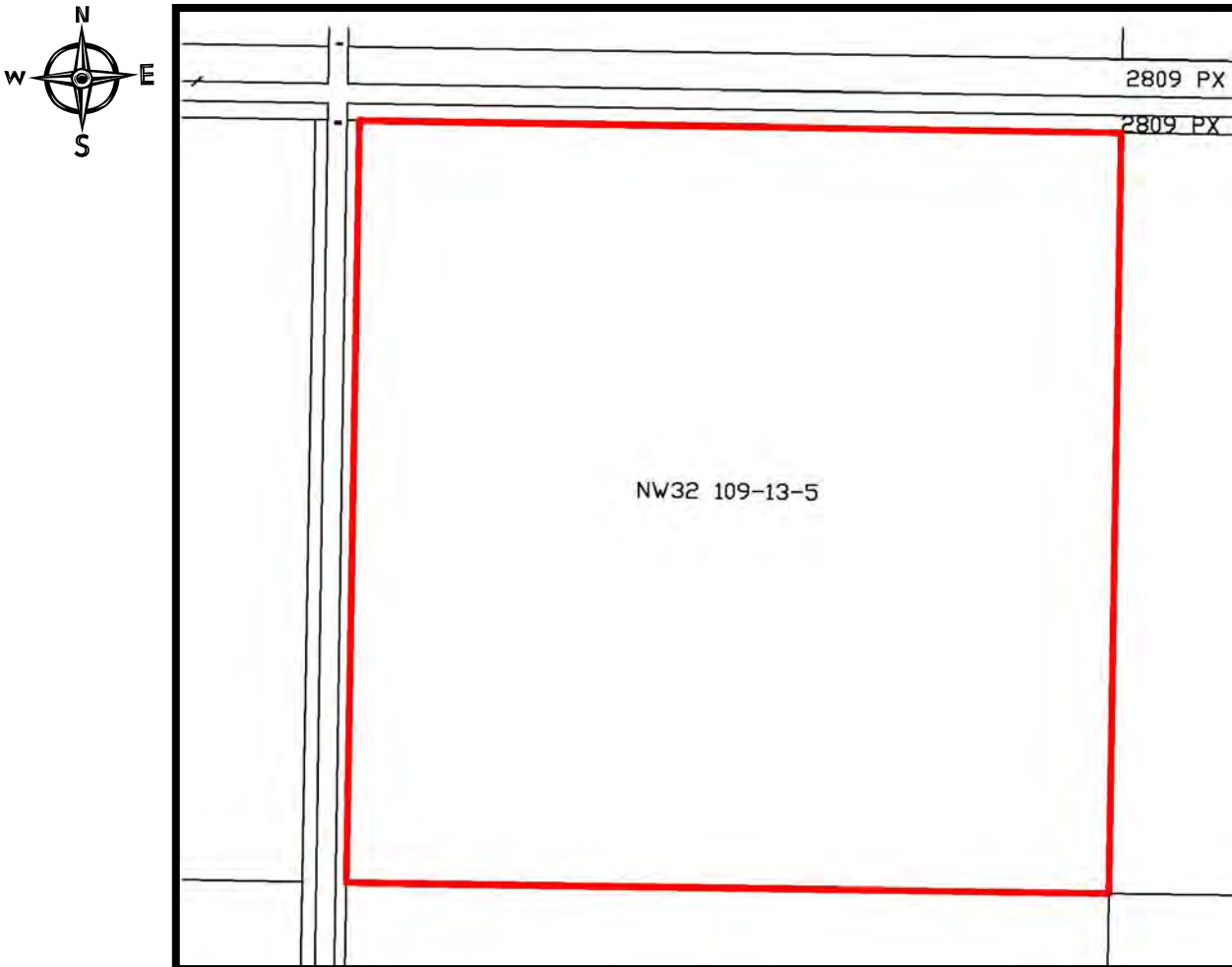
Lenard Racher
Chief Administrative Officer

BYLAW No. 1130-19

SCHEDULE "A"

1. That the land use designation of the following property known as:

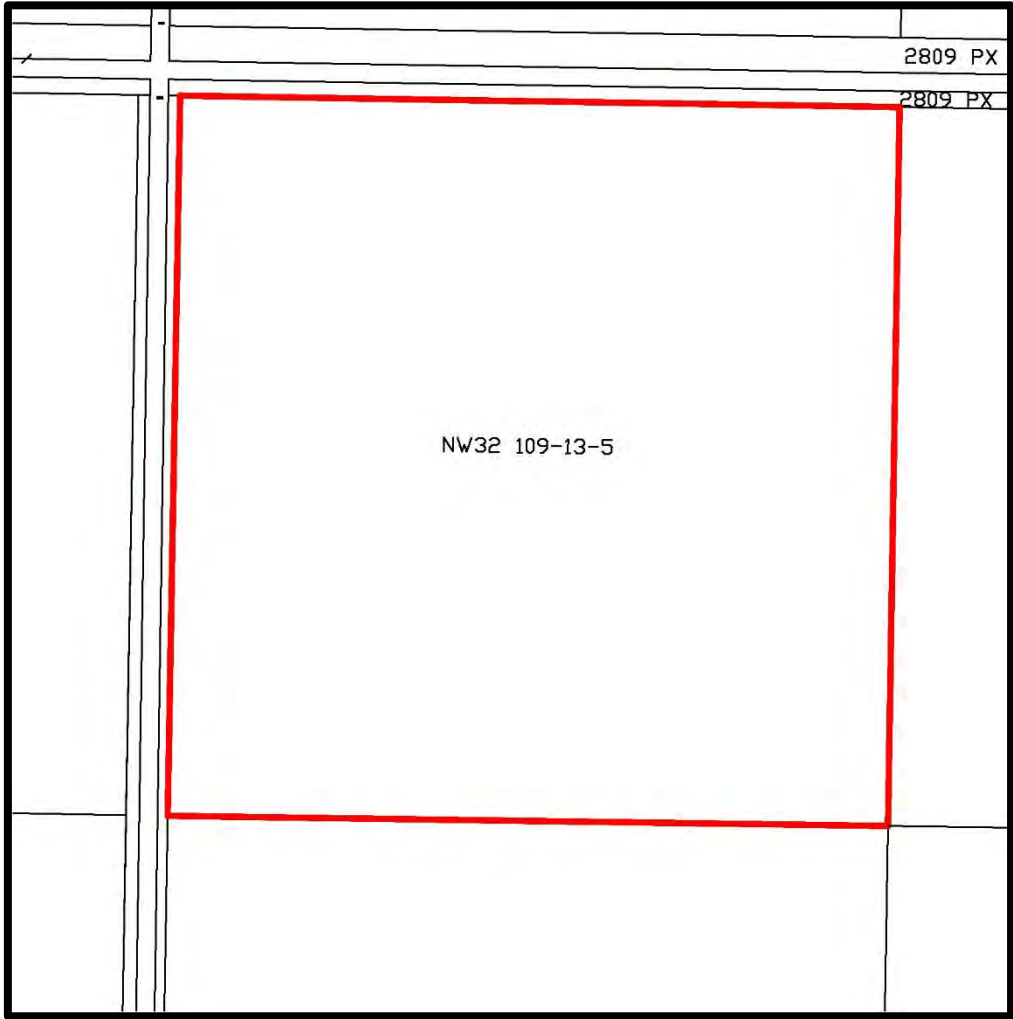
NW 32-109-13-W5M within Mackenzie County, be rezoned from Agricultural "A" to Rural Industrial – General "RIG".



FROM: Agricultural "A"

TO: Rural Industrial – General "RIG"

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1130-19

NOT TO SCALE

Disclaimer

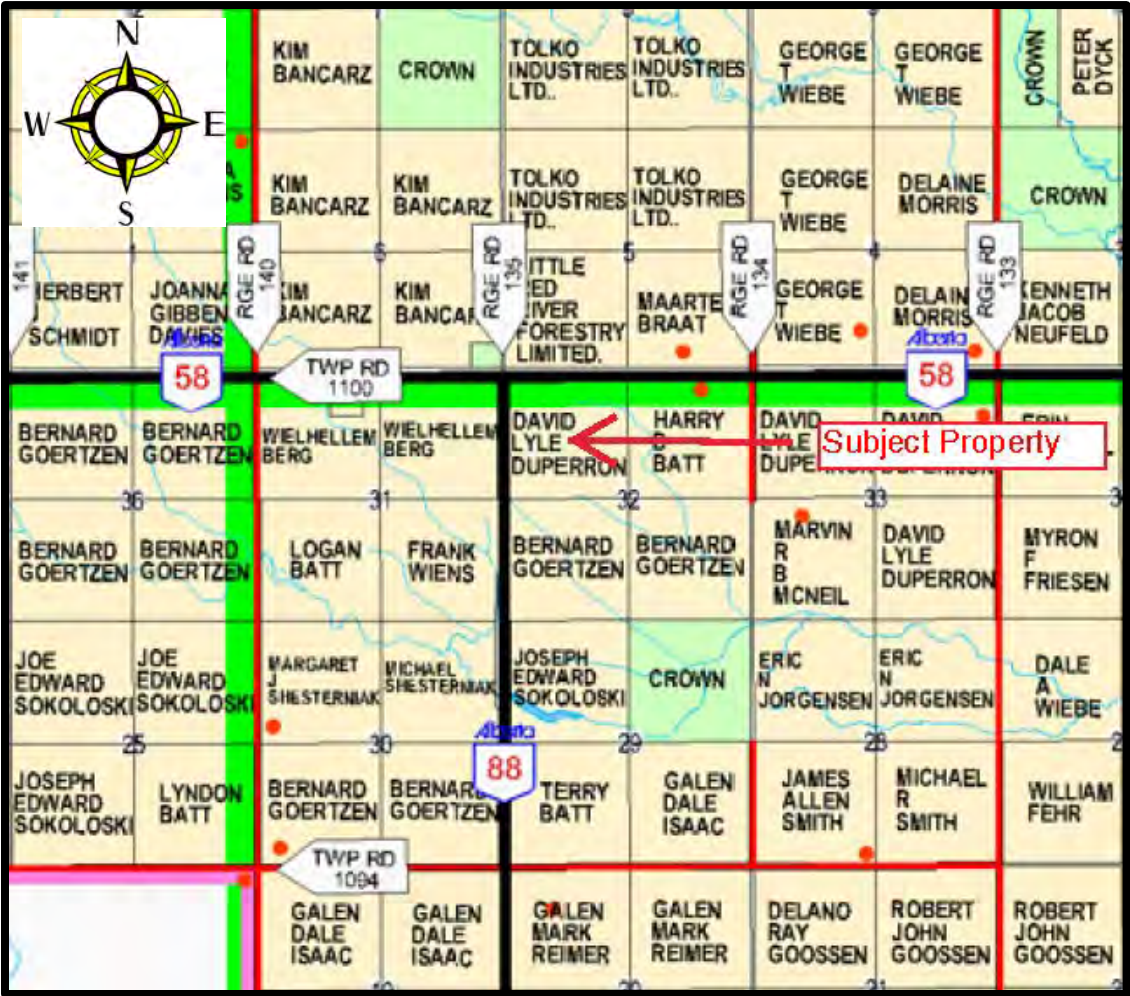
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Mackenzie County

BYLAW APPLICATION



File No. Bylaw 1130-19

NOT TO SCALE

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Mackenzie County

BYLAW NO. 1131-19
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Dwelling – Row.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 102 6366, Block 38, Lot 21

within the Hamlet of La Crete, be rezoned from Recreation 1 “REC1” to Hamlet Residential 2 “H-R2” as outlined in Schedule “A” hereto attached.

READ a first time this ___ day of _____, 2019.

PUBLIC HEARING held this ___ day of _____, 2019.

READ a second time this ___ day of _____, 2019.

READ a third time and finally passed this ___ day of _____, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

BYLAW No. 1131-19

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 102 6366, Block 38, Lot 21 within the Hamlet of La Crete, be rezoned from Recreation 1 "REC1" to Hamlet Residential 2 "HR2"



FROM: Recreation 1 "REC1"

TO: Hamlet Residential 2 "H-R2"

Section 9 | Land Use District Regulations

9.10 Recreation 1 (REC1)

Purpose

- 9.10.1 The purpose of the Recreation 1 (REC1) district is to provide for general recreation uses on lands consisting of various natural features within rural and urban areas.



Permitted and Discretionary Land Use Classes

- 9.10.2 Land use classes within the following table shall be permitted or discretionary within the Recreation 1 (REC1) district of this BYLAW.

Permitted	Discretionary
ACCESSORY BUILDING	CAMPGROUND MINOR
EXHIBITION GROUNDS	EXHIBITION FACILITY
PARK	EXTENSIVE RECREATIONAL USE
PRIVATE CLUB	MUSEUM
RECREATION SERVICE, INDOOR	RECREATION SERVICE, OUTDOOR
RETAIL - CONVENIENCE	RIFLE/SKEET RANGE

Section 9 | Land Use District Regulations

Regulations

- 9.10.3 In addition to the regulations contained in Section 8, development standards determined by and at the discretion of the Development Authority shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

Additional Regulations

- 9.10.4 In addition to Section 8.32 of this BYLAW, the Development Authority may require any DISCRETIONARY USE to be screened from view with a vegetated buffer strip and/or other SCREENING of a visually pleasing nature, satisfactory to the Development Authority.
- 9.10.5 Exterior finish is required to meet the specifications of the Development Authority giving consideration to the location and surroundings. Exterior finish may be required to be wood, metal, or similar siding, brick or stucco. The finish and appearance of buildings should complement other structures and natural site features to the satisfaction of the Development Authority.
- 9.10.6 The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this DISTRICT.

Section 9 | Land Use District Regulations

9.20 Hamlet Residential 2 (H-R2)

Purpose

- 9.20.1 The purpose of the Hamlet Residential 2 (H-R2) district is to provide for a mix of medium and high density residential forms within HAMLETS.



Permitted and Discretionary Land Use Classes

- 9.20.2 Land use classes within the following table shall be permitted or discretionary within the Hamlet Residential 2 (H-R2) district of this BYLAW.

Permitted	Discretionary
ACCESSORY BUILDING	ASSISTED LIVING FACILITY
DWELLING – APARTMENT	DAY CARE HOME
DWELLING - DUPLEX	DWELLING - GROUP HOME
DWELLING – ROW	DWELLING - SINGLE FAMILY
DWELLING – STACKED ROW HOUSING	GARAGE – ATTACHED
	GARAGE – DETACHED
	HOME BASED BUSINESS MINOR
	RESIDENTIAL SALES CENTRE
	SECONDARY SUITE
	TOURIST HOME

Section 9 | Land Use District Regulations

Regulations

- 9.20.3 In addition to the regulations contained in Section 8, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

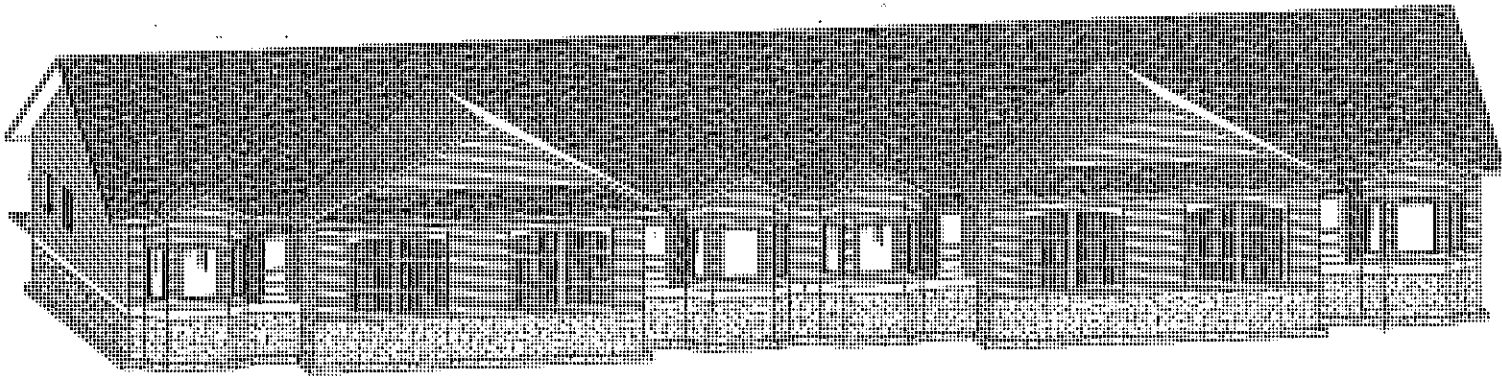
Regulation	Standard
Min. Lot Dimensions	
Width	6.8m (55.0ft)
Depth	30.5m (100.0ft)
Min. Setback	
Yard – Front	4.5m (14.8ft)
Yard – Exterior Side	3.1m (10.0ft)
Yard – Interior Side	1.5m (5.0ft)
Yard – Rear	2.4m (8.0ft) with overhead utility servicing 1.5m (5.0ft) with underground utility servicing

Additional Regulations

- 9.20.4 All DEVELOPMENT shall provide:
- Provision and access to garbage storage;
 - Lighting between DWELLING UNITS;
 - Orientation of buildings and general site appearance;
 - Safe pedestrian access to and from the public sidewalk fronting the building; and
 - Parking areas adjacent to streets must be paved.
- 9.20.5 In addition to Section 8.32 of this BYLAW, the Development Authority may require any DISCRETIONARY USE to be screened from view with a vegetated buffer strip and/or other SCREENING of a visually pleasing nature, satisfactory to the Development Authority.
- 9.20.6 Buildings must be of new construction. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall complement the natural features and character of the site to the satisfaction of the Development Authority.
- 9.20.7 The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this LAND USE DISTRICT.

M00 B 0045 14 ED

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NOT EXACTLY AS ILLUSTRATED

ABC 2006
 BUILDING CLASSIFICATION GROUP C
 BUILDING CODE PART 9
 BUILDING AREA
 UNITS: 1,114 Sq.Ft.(103.5 Sq.M.) x 4 = 4,456 Sq.Ft.(414 Sq.M.)
 GARAGE: 384 Sq.Ft.(35.7 Sq.M.) x 4 = 1,536 Sq.Ft.(142.8 Sq.M.)
 TOTAL BUILDING AREA: 5,992 Sq.Ft.(556.8 Sq.M.)
 Building 1: Lot 11, Block 1, Plan 0324469
 Building 2: Lot 12, Block 2, Plan 0324469
 Municipal District of Opportunity

See report on supports

Sheet List	
Sheet Number	Sheet Name
A&S 100	Cover
A&S 101	EW Elevation
A&S 102	NS Elevation
A&S 103	Main Floor Layout
A&S 104	Foundation Layout
A&S 105	Sections
A&S 106	Floor and Roof Systems
A&S 107	Details
A&S 108	General Notes

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 Tel: (403) 742-4101
 Fax: (866) 305-5888
 Email:
 galen@railsidedesign.com
 www.railsidedesign.com


PROJECT:
 Red Earth 4-Plex
 Built-Rite

DRAWING TITLE:
 Cover

SHEET NO:
 A&S 100

DATE:
 May 20, 2014

SCALE:
 1 1/2" = 1'-0"

SEAL:

 May 21, 2014

DRAWN BY:
 B.A.W.

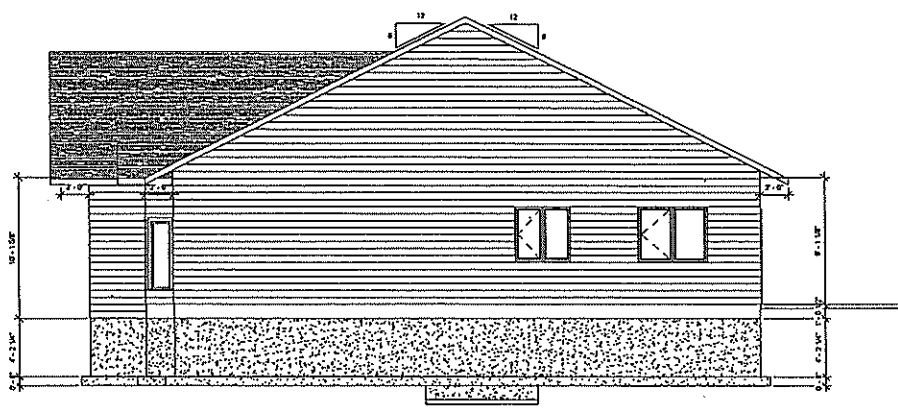
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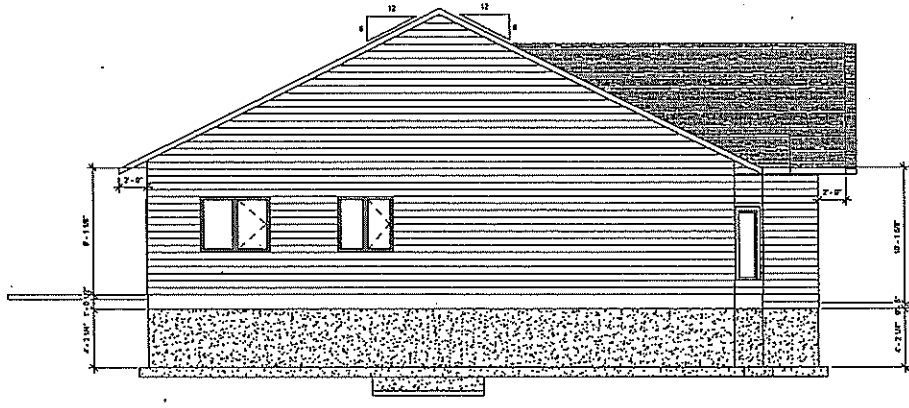
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SUPERIOR
 SAFETY CODES INC.
 AN ACCREDITED AGENCY
 AUG 12 2014
 EXAMINED
 See Letter

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① East Elevation
1/4" = 1'-0"



② West Elevation
1/4" = 1'-0"

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 www.railsidedesign.com

PROJECT:	Red Earth 4-Plex Built-Rite
DRAWING TITLE:	E&W Elevations
SHEET NO.:	A&S 101
DATE:	May 20, 2014
SCALE:	1/4" = 1'-0"
SEAL:	
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 EXAMINED
 See Letter



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 Fax: (403) 305-5999
 Email: galen@railsidedesign.com
 www.railsidedesign.com

PROJECT:

Red Earth 4-Plex
 Built-Rite

DRAWING TITLE:

N&S Elevations

SHEET NO: A&S 102

DATE:

May 20, 2014

SCALE:

3/16" = 1'-0"

SCALE:



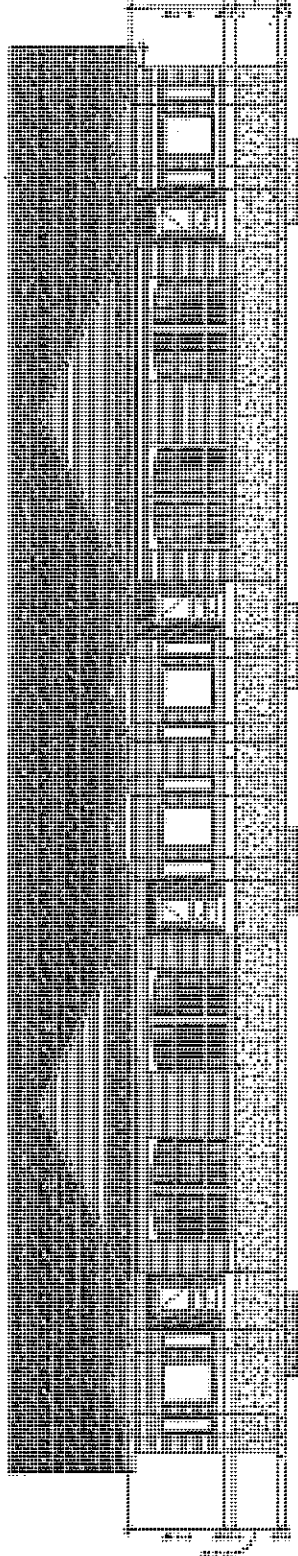
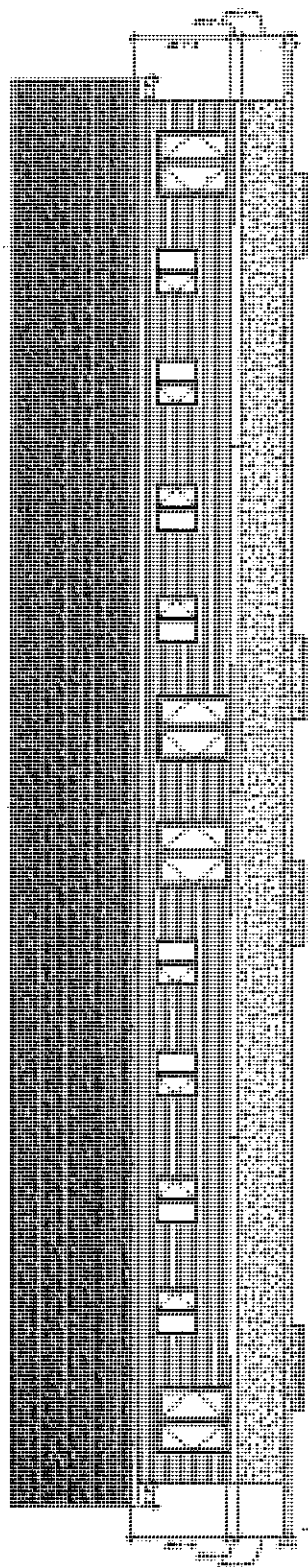
DRAWN BY: D.A.W.

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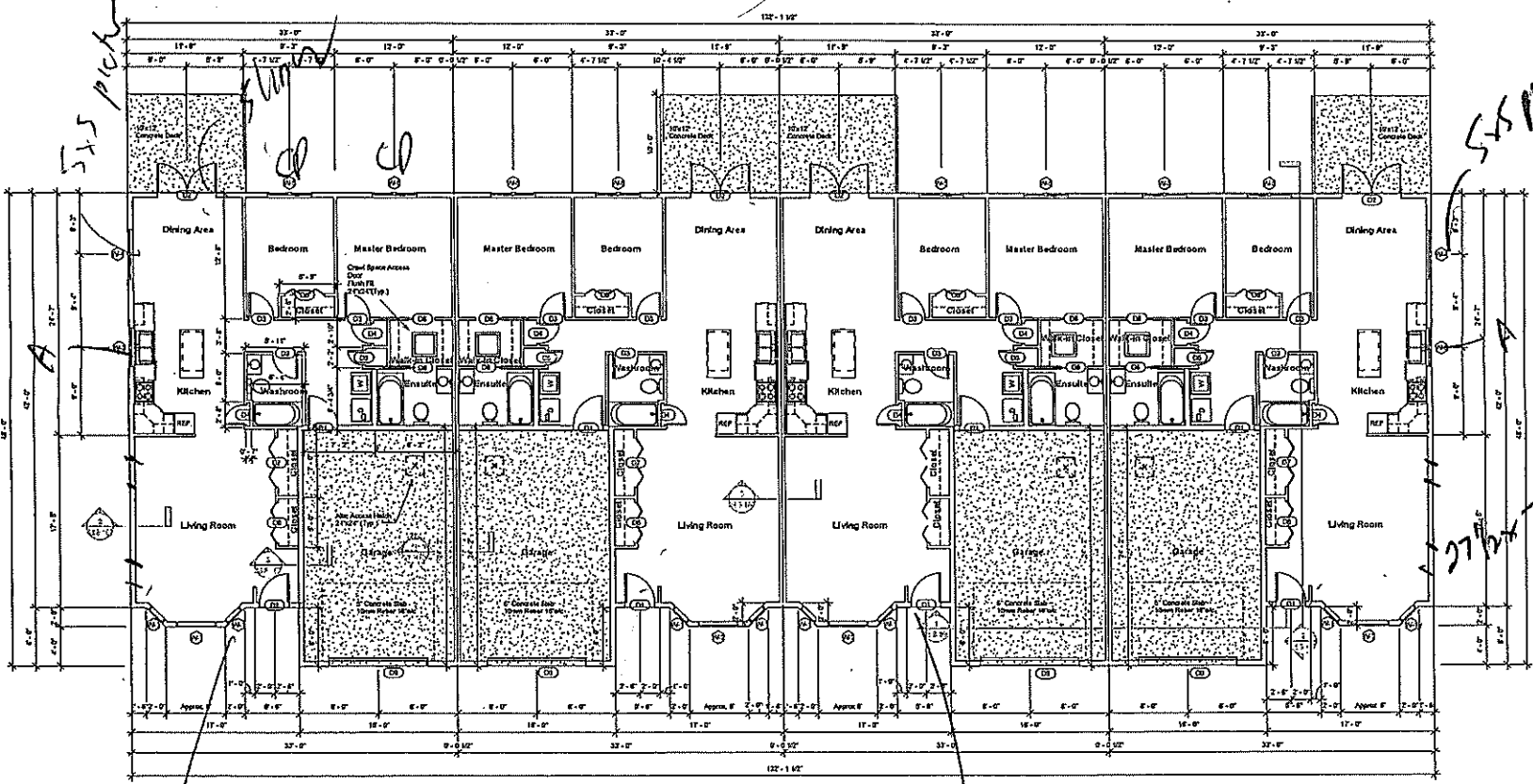
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Window Schedule			
Type Mark	Rough Opening Width	Height	Window Type
W1	7'-0"	5'-0"	Casement
W2	4'-0"	6'-0"	Fixed
W3	4'-0"	4'-0"	Picture Casement
W4	5'-0"	4'-0"	Picture Casement
W5	4'-0"	4'-0"	Picture Casement

Door Schedule		
Type Mark	Width	Height
D1	3'-0"	6'-8"
D2	3'-0"	6'-8"
D3	2'-6"	6'-8"
D4	2'-0"	6'-8"
D5	1'-6"	6'-8"
D6	4'-0"	6'-8"
D7	5'-0"	6'-8"
D8	2'-8"	6'-8"
D9	1'-0"	6'-8"

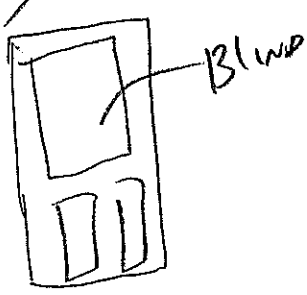
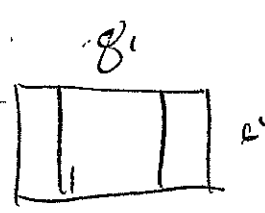


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 www.railsidedesign.com

PROJECT:
 Red Earth 4-Plex
 Built-Rite
 DRAWING TITLE:
 Main Floor Layout
 SHEET NO:
 A&S 103
 DATE:
 May 20, 2014
 SCALE:
 3/16" = 1'-0"
 SEAL:

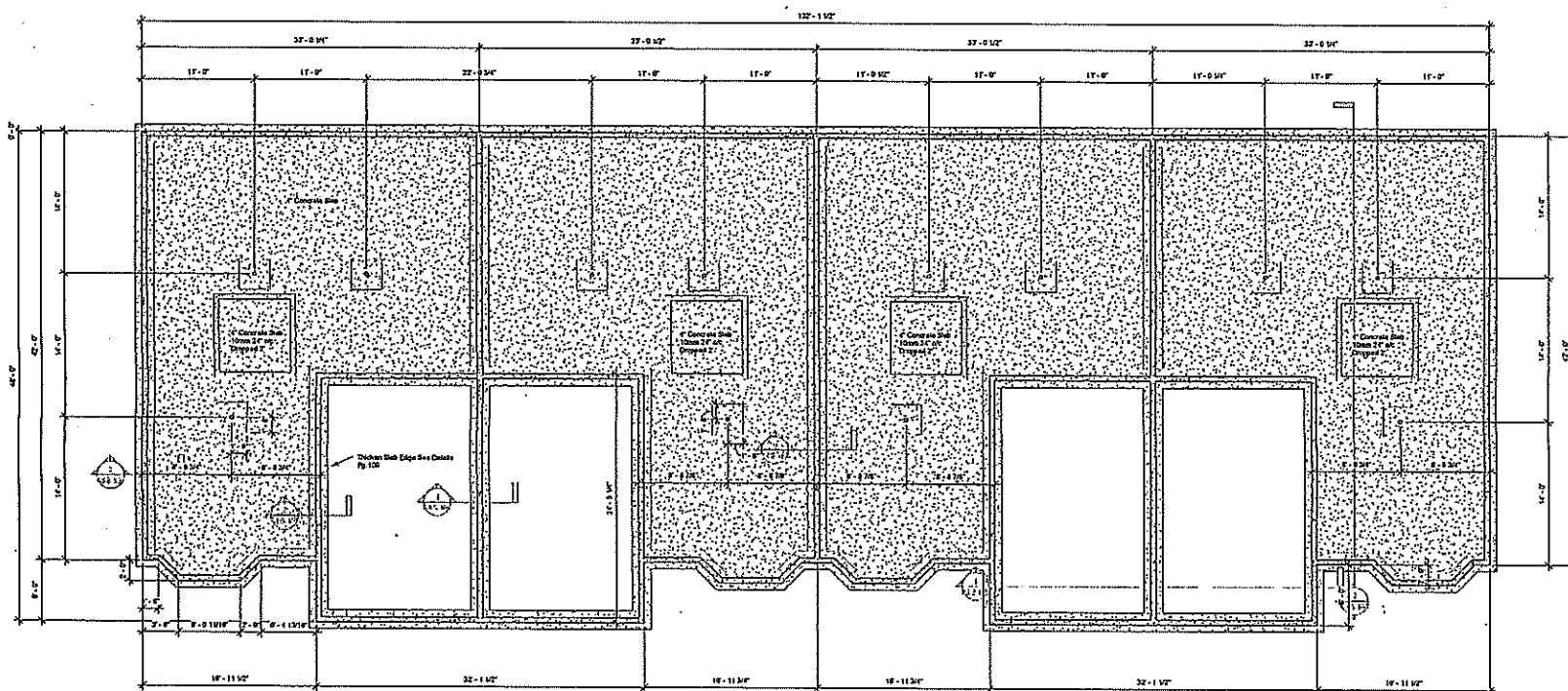
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 B.A.W.
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1 T.O. Footing
3/16" = 1'-0"

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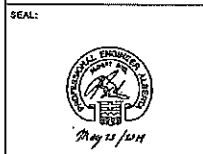
PROJECT:
Red Earth 4-Plex
Built-Rite

DRAWING TITLE:
Foundation Layout

SHEET NO:
A&S 104

DATE:
May 20, 2014

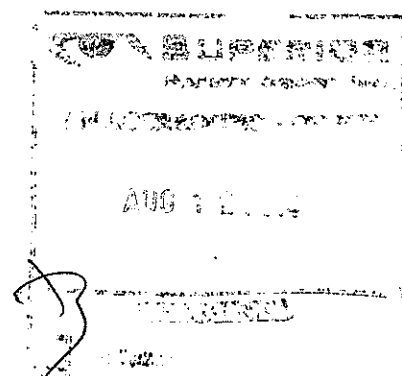
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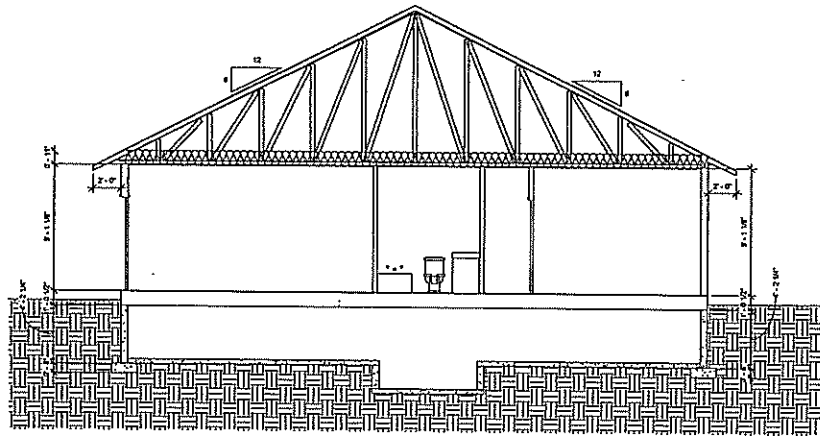
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B.A.W.

CHECKED BY:

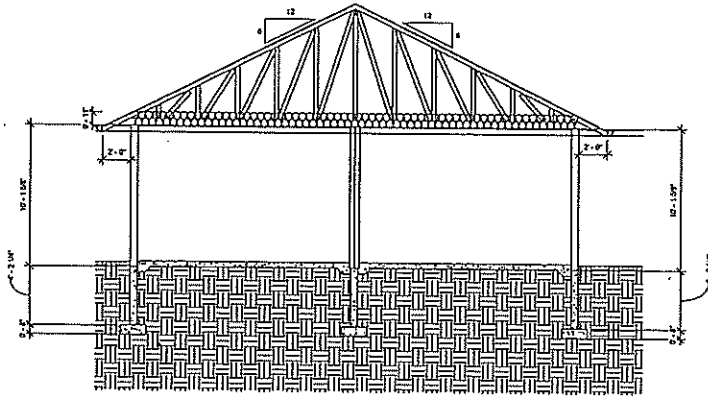
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② House Section View
1/4" = 1'-0"




① Garage Section
1/4" = 1'-0"

DO NOT SCALE DIMENSIONS



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PROJECT:	Red Earth 4-Plex Built-Rite
DRAWING TITLE:	Sections
SHEET NO.:	A&S 105
DATE:	May 20, 2014
SCALE:	1/4" = 1'-0"
SEAL:	
DRAWN BY:	B.A.W.
CHECKED BY:	

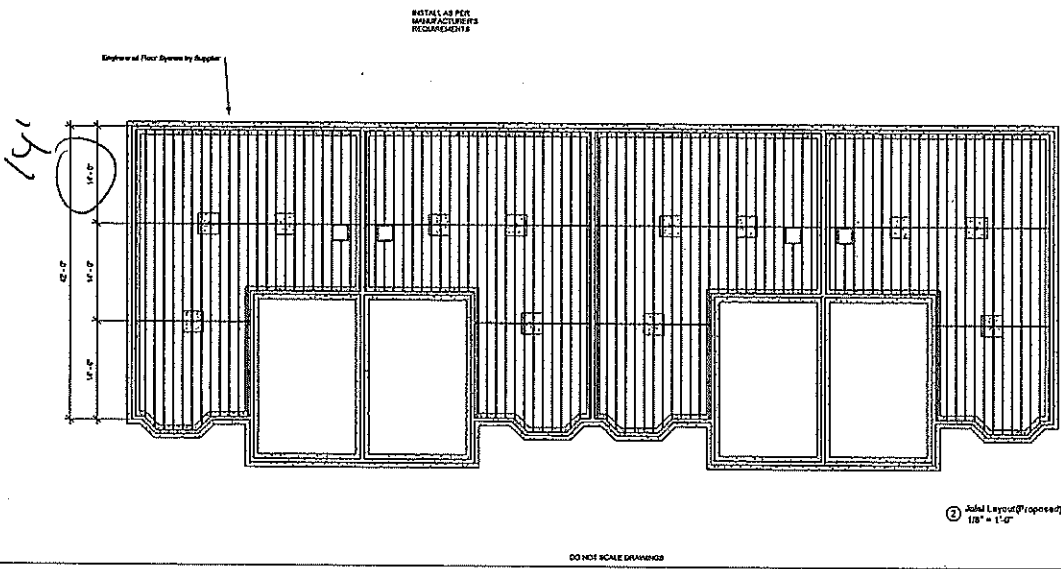
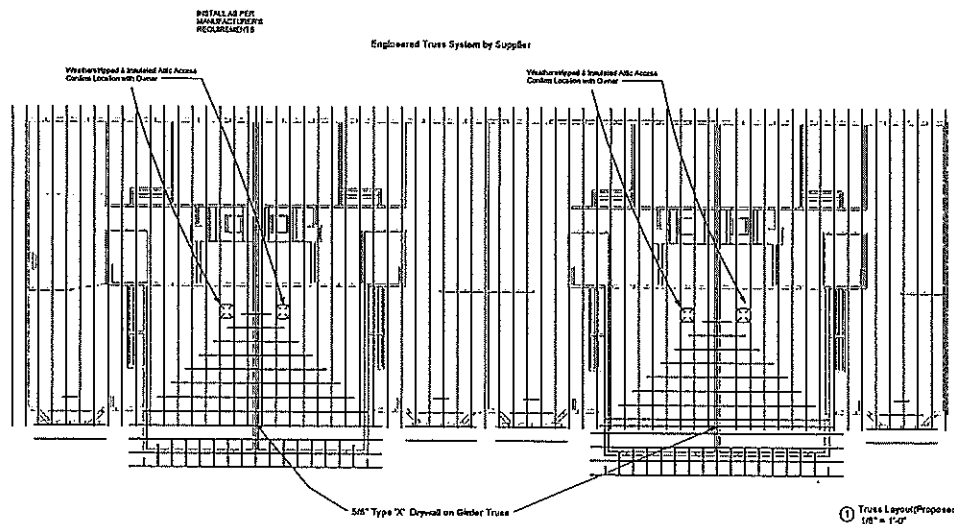
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SUPERIOR
SAFETY GEAR INC.
AN ACCREDITED AGENCY

AUG 12 2014

EXAMINED
See Letter

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Tel: (403) 742-4101
Fax: (403) 305-5686
Email:
galen@railsidedesign.com
www.railsidedesign.com

PROJECT:
Red Earth 4-Plex
Built-Rite

DRAWING TITLE:
Floor and Roof Systems

SHEET NO.:
A&S 108

DATE:
May 20, 2014

SCALE:
1/8" = 1'-0"



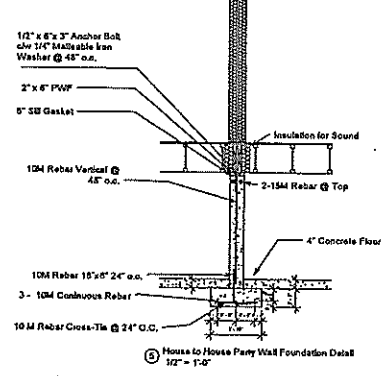
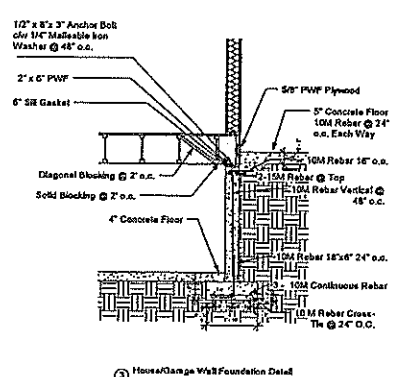
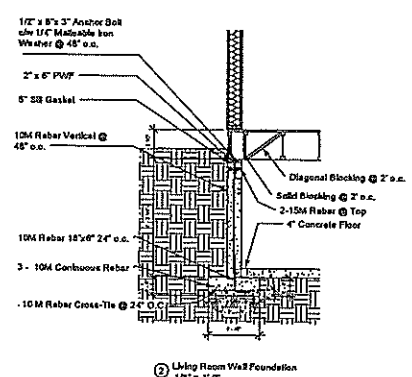
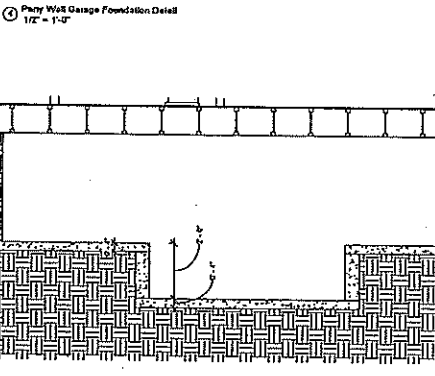
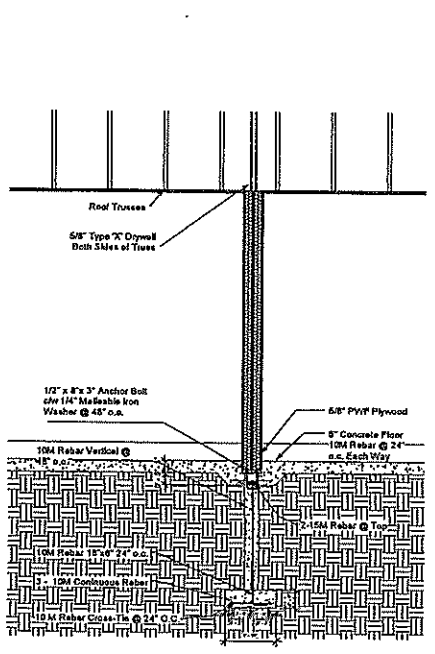
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B.A.W.

CHECKED BY:

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AUG 1 2 2014
EXAMINED
See Letter

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- Pary Wall**
 - 5/8\" Type 'X' Drywall Taped & Sanded & Painted
 - 2x6 Stud @ 16\" o.c.
 - Double Top Plate
 - R20 Batt Insulation
 - 1/2\" Tackles
 - Heavy Poly
 - 2x6 Stud @ 16\" o.c.
 - R20 Batt Insulation
 - 5/8\" Type 'X' Drywall Taped & Sanded & Painted
- Exterior Wall**
 - Vinyl Siding
 - House Wrap
 - 2x6\" OSB Sheathing
 - 2x6 Stud @ 16\" o.c.
 - Double Top Plate
 - R20 Batt Insulation
 - CGSB Vapour Barrier
 - 1/2\" Drywall Taped & Sanded & Painted
- Interior Wall**
 - 1/2\" Drywall Taped & Sanded & Painted
 - 2x6 Stud @ 16\" o.c.
 - Double Top Plate
 - 1/2\" Drywall Taped & Sanded & Painted
- Garage to House Wall**
 - 5/8\" Type 'X' Drywall Taped & Sanded & Painted
 - 2x6 Stud @ 16\" o.c.
 - Double Top Plate
 - R20 Batt Insulation
 - CGSB Vapour Barrier
 - 1/2\" Drywall Taped & Sanded & Painted
- Foundation Wall**
 - 10\" Concrete Foundation Wall
 - 2\" Concrete Footing
 - 4,000 PSI 28 Day Compressive Strength Rebar as Per Detail
- Wall Schedule**
 - 1/2\" = 1'-0\"

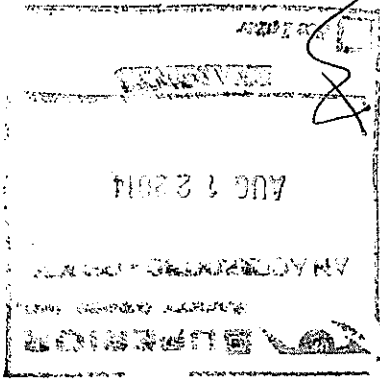
RAILSIDE DESIGN
 5004 48 Ave
 Box 1014, Stettler, AB
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 Tel: (403) 742-4101
 Fax: (866) 305-5688
 Email: galen@railsidedesign.com
www.railsidedesign.com

PROJECT:	Red Earth 4-Plex
	Built-Rite
DRAWING TITLE:	Details
SHEET NO:	A&S 107
DATE:	May 20, 2014
SCALE:	As Indicated
SEAL:	
DRAWN BY:	B.A.W.
CHECKED BY:	

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SAFETY CROSS INC.
 AN ACCREDITED AGENCY
 AUG 12 2014
 EXAMINED
 See Letter



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GENERAL NOTES

AS A MINIMUM, ALL WORK MUST CONFORM TO THE LATEST EDITION OF THE ALBERTA BUILDING CODE, NATIONAL PLUMBING CODE, NATIONAL MECHANICAL CODE, NATIONAL FIRE CODE AND THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE, AS WELL AS THEIR ADDENDA AND REFERENCED STANDARDS, AS WELL AS MUNICIPAL STANDARDS.

IT IS THE CONTRACTOR(S) OR OWNER(S) RESPONSIBILITY TO INFORM THEMSELVES OF THE EXACT LOCATION OF, AND ASSUME ALL LIABILITY FOR DAMAGE TO: ALL POLE LINES, CONDUITS, WATER MAINS, SEWERS & ALL UNDERGROUND AND ABOVE GROUND UTILITIES & STRUCTURES BEFORE COMMENCING WORK. SUCH DETAIL MAY OR MAY NOT BE SHOWN ON THIS DRAWING(S) AND THEIR LOCATION IF SHOWN MAY NOT BE EXACT.

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ANY CHANGES MUST BE REPORTED IN WRITING TO "RAILSIDE DESIGN" PRIOR TO CONSTRUCTION IN ORDER TO RECEIVE REVISED DRAWING(S).

"RAILSIDE DESIGN" RESERVES THE RIGHT TO REUSE THESE PLANS IN PART OR IN WHOLE. THE OWNER(S) OR CONTRACTOR(S) SHALL NOT REUSE THESE PLANS IN ANY SHAPE OR FORM OTHER THAN FOR THIS PROJECT.

FIRE BLOCKING AND DRAFT STOPS

FIRE BLOCKING AND DRAFT STOPPING SHALL BE INSTALLED TO CUT OFF ALL CONCEALED DRAFT OPENINGS (BOTH VERTICAL AND HORIZONTAL) AND SHALL FORM AN EFFECTIVE BARRIER BETWEEN FLOORS, BETWEEN TOP STORY AND A ROOF OR ATTIC SPACE.

PROVIDE AT ALL INTERCONNECTIONS BETWEEN CONCEALED VERTICAL AND HORIZONTAL SPACES SUCH AS OCCUR AT SOFFITS, DROP CEILING AND CURVE CEILING.

PROVIDE AT CONCEALED SPACES BETWEEN STAIR STRINGERS AT THE TOP AND BOTTOM OF THE RUN AND BETWEEN STAIRS ALONG AND IN LINE WITH THE RUN OF STAIRS.

PROVIDE AT OPENINGS AROUND VENTS, PIPES, DUCTS, AND SIMILAR OPENINGS WHICH AFFORD A PASSAGE FOR FIRE AT CEILING AND FLOOR LEVELS, WITH NONCOMBUSTIBLE MATERIALS.

DRAINAGE

FINISH GRADE TO SLOPE AWAY FROM STRUCTURES AT A MINIMUM OF 2% TOWARD APPROVED DRAINAGE FACILITIES.

DOWN-SPOUT DRAIN PIPES TO BE PROVIDED, SLOPED TO DAYLIGHT.

MOISTURE RESISTANT G.W.B. (GREENBOARD) SHALL BE PROVIDED ON WALLS AT BATHROOMS, LAUNDRY ROOMS, AND AREAS SUBJECT TO MOISTURE.

TYPICAL AT ALL SHOWERS AND TUBS/SHOWER WALLS: A SMOOTH, HARD, NON-ABSORBENT SURFACE (E.G. CERAMIC TILE) OVER A MOISTURE RESISTANT UNDERLAYMENT SUCH AS TILE BACKER BOARD, TO A HEIGHT OF 22 IN. ABOVE DRAIN BUILT.

SHOWERS AND TUBS WITH SHOWERS REQUIRE TILE OR OTHER APPROVED SURFACE WITH WATERPROOF BACKING 8 FT. ABOVE THE FLOOR LINE. A CURTAIN ROD OR OTHER APPROVED ENCLOSURE SHALL BE PROVIDED.

SOUND INSULATION

PROVIDE SOUND INSULATION IN ALL WALLS BETWEEN BATHROOMS AND ADJACENT ROOMS.

VAPOUR BARRIER

ALL PENETRATIONS (WINDOWS, ELECTRICAL WIRING & BOXES, PIPING, ETC.) IN VAPOUR BARRIER TO BE SEALED WITH ACOUSTIC SEALANT.

FLASHING

METHODS OF FLASHING MUST CONFORM TO CODE.

FLASHING IS REQUIRED IN ALL ROOF VALLEYS AND OVER ALL OPENINGS IN EXTERIOR WALLS.

ROOF COVERING

CLASS "A" ROOF MATERIALS:

ROOFING MATERIALS SHALL BEAR THE LABEL OF AN APPROVED AGENCY. MATERIALS SHALL BE FASTENED ACCORDING TO MANUFACTURER'S INSTRUCTIONS.

ATTIC ACCESS

ATTIC ACCESS SHALL BE PROVIDED. PROVIDE LIGHT FIXTURE AND SWITCH AT ATTIC ACCESS.

A HATCHWAY AT LEAST 20"x24" IS REQUIRED.

ATTIC VENTILATION

ATTIC SHALL BE PROVIDED WITH A MINIMUM NET FREE VENTILATING AREA NOT LESS THAN 1/300 OF THE INSULATED CEILING AREA. ALL OPENINGS SHALL BE COVERED WITH CORROSION-RESISTANT METAL MESH WITH MESH OPENINGS OF 1/4 INCH IN DIMENSION.

VENTS SHALL BE DESIGNED TO PREVENT THE ENTRY OF RAIN, SNOW, AND INSECTS.

FOUNDATIONS

FOUNDATION WALLS TO EXTEND AT LEAST 8 INCHES ABOVE THE FINISHED GRADE.

FOUNDATION PLATES / SILL S SHALL BE PRESSURE TREATED WOOD AND SHALL BE BOLTED TO THE FOUNDATION WITH NOT LESS THAN 1/2" HIGH NOMINAL DIAMETER BOLTS EMBEDDED AT LEAST 7 INCHES INTO CONCRETE AND SPACED NOT MORE THAN 4 FT. APART OR AS OTHERWISE NOTED. BOLTS TO BE LOCATED WITHIN 8 INCHES OF EACH END OF EACH SILL PIECE. SEE FOUNDATION AND FRAMING PLANS AND NOTES.

ANCHOR BOLTS TO BE PROVIDED WITH 2" x 2" x 3/16" PLATE WASHERS.

CONNECTORS FOR PRESSURE TREATED OR FIRE-RETARDANT TREATED WOOD TO BE HOT-DIPPED GALVANIZED OR STAINLESS STEEL.

PROOF ROLL THE ENTIRE SUB GRADE TO ENSURE ALL LOW BEARING SOILS ARE DETECTED & REMOVED - PROOF ROLL SUB GRADE ONLY ONCE TO AVOID WEAKENING SOIL BEARING STRENGTH.

EXCAVATE LOW BEARING SOILS AREAS TO A MIN. DEPTH OF 2" AND REPLACE WITH ONE LAYER OF 2" MESH 1 FT RUN IN LIFT NO GREATER THAN 6" WITH EACH LIFT BEING COMPACTED TO 95% PROCTOR DENSITY.

ALL HOLD-DOWNS AND ANCHOR BOLTS AT SHEAR WALLS SHALL BE SET IN PLACE BY TEMPLATE PRIOR TO FOUNDATION INSPECTION.

CONTRACTOR TO VERIFY ALL DIMENSIONS. REPORT ANY DISCREPANCIES BEFORE BUILDING.

ALL FOOTINGS SHALL EXTEND THE REQUIRED DEPTH INTO UNDISTURBED EARTH.

WHERE APPLICABLE, NON-PERFORATED DRAIN TILE TO BE USED TO CONNECT DRAIN TILE ON PERIMETER OF FOUNDATION TO SUMP PIT/FLOOR DRAIN.

CONTRACTOR TO VERIFY THAT SOIL BEARING CAPACITY IS 1,500 P.S.F. OR GREATER

INSPECTIONS

Call Fire Star Engineering Ltd. at (780)-499-9007 a minimum of seventy-two hours prior to required inspection time for the following inspections:

- Footing rebar prior to concrete pour
- and photos of wall rebar prior to concrete pour
- Finishing completion prior to chalking walls
- Final inspection



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T0C 2L0
Tel: (403) 742-4101
Fax: (800) 305-5886

Email:
galeo@railsidedesign.com
www.railsidedesign.com

PROJECT:

Red Earth 4-Plex

Built-Rite

DRAWING TITLE:

General Notes

SHEET NO:

A&S 108

DATE:

May 20, 2014

SCALE:

SEAL:



DRAWN BY:

B.A.W.

CHECKED BY:

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LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>John Buller</i>		
ADDRESS <i>1095</i>		
TOWN <i>La Crete</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>780-926-0353</i>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTERED OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>102 6366</i> 102/6366	BLK <i>38</i>	LOT <i>21</i>
----------	------	------	-------	----	----	--	------------------	------------------

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *Res1* TO: *H-R2*

REASONS SUPPORTING PROPOSED AMENDMENT:

• It's a blended neighbourhood already

• Fits the other buildings.

~~• I'm only allowed to build a retail store and I'd rather make a fourplex~~

• I'm only allowed to build a retail store and I'd rather make a fourplex

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *460.00* RECEIPT NO. *Invoiced*

APPLICANT _____ DATE _____

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature] _____ DATE *January 21, 2019*

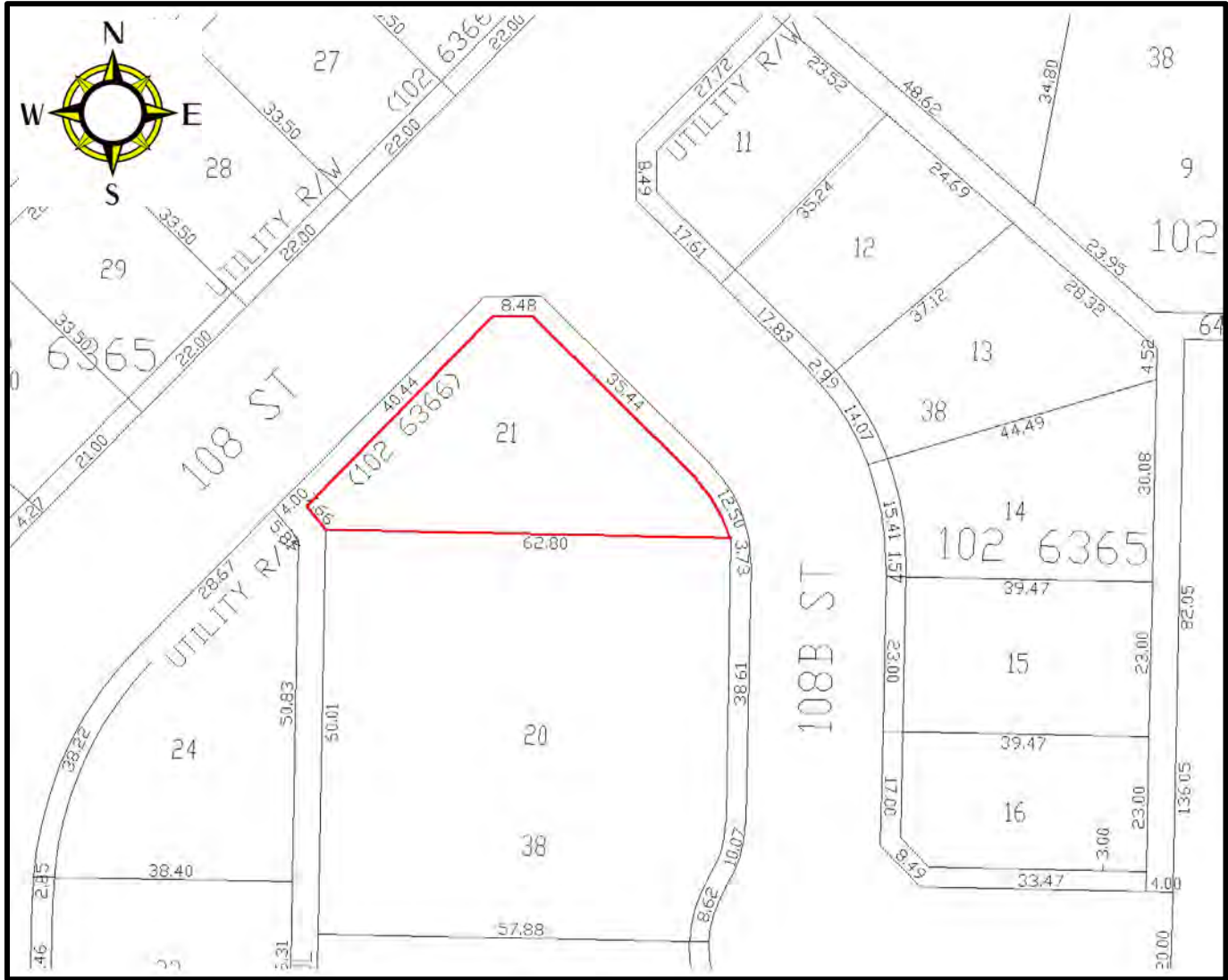
REGISTERED OWNER _____

Mackenzie County
Box 640, 4511-46 Avenue
Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718
Fax: (780) 927-4266
Email: office@mackenziecounty.com
www.mackenziecounty.com

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1131-19

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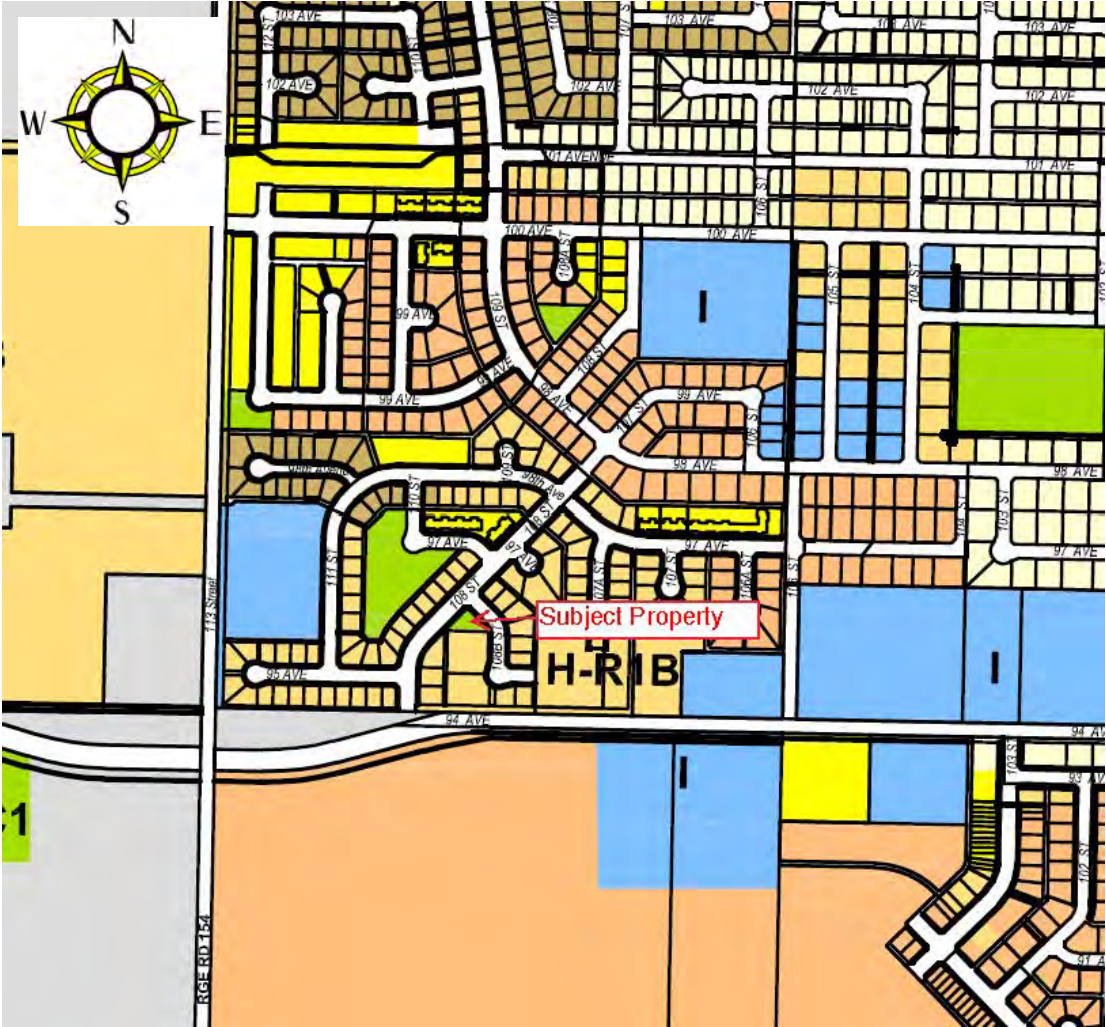


Mackenzie County

APPLICANT DRAWING



BYLAW APPLICATION



File No. Bylaw 1131-19

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Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Airport Lease Fee Changes

BACKGROUND / PROPOSAL:

Council made motion 18-10-743 at the October 9, 2018 Regular Council meeting that administration investigate and negotiate with the airport lease holders regarding airport fees.

Administration met with several leaseholders to discuss a variety of alternatives to increase revenue/reduce costs at our airports. As anticipated, there was little appetite for increased costs/reduced profitability of the businesses operating out of our airports. Certain changes were perceived as equitable, and Council has already amended the Fee Schedule Bylaw to capture those items.

OPTIONS & BENEFITS:

For information.

COSTS & SOURCE OF FUNDING:

Land lease fee for hangars and associated uses changed from \$1.25 to \$1.30 per square meter annually, amended in the Fee Schedule Bylaw No 1114-18 on October 30, 2018. Other fees, including parking, were also revised.

SUSTAINABILITY PLAN:

Not applicable.

Author: BP Reviewed by: _____ CAO: _____

COMMUNICATION / PUBLIC PARTICIPATION:

Proposed fee changes were discussed at airport user meetings that were initiated by the Planning & Development department in order to discuss several different items affecting our airports. Further communication is not anticipated.

POLICY REFERENCES:

Not applicable.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Airport Lease Fee Changes be received for information.

Author: BP Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Don Roberts, Zama Site Manager
Title:	Zama Aerodrome – Lease Update

BACKGROUND / PROPOSAL:

Administration was approached by a private individual requesting to lease the Zama Airstrip for private use.

Council directed administration to explore options and legalities.

The individuals are no longer interested in utilizing the Zama airstrip for private use.

OPTIONS & BENEFITS:

Option 1

Continue present Motion 19-01-020. This would give Council and Administration information for possible future development/use.

Option 2

Continue with Councils last motion in part by investigating the pros and cons of de-registering the Zama Airstrip with NavCanada and omitting any costs associated to legal fees.

COSTS & SOURCE OF FUNDING:

Option 1

Legal Fees

Author: D. Roberts Reviewed by: _____ CAO: _____

Option 2

\$0

SUSTAINABILITY PLAN:

Goal

- E-1 County Transportation System
- reduces travel time

COMMUNICATION / PUBLIC PARTICIPATION:

None at this time.

POLICY REFERENCES:

Motion 19-01-020

That administration continue to investigate the Zama Aerodrome (south end) lease in regards to legal, liability, and insurance and the pros and cons of de-registering the Zama Airstrip with NavCanada and that it be brought back to Council.

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That administration continue to investigate the pros and cons of de-registering the Zama Airstrip with NavCanada and that it be brought back to Council.

Author: D. Roberts Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Community Energy Capacity Building Grant Application – Energy Efficiency Alberta

BACKGROUND / PROPOSAL:

Mackenzie County’s hamlets located south of the Peace River have multiple limitations to future growth. One foreseeable constraint is electrical power supply. Applying for the Community Energy Capacity Building grant provides Mackenzie County the opportunity to examine power requirements and the future needs of the communities at a minimal cost.

Recent conversations with ATCO and La Crete Sawmills have indicated a strong desire to explore the opportunity of creating a local electricity supply to meet these demands in the operation of a biomass cogeneration plant.

One power transmission line from the Alberta grid crosses the Peace River at transmission corner along Highway 697 in Blumenort. The transmission substation is currently operating at 20MW, with infrastructure on site to increase this capacity.

The current service area and demand from the Blumenort substation supplies everything south of the Peace River including the hamlet of La Crete, consumes around 6Mw, La Crete Sawmills can use 7Mw of power. Distribution lines from Blumenort also service, Fort Vermilion, North and South Tall Cree, John D’Or Prairie and Garden River and the furthest reaches of Bluehills/Tompkins.

The Community Generation Capacity Building Program Grant is 100% funded by Energy Efficiency Alberta and would provide us with the necessary funds to hire a consultant. Ideally, the outcome would be a report that makes recommendations on how to proceed, identifies obstacles and recommends solutions.

Municipalities are listed as eligible participants in the grant conditions to apply for the Community Generation Capacity Grant. Since Mackenzie County is a qualifying body the deadline for this grant application is February 22, 2019.

Author: A.O'Rourke **Reviewed by:** C Smith **CAO:** _____

The Community Generation Capacity Building (CGCB) Program is designed to support eligible community groups with initial development phases of a community generation project, as well as the development of tools and training. The intent of the CGCB Program is to enable community generation projects through support of various phases of project development.

This program is complementary to the Community Energy Capacity Building (CECB) Program. The following information provides guidance on Community Generation and how to participate in the CGCB Program.

Energy Efficiency Alberta (EEA) in collaboration with the Municipal Climate Change Action Centre (MCCAC) is offering a Community Generation Capacity Building Program to community groups for capacity building activities related to the development of Community Generation projects compliant to the 'Small Scale Generation Regulation'. Renewable and alternative energy generation as defined in the Regulation is eligible.

OPTIONS & BENEFITS:

Explore the opportunity of creating power locally in La Crete to help sustain the future growth of industry and the community.

COSTS & SOURCE OF FUNDING:

The Community Generation Capacity Building Program Grant is 100% funded for project by Energy Efficiency Alberta for projects under \$200,000. For projects equal or greater than \$200,000, it is required that the recipient organization contribute a minimum of 10% of in-kind contributions or funds toward the total project budget greater than \$200,000. With maximum, funding for any single project is \$500,000.

SUSTAINABILITY PLAN:

Strategy C1.2 Ensure that administration has the appropriate tools and resources to continually assess and evaluate infrastructure capacity.

Strategy E17.1 Promote efficient use of fiber/wood biomass

COMMUNICATION/PUBLIC PARTICIPATION:

N/A

Author: A.O'Rourke Reviewed by: C Smith CAO:

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Mackenzie County apply for the Community Capacity Building Program Grant through Energy Efficiency Alberta to help assess the viability of generating electrical power from biomass in the La Crete area.

Author: A.O'Rourke Reviewed by: C Smith CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	2018 Municipal Census Results

BACKGROUND / PROPOSAL:

The 2018 Municipal Census has been officially recognized and approved by Alberta Municipal Affairs. The intensive audit process was completed in January 2019 confirming the municipal population of 12,512, which is an increase of 6.5% from the 2015 Municipal Census.

Attached is a visual layout of Mackenzie County's 2018 Municipal Census.

Key Findings:

- 35.7% of the Mackenzie County population are 14 year of age or under, representing 4466 Children.
- Mackenzie County Annual Growth rate since 1996 is 2.1%
- Average Age of Mackenzie County is 28.1 years of age, compared 37.8 years in Alberta or 41 years nationally
- 84% of households in Mackenzie County own their own home. This compares to 67.8% nationally.

OPTIONS & BENEFITS:

Higher census numbers contribute to more favorable funding and grant opportunities for Mackenzie County. In the past the municipal census has provided higher population counts than federal census. The 2018 Mackenzie County census count can be used until the next federal census of 2021.

COSTS & SOURCE OF FUNDING:

N/A

Author: A.O'Rourke Reviewed by: C Smith CAO: _____

SUSTAINABILITY PLAN:

Strategy E27.3 Undertake a timely municipal census during major population shifts.

COMMUNICATION/PUBLIC PARTICIPATION:

Census information is to be made available to the public.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2018 Municipal Census results be received for information.

Author: A.O'Rourke **Reviewed by:** C Smith **CAO:** _____



Mackenzie County

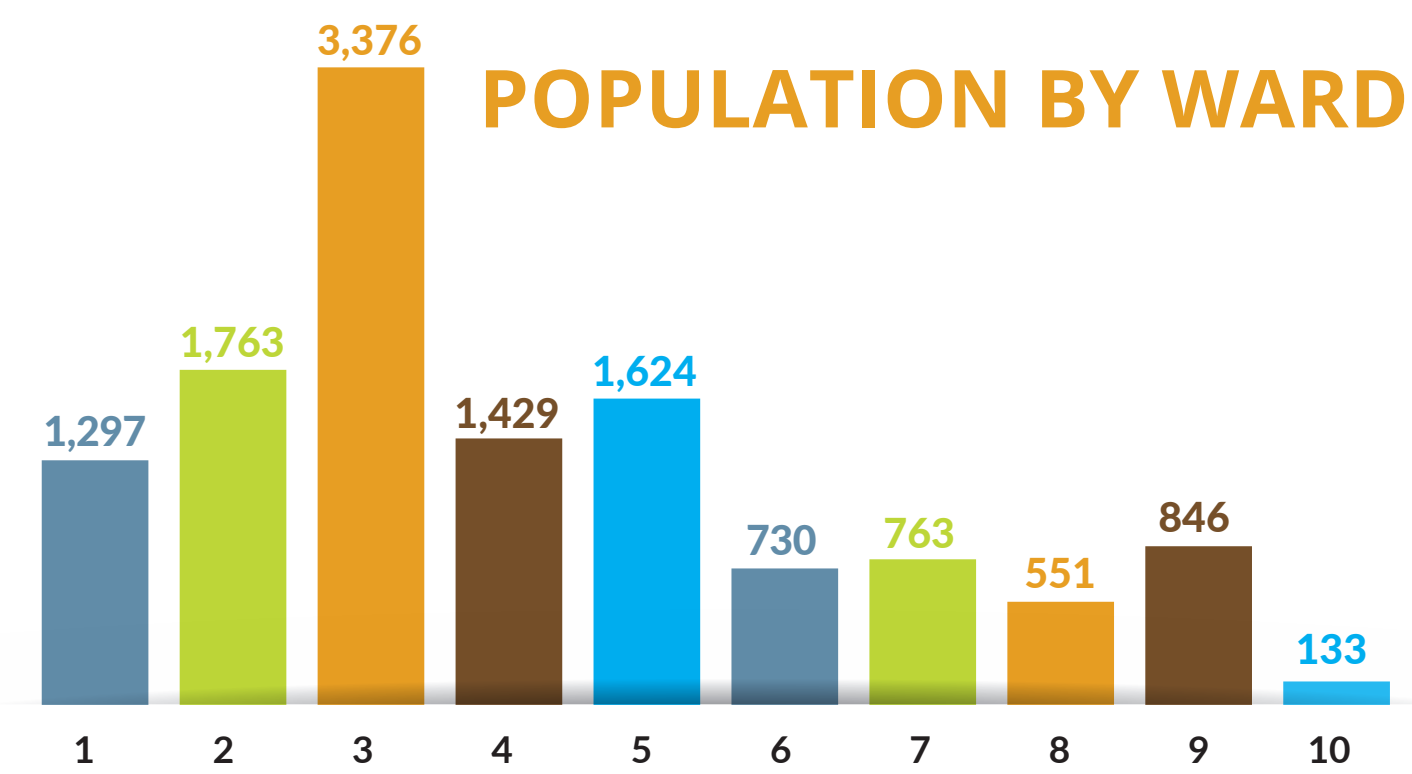
MACKENZIE COUNTY MUNICIPAL CENSUS 2018

POPULATION AND AGE DEMOGRAPHICS

POPULATION INCREASED TO
12,512



UP 6.5 % SINCE THE 2015 MUNICIPAL CENSUS



2.1%
ANNUAL GROWTH RATE

6,131 FEMALES
49%

6,381 MALES
51%

THE POPULATION OF MACKENZIE COUNTY IS **YOUNG AND GROWING**

THE NATIONAL AVERAGE AGE

41

AVERAGE AGE IN MACKENZIE COUNTY

28.1

DOWN 0.5 YEARS FROM 2016 FEDERAL CENSUS IN MACKENZIE COUNTY

CANADA'S HIGHEST SHARE OF CHILDREN

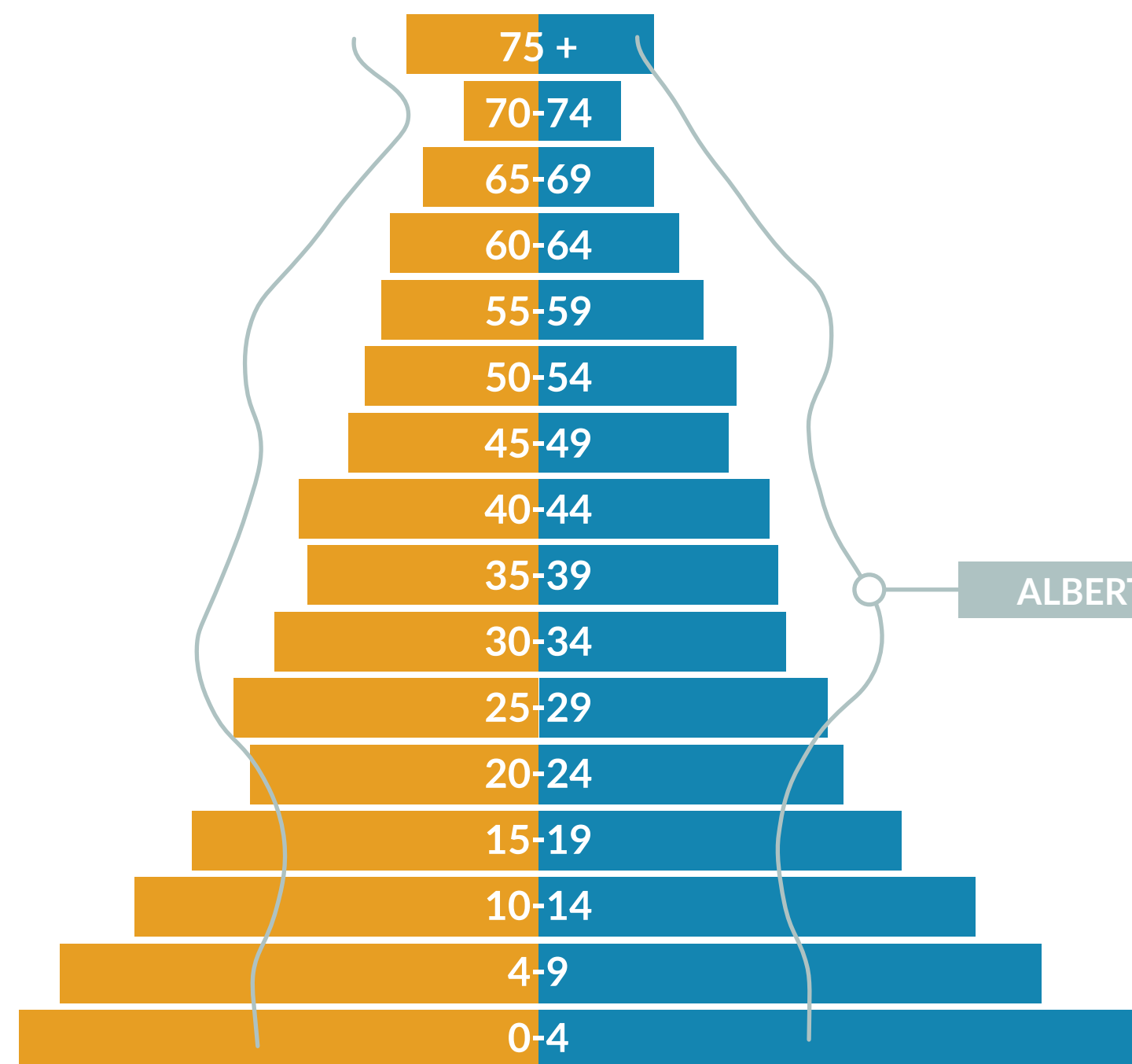
MACKENZIE COUNTY, ALBERTA

35.7 %



* in relation to the 2018 Mackenzie County Municipal census and the 2016 Federal Census

FEMALES MALES



Percentage of Total Population

EDUCATION & EMPLOYMENT

GRADE K-8*

28%

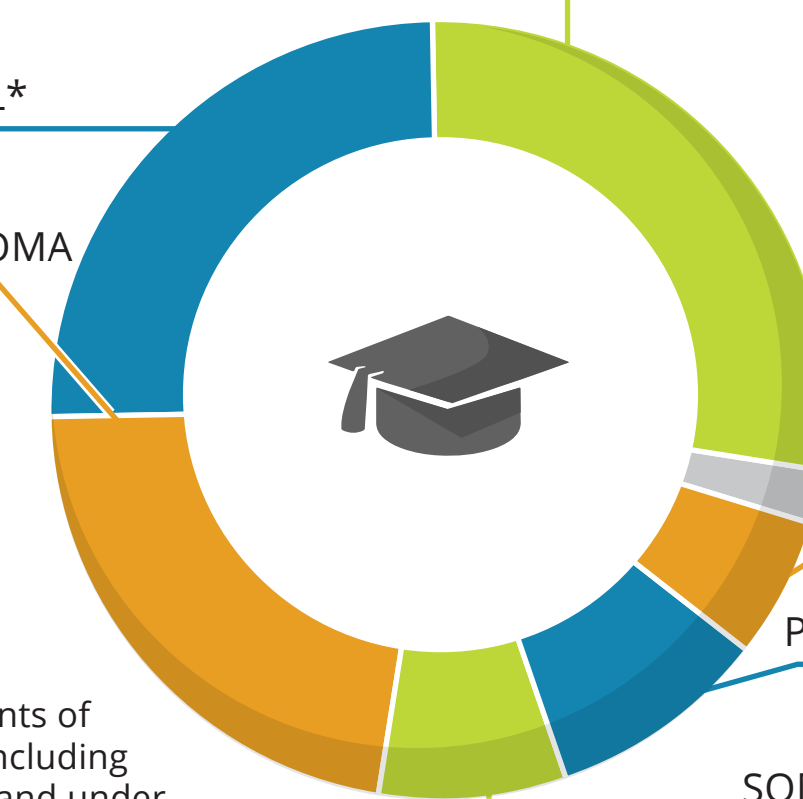
SOME HIGH SCHOOL*

25%

HIGH SCHOOL DIPLOMA

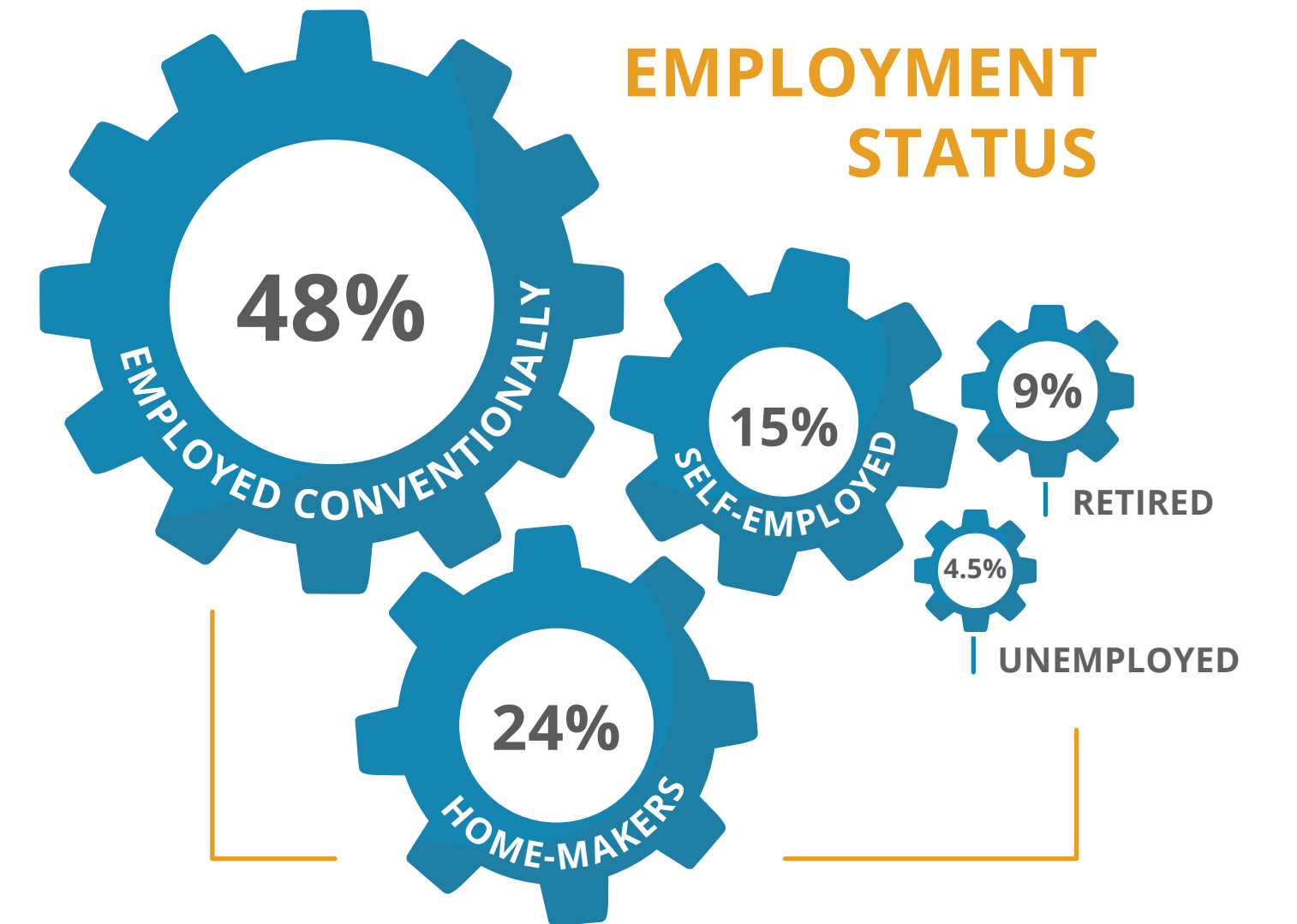
28%

* Includes all residents of Mackenzie County, including those 18 years and under



CURRENT EDUCATION LEVELS

EMPLOYMENT STATUS



HOMES & HOUSEHOLDS

61%

LA CRETE

11%

FORT VERMILION

11%

HIGH LEVEL

10%

OTHER

5%

REMOTE

1%

ZAMA CITY

.5%

RAINBOW LAKE

WHERE WE WORK



NUMBER OF HOUSEHOLDS

3,775

3.1% INCREASE IN 3 YEARS
*since 2015 municipal census

86%

OF HOUSEHOLDS OWN THEIR HOMES



14%

OF HOUSEHOLDS RENT THEIR HOMES



AVERAGE HOUSEHOLD SIZE

3.3 PEOPLE

UP FROM 3.2 PEOPLE PER HOUSEHOLD IN 2015 MUNICIPAL CENSUS

WHERE WE LIVE



66%

8,240
8.8%



34%

4,272
2.2%

THIS DATA REPRESENTS A SUMMARY OF THE MACKENZIE COUNTY MUNICIPAL CENSUS THAT WAS CONDUCTED IN 2018



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	2018-2021 Mackenzie County Strategic Plan

BACKGROUND / PROPOSAL:

A strategic planning workshop was held on April 9, 2018 with Council and Management. A draft copy of the plan was presented at the April 24, 2018 Committee of the Whole meeting for review and discussion. Copies of the plan were available at the annual Ratepayer meetings. The draft plan was brought back to the Committee of the Whole meeting on January 15, 2019 for review and discussion.

The Strategic Plan has been revised to meet recommendations made at the last Committee of the Whole meeting. The Strategic Plan has been formatted into a condensed, reader friendly document for approval by Council.

OPTIONS & BENEFITS:

An approved Strategic Plan provides direction to the entire organization and supports the achievement of key objectives.

COSTS & SOURCE OF FUNDING:

Not applicable.

SUSTAINABILITY PLAN:

Not applicable.

Author: Laura Smith **Reviewed by:** _____ **CAO:** _____

COMMUNICATION / PUBLIC PARTICIPATION:

Copies of the draft plan were available at the 2018 Annual Ratepayer meetings. Copies of the Plan were also made available at the County office front desk for dispersal to the public. This is a public document, Council has the option to expand availability.

POLICY REFERENCES:

Policy ADM050 Council-Administration Protocol – states that the annual business planning process which outlines the strategic direction set by Council will be an organizational tool used to contribute to a successful working relationship. (s.8.(i))

Policy ADM056 Public Participation – requires the municipality to inform the public regarding the Strategic Plan.

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2018-2021 Mackenzie County Strategic Plan be approved as presented.

Author: Laura Smith Reviewed by: _____ CAO: _____



MACKENZIE COUNTY

STRATEGIC PLAN

2018 - 21



Mackenzie County

Table of

CONTENTS

Introduction	3
Mission, Vision & Core Values	4
Governance & Leadership	5
Quality of Life	6
Economic Development	7
Infrastructure & Environment	8



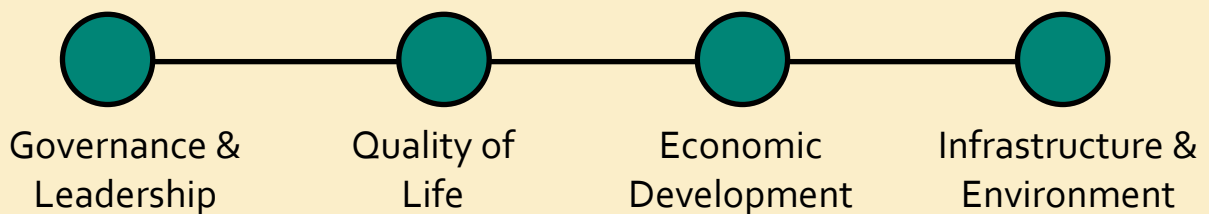
INTRODUCTION

Mackenzie County is dedicated to their ratepayers and meeting the unique needs of each community within our region.

The purpose of Mackenzie County's Strategic Plan is to establish critical priorities and activities of the County for the four year period between 2018-2021.

The Strategic Plan will be utilized by Administration, Council, as well as all stakeholders for follow-up review, information, and direction.

Mackenzie County's Strategic Plan has four primary categories addressed below, each with unique guiding principles, key objectives, and desired outcomes.



VISION

An enhanced quality of life, choices in community opportunities and health economic climate.

MISSION

Through the effective use of resources, provide a reasonable and equitable level of service and endeavor to create a sustainable economic climate.

CORE VALUES

Efficient, fiscally responsible organization that is sincere and approachable, treats people with respect and maintains a high degree of integrity.



GOVERNANCE & LEADERSHIP

Guiding Principle

To improve the relationship and communication with our stakeholders, including First Nations and Metis groups, and neighbouring municipalities.

Key Objectives

Outcomes

Collaborate with neighbouring municipalities in municipal planning objectives

Completion of ICFs and IDPs

Build regular contact with First Nations & Metis groups

Collaboration in community events and provincial Consultation Policy Development

Review non-profit service delivery and develop regular contact

Support streamlining of service delivery

Build regular contact with provincial government

Establish clear and concise agenda items for Ministerial briefings

Increase education, awareness and social capital of the hamlets

Increase opportunities for public participation at meetings/events



QUALITY OF LIFE

Guiding Principle

To improve service quality and opportunity for education, employment, health, and recreation.

Key Objectives

Outcomes

Ensure education is accessible to all residents at every level

Grade K-12 availability for all residents;
Continuing Education between Fort Vermilion School Division and Northern Lakes College

Increase basic health services and personnel to deliver such services

Discuss with Alberta Health Services;
Increase maternity services at Fort Vermilion Hospital and La Crete Health Centre;
Partner with community health groups to fill gaps in services;
Incentive programs for physicians/specialists

Address needs and services for seniors

Addition of SL₃/SL₄ beds and better food quality at seniors centres

Increase job opportunities and economic development to support the high cost of living in the North

Increase Northern Living Allowance and carbon levy rebates to Northern residents

Increase community involvement and recreational opportunities

Develop a La Crete Health & Fitness Facility Plan and Mackenzie County Regional Recreation Masterplan;
Continue Buffalo Head Ski Hill development;
Development of recreational options at Blue Hills Public School;
Provincial library system node;
Continued campground expansion

ECONOMIC DEVELOPMENT

Guiding Principle

To focus on local production and sustainable use of resources, and continue initiatives to develop our tourism sector.

Key Objectives

Outcomes

Increase local/regional trade

Investigate marketing strategies for our regional craftsmen;
Partner with local organizations for agricultural development;
Conduct feasibility study for cannabis processing facility;
Partner with neighbouring provinces on value added opportunities

Increase farmland and local production

Lobby for additional Crown land sales in our region

Make efforts to support a sustainable environment

Investigate tire recycling opportunities;
Ensure oil and gas resources are utilized prior to well abandonment;
Encourage use of existing facilities for development

Encourage tourism and draw visitors to the region

Continue initiatives with MFTA & REDl;
Develop the hamlets' appearance working with Streetscape Committees;
Host events and support other community groups with their events/activities;
Increase advertising efforts;
Continued campground expansion

INFRASTRUCTURE & ENVIRONMENT

Guiding Principle

To ensure equity of crucial necessities for life in the North, including transportation and utilities such as water, gas, and cell service.

Key Objectives

Outcomes

Improve key regional corridors

Construction of roads and bridges;
Conduct cost analyses of road pavement;
Expand P5 to access southern markets

Increase access and opportunity to surrounding markets

Investigate rail options to transport goods;
Collaborate with neighbouring municipalities and provinces

Increase accessibility to potable water

Collaborate with First Nations;
Increase rural potable water truck-fill stations

Expand gas supply to meet community needs

Continue efforts with Atlas Gas;
Collaborate with Northern Gas Co-op and Tallcree First Nation to construct additional gas line;
Continue lobbying efforts to the province

Improve cell service throughout the North

Continue lobbying efforts to Telus



MACKENZIE COUNTY

4511 46 Avenue, Box 640

Fort Vermilion, AB, ToH 1No

780.927.3718

www.mackenziecounty.com



Mackenzie County

3-5 YEAR STRATEGIC PLANNING SESSION DRAFT WORKPLAN 2018-06-11

Vision An enhanced quality of life, choices in community opportunity and a healthy economic climate.
Mission Through the effective use of resources, provide a reasonable and equitable level of service and endeavor to create a sustainable economic climate.
Core Values Efficient, fiscally responsible organization that is sincere and approachable treats people with respect and maintains a high degree of integrity.

GOVERNANCE & LEADERSHIP

ICF/IDP

GUIDING PRINCIPLES

- Improve relationships and communications with neighboring municipalities

KEY OBJECTIVES

- Create mutually beneficial ICF's & IDP's
- Improve relationships and communications

PROJECTS/OUTCOMES

- Completion of IDP/ICF
-

FIRST NATION AND METIS RELATIONS

GUIDING PRINCIPLES

- Open lines of communication
- Better Teamwork

KEY OBJECTIVES

- Understand how one another works to provide services to their citizen's - focus on "things" that we have in common
- Build a stronger casual relationship with first nations groups

PROJECTS/OUTCOMES

- Inclusion of First Nations in community events
 - Host Casual get together between Councils outside Council chambers
 - Waste Commission
 - Involved in provincial aboriginal consultation policy development
-

CITIZEN ENGAGEMENT

GUIDING PRINCIPLES

- Ensure citizen awareness and involvement in issues affecting them

KEY OBJECTIVES

- Education Awareness
- Increase in public engagement for more successful events
- Increase in volunteer hours

PROJECTS/OUTCOMES

- Increase social capital of the hamlets and region
-

INTERACTION WITH AB AND CA GOVERNMENTS – NEIGHBOURING GOVERNMENTS NWT/BC

GUIDING PRINCIPLES

- Build relationships with neighboring and partnering governments
- Understand Hay River South travel/patters/health initiatives/health issues/market access

KEY OBJECTIVES

- Additional data on Hay River South travel/patters/health initiatives/health issues/market access
- Clear and concise agendas when meeting with ministers

PROJECTS/OUTCOMES

- Economy, Health, Transportation
 - Connection road or infrastructure between us and Fort Nelson
 - Effective meetings between governments
-

RELATIONS WITH REGIONAL NON-PROFITS

GUIDING PRINCIPLES

- Improve Communications

KEY OBJECTIVES

- Review non-profit service delivery
- More public recognition/appreciation

PROJECTS/OUTCOMES

- Help streamline the delivery of services
-



3-5 YEAR STRATEGIC PLANNING SESSION DRAFT WORKPLAN 2018-06-11

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QUALITY OF LIFE

HEALTH SERVICES

GUIDING PRINCIPLES

- Basic Health Services such as Doctors, Nurses, Personnel, SL3 and SL4, Maternity Services
- Keeping people healthy/prevention – physical and mental
- Senior Quality of Life

KEY OBJECTIVES

- Get Fort Vermilion Hospital usage back up
- Increase Ambulatory Services in La Crete Center
- Specialists – Increase specialist visits to the region
- Seniors – Increase services and availability to seniors

PROJECTS/OUTCOMES

- Strategy A
 - Fort Vermilion Hospital
 - Re-instate maternity services
 - Increase other services such as chronic disease prevention/management,
 - La Crete Center
 - Spend time with AHS to determine how ambulatory services can be increased
 - Midwife Program
 - High Level
 - Ensure continued use of services provided by High Level Hospital
- Strategy B
 - La Crete Center
 - Work towards a hospital
- Additional training for EMS
 - Scope of practice change to allow them more medical service freedom
 - Partner with community health to provide these services
 - Meeting with AHS to determine the capacity the EMS could serve
- Council meet with AHS to discuss:
 - Common sense/everyday issues ie. Baby weighing, jaundice testing
 - Adding/extending services to the existing Pharmacies
- Attraction/incentive possibilities to specialists
- Seniors:
 - SL3 & SL4 Beds
 - Have approved and build
 - Facilitate a meeting with seniors service providers to see service availability and the gaps
 - Mental Health - personal care aide/programming/events/transportation, sr. involvement/engagement with council ie. student engagement
 - Homecare service increase
 - Meet with Lodge/AHS to improve quality of food in seniors centers

RECREATION/COMMUNITY SERVICES

GUIDING PRINCIPLES

- Community involvement
- Facilities that promote year round health and positive mental health
- Building relationships with non-profits that provide recreational services

KEY OBJECTIVES

- Provide year-round recreational possibilities with a multi-plex recreation center
- Explore outdoor recreational possibilities
- School Partnership - between federal/provincial/county/school division/BH development society to increase capacity and recreation of community within the school property in Blue Hills
- Regional Library Services - enhance services across the region
- Provide support and develop partnership with non-profits/interagency groups in all areas
 - Cognizant of the duplication of services between groups
- Community Events (Governance & Leadership)
- Regional Events (see objective under leadership & governance)

PROJECTS/OUTCOMES

- Conduct a La Crete Health and Fitness Facility Plan
- Mackenzie County Regional Recreational Masterplan
- Support the Mackenzie Ski Hill Society in the development of the access to the BHP Ski Hill
- When the BHP School development is considered, the County would be and consulted in the recreational aspects of the facility
- Become a Regional Library Services provincial node and additional service point in Blue Hills
- Review the services provided by our non-profits and the supports given by the municipality (review the grants to the non-profits)
- Community Events: (see governance for details)
 - Organize meetings with local groups to know what events are important to them to host/provide
 - Volunteer recruitment from organizations and businesses



3-5 YEAR STRATEGIC PLANNING SESSION DRAFT WORKPLAN 2018-06-11

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- Annual meeting between Council and non-profits to establish events they will be hosting through the year
- Regional Events: (see governance for details)
 - Organize meetings with local groups to know what type of regional event(s) would be important to them to host
 - Facilitate a minimum of 1 regional event per year
- Ensure access to public lands, lakes, and rivers
- Expansion of our campgrounds

EDUCATION

GUIDING PRINCIPLES

KEY OBJECTIVES

- Ensure K-12 availability to residents
- Ensure option to receive diploma and/or matriculation within 3 years

PROJECTS/OUTCOMES

- To ensure functioning K-12 school in every community.
- Continuing education between FVSD and Northern Lakes College to receive diploma and/or matriculation within 3 years.

TRANSPORTATION

GUIDING PRINCIPLES

- Transportation Services - lack of bussing options, flight costs, distance/travel time to health care

KEY OBJECTIVES

- Mitigate issues of distance
- Increase access to transportation options
- Increase movement of goods and products (future rail options)
- Understand the issues in our region
(Seniors/limited mobility/isolation/access to bussing services/Isolation/fear of driving/distance factor to everything)

PROJECTS/OUTCOMES

- Air Service
 - Guarantee our airports development
 - Update airport planning documents
 - Continued partnerships for affordable scheduled flight service
- Improved access to bussing services
- Investigate best practices in other communities
- Rail Service
 - Rail to Alaska with an upgraded link to CN to the South
 - G7G/CN Rail/A2A

COST OF LIVING

GUIDING PRINCIPLES

- More Jobs (Economic Development)
Food, Fuel, Utilities, Hauling, House call fees, Shipping Costs, lumber, fuel, natural gas

KEY OBJECTIVES

- Continue to bring awareness of the higher costs of living in Northern Alberta

PROJECTS/OUTCOMES

- Increase the Northern Living Allowance amounts. possibly reflected as an Northern Alberta Living Allowance
- Increase the carbon levy rebates to northern citizens



3-5 YEAR STRATEGIC PLANNING SESSION DRAFT WORKPLAN 2018-06-11

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ECONOMIC DEVELOPMENT

INCREASE TOURISM AS AN ECONOMIC DRIVER

GUIDING PRINCIPLES

KEY OBJECTIVES

- Maintain relationship with regional tour/development groups MFTA and REDI
- Develop hamlets appearance to welcome tourists to stop/stay
- Draw more people to the region

PROJECTS/OUTCOMES

- Develop hamlets as attractions (Streetscape)
 - Maintain Fort Vermilion & La Crete Streetscape Committee
 - Actively pursue a tourist/travel center rest stops
- Events to draw people into the region
 - (fly-in, pro rodeo, sledding, Ag. Fair/Ag. Week, jet boat races)
 - Investigate hosting the Ag Service Board Summer Tour as a way to draw people to the region
 - Fly-in event - discuss with pilots at CanWest
 - Support community groups to host/promote
 - Identify effective advertising avenues (Partner with/advertise to the NWT)
- Campgrounds/Recreation spaces
 - Expansion of campgrounds/recreation spaces
 - Confirmed and easy use spaces
 - investigate river tourism possibilities - river lodging/tours

INCREASE VALUE ADDED

GUIDING PRINCIPLES

KEY OBJECTIVES

- Maintain relationship with regional tour/development groups MFTA and REDI
- Develop hamlets appearance to welcome tourists to stop/stay
- Draw more people to the region

PROJECTS/OUTCOMES

- Increase in local/regional trade
 - Branding vs. Supply Chain
- Investigate marketing options for our regional craftsmen
- Partnership of local organizations with agricultural development possibilities such as:
 - Oat processing facility
 - Hemp processing facility – seed and fibre
 - Fibre marketing development
 - Seed Potatoes – bring awareness
 - Flour mill
 - Alfalfa cubes and compact bales
 - Microbrewery/craft options
 - Promote, actively pursue processing options
- Encourage the use of existing facilities/structures for development
- Irrigation potential for agriculture land
 - Equipment suppliers & maintenance solutions
 - Acquire water source/rights
- Cannabis processing facility business feasibility study
- Identify Industrial areas for development - in the greater La Crete area/Hwy88 connector
- Explore legislation that hampers local marketing of lumber and promote viable local lumber marketing opportunities
- Explore legislation that hampers marketing of natural gas and promote natural gas expansion
- Explore legislation preventing north export/trade and partner with the NWT on numerous value added opportunities

OIL & GAS - LITHIUM, GEO-THERMAL, NG PROCESSING, POTASH EXPLORATION, GRAVEL EXPORT

GUIDING PRINCIPLES

KEY OBJECTIVES

- Ensure resources that are available are utilized prior to well abandonment
- Investigate carbon funds

PROJECTS/OUTCOMES

- Ensure that Lithium/Geo-thermal/Condensate available is utilized prior to well abandonment.
- Geo-thermal power production (green energy listing) - investigate carbon funds
- Natural Gas Processing –
 - Scrubber system
 - Create an Alberta gas marketing
 - Explore limiting legislation



3-5 YEAR STRATEGIC PLANNING SESSION DRAFT WORKPLAN 2018-06-11

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- Potash Explorations -

TIRE RECYCLING PLANT

GUIDING PRINCIPLES

KEY OBJECTIVES

- Investigate the tire recycling possibilities

PROJECTS/OUTCOMES

- Speak with ARMA to their system and possibilities

COMMERCIAL/INDUSTRIAL ASSESSMENT BUILDING PROJECTS

GUIDING PRINCIPLES

KEY OBJECTIVES

- Increase municipal tax base
- Decrease stress on residential mill rate

PROJECTS/OUTCOMES

- More Jobs
- Investment Ready Strategy

FARMLAND EXPANSION

GUIDING PRINCIPLES

KEY OBJECTIVES

- Lobby for the increase in farmland
- Creation of provincial policy to allow the ag land expansion

PROJECTS/OUTCOMES

- Process to regularly open up farmland
- Provincial policy approved



3-5 YEAR STRATEGIC PLANNING SESSION DRAFT WORKPLAN 2018-06-11

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INFRASTRUCTURE/ENVIRONMENT

ENSURE ADEQUATE UTILITY INFRASTRUCTURE

GUIDING PRINCIPLES

KEY OBJECTIVES

- Gas Supply to meet community needs and sustain expansion
- Understand the issues of natural gas shortage (people freezing/economic development)
- Ensuring adequate cell service through the region

PROJECTS/OUTCOMES

- Short Term
 - Alta Gas is supplying new compressor stations in the High Level area to support the current needs
- Long Term
 - Work with co-ops to ensure growth in gas supply and power supply to encourage economic growth.
- Adequate cell service coverage along primary and secondary highways 35, 58, 88, 697 (to all county boundaries)

RAIL INFRASTRUCTURE

GUIDING PRINCIPLES

KEY OBJECTIVES

(Copy and Pasted from Quality of Life Section)

- Increase access to transportation options
- Increase movement of goods and products (future rail options)
- Increase access to current markets and access new markets

PROJECTS/OUTCOMES

- Rail to Alaska with an upgraded link to CN to the South
- G7G/CN Rail/A2A

TRANSPORTATION

GUIDING PRINCIPLES

KEY OBJECTIVES

- Improve Key Regional Transportation Corridors
- Fair and equitable access for all ratepayers

PROJECTS/OUTCOMES

- Build the Tompkins Bridge/Utility partnership to
- Paving Zama Road - Private Partnership
 - Ramp Plans/LOC Accesses/collector roads
 - Municipality to be the operator of the LOC
 - Cost analysis to have the road paved
- Tompkins Bridge/Utility partnership
- Build a bridge
- P5 to get more product to market

IMPROVE ACCESS TO POTABLE WATER

GUIDING PRINCIPLES

KEY OBJECTIVES

PROJECTS/OUTCOMES

- Collaborate with First Nations
- rural potable water truck-fill points

POST OFFICE

GUIDING PRINCIPLES

KEY OBJECTIVES

- Meet the current and future postal needs

PROJECTS/OUTCOMES

- Building a new post office building
- Sub-post office in Blue Hills





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	La Crete Recreation Society – Request for Letter of Support

BACKGROUND / PROPOSAL:

See attached request from the La Crete Recreation Society for a letter of support for their La Crete Outdoor Rink Project. This project includes the Buffalo Head Prairie boards and asphalt and the Blumenort Skate Shack.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

The Recreation Boards initial budget request was for \$80,000 for the Buffalo Head Prairie Boards and Asphalt and \$70,000 for the Blumenort Skate Shack, however Council approved a total combined amount of \$100,000 for both projects.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That a letter of support be provided to the La Crete Recreation Society for their La Crete Outdoor Rink Project (replacing the Buffalo Head Prairie Boards and Asphalt and the Blumenort Skate Shack) with a total County funding commitment of \$100,000.

Author: C. Gabriel Reviewed by: _____ CAO: _____

La Crete Recreation Society

P.O. Box 29 La Crete AB T0H 2H0 10201-99 Avenue
P:(780) 928-3066 C:(780) 926-0503 F:(780) 928-3022
www.nlreccenter.com
arenam@telus.net

NORTHERN LIGHTS REC. CENTER



January 23, 2019

Mackenzie County Council
P.O. Box 640
Fort Vermilion, AB
T0H 1N0

Dear Councilors:

RE: Request for a Letter of Support for La Crete Outdoor Rink project

The La Crete Recreation Society wishes to apply for a Community Facility Enhancement Program (CFEP) grant to assist in the La Crete Outdoor Rink project (replacing a skate shack, outdoor rink boards and adding asphalt) and we request your assistance in providing a letter of support for this worthwhile project. Please indicate any financial support you can commit to this project within the letter.

Thank you for your continued support in providing our communities with recreation facilities and opportunities.

Sincerely,

A handwritten signature in cursive script that reads 'Darlene Bergen'.

Darlene Bergen
Grant Assistant



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Meetings with Ministers – Rural Municipalities of Alberta (RMA) Spring Convention

BACKGROUND / PROPOSAL:

The Rural Municipalities of Alberta (RMA) spring convention is coming up in March. Discussion is required by Council to determine the necessary meeting requests and priority topics for discussion.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That administration arrange meetings with the following Ministries to discuss priority topics during the Rural Municipalities of Alberta (RMA) spring convention in March 2019 in Edmonton.

Ministry:	Priority Topics:

Author: C. Gabriel Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Intergovernmental Caribou Negotiations

BACKGROUND / PROPOSAL:

At the previous council meeting on January 16, 2019, a motion was made directing administration to draft a proposal for council’s consideration regarding intergovernmental caribou negotiations.

After careful consideration of the 10 principles that the NWSAR wrote their report around in 2017, and the events that have transpired in the year since that report was released, the following key principles are proposed to form Mackenzie County’s negotiating stance:

1. Protected area conversations need to occur in a public forum with significant local input, ideally during the creation of the Lower Peace Regional Plan;
2. Natural resources are the basis of the County’s economy, and the continued access to all resources by all people must be maintained on crown lands;
 - a. Includes current activities such as gravel extraction, forestry, oil & gas extraction, hunting, fishing and outfitting, and future mining of minerals and other resources;
3. Protection of lands and increased regulatory approval requirements for industry in caribou ranges must be offset by increased economic opportunities and intergovernmental investment in other areas in Mackenzie County;
 - a. Including near term investments in transportation, agricultural land expansion, value added processing, and healthcare;
4. Protected areas must be founded on a multi-species approach, and achieve positive outcomes for the multitude of species within its boundaries;
5. Mackenzie County has lands that are ideally suited for protection and that can contribute to the goal of protecting 17% of terrestrial habitat, but due consideration of the previous principles must be applied to any land protection discussion;

Author: Laura Smith **Reviewed by:** BP **CAO:** _____

6. Local hunters, trappers and outfitters shall be utilized in any predator management strategy;
7. Existing moratoriums, in Mackenzie County, on leases within caribou ranges must be removed, along with the moratorium implemented as a result of the LARP planning process.

OPTIONS & BENEFITS:

Options and benefits of Mackenzie County creating their own negotiating principles was previously discussed at the January 16th Council meeting. The proposed negotiating principles, as stated above, were drafted to set the County's stance – this will guide future direction for County representatives on the Northwest Species at Risk (NWSAR) committee, and guide future negotiations with other governments.

COSTS & SOURCE OF FUNDING:

Not applicable.

SUSTAINABILITY PLAN:

Successful negotiations on these items will help us achieve various item on the sustainability plan. The sustainability plan, along with the strategic priorities, will guide any specific items that we negotiate for in upcoming discussions.

COMMUNICATION / PUBLIC PARTICIPATION:

None anticipated at this time.

POLICY REFERENCES:

Not applicable.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the key principals for intergovernmental caribou negotiations be approved as presented.

Author: Laura Smith Reviewed by: BP CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the January 10th and 24th, 2019 Municipal Planning Commission meetings are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of January 10 and 24, 2019 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, January 10, 2019 @ 10:00 a.m.

PRESENT: Erick Carter Chair, MPC Member
Beth Kappelar Vice Chair, MPC Member
John W Driedger MPC Member
David Driedger Councillor, MPC Member
Jacquie Bateman Councillor, MPC Member (via teleconference)

ADMINISTRATION: Byron Peters Deputy Chief Administrative Officer
Caitlin Smith Planning Supervisor
Kristin Darling Planner
Nicole Friesen Administrative Assistant/Recording Secretary
Lynda Washkevich Development Officer
Ryleigh-Raye Wolfe Environmental Resources Planner

MEMBERS OF PUBLIC: Eric Jorgenson
Dan Barnes

MOTION 1. CALL TO ORDER

Erick Carter called the meeting to order at 10:14 a.m.

2. ADOPTION OF AGENDA

MPC-19-01-001 MOVED by John W Driedger

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MPC-19-01-002 MOVED by Beth Kappelar

That the minutes of December 6, 2018 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

None.

4. TERMS OF REFERENCE

For information.

Jacque Bateman joined the meeting via teleconference at 10:16 a.m.

Jacque Bateman left the meeting at 10:17 a.m.

5. DEVELOPMENT

a) None.

6. SUBDIVISIONS

**a) 37-SUB-18 George Braun & Ed Wolfe
12 Acre Subdivision
SW 06-107-14-W5M**

MPC-19-01-003 MOVED by Beth Kappelar

That Subdivision Application 37-SUB-18 in the name of George Braun/Ed Wolfe on SW 06-107-14-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 12.00 acres (4.86 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private

Sewage Systems Standard of Practice 2015.

- d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

Jacquie Bateman rejoined the meeting via teleconference at 10:20 a.m.

- b) 38-SUB-18 William & Martha Neufeld
22.76 Acre Subdivision
SW 17-105-15-W5M & SE 17-105-15-W5M**

MPC-19-01-004 MOVED by John W Driedger

That Subdivision Application 38-SUB-18 in the name of William & Martha Neufeld on SW 17-105-15-W5M & SE 17-105-15-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE A** subdivision, 22.76 acres (9.211 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the

developer shall obtain a development permit from the Municipality.

- b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
- c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
- d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

7. MISCELLANEOUS ITEMS

- a) **Bylaw 11xx-19 Land Use Bylaw Amendment
Rezone from Agriculture "A" to Rural Industrial General "RIG"
NW 32-109-13-W5M**

MPC-19-01-005 MOVED by Jacquie Bateman

That Bylaw 11xx-19 being a Land Use Bylaw Amendment to rezone NW 32-109-13-W5M from Agriculture "A" to Rural Industrial – General "RIG" be TABLED for more information.

b) Development Statistics Report January to December 2018

For Information.

8. IN CAMERA

None.

9. MEETING DATES

- ❖ Thursday, January 24, 2019 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, February 7, 2019 @ 10:00 a.m. in La Crete
- ❖ Monday, February 25, 2019 @ 2:00 p.m. in Fort Vermillion
- ❖ Monday, March 11, 2019 @ 10:00 a.m. in La Crete

10. ADJOURNMENT

MPC-19-01-006 MOVED by Jacquie Bateman

That the Municipal Planning Commission Meeting be adjourned at 11:30 a.m.

CARRIED

These minutes were adopted this 24th day of January, 2019.

Erick Carter, Chair

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
Fort Vermilion, AB**

Thursday, January 24, 2019 @10:00 a.m.

PRESENT: Erick Carter Chair, MPC Member
Beth Kappelar Vice Chair, MPC Member
John W Driedger MPC Member
Jacquie Bateman Councillor, MPC Member

REGRETS: David Driedger Councillor, MPC Member

ADMINISTRATION: Caitlin Smith Planning Supervisor
Kristin Darling Planner
Nicole Friesen Administrative Assistant/Recording Secretary
Lynda Washkevich Development Officer
Ryleigh-Raye Wolfe Environmental Resources Planner

MEMBERS OF PUBLIC: Erin Dupperon
Lyle Dupperon
Eric Jorgenson
Charles LaForge
Margaret Shesterniak
Michelle Shesterniak

MOTION 1. CALL TO ORDER

Erick Carter called the meeting to order at 10:00 a.m.

2. ADOPTION OF AGENDA

MPC-19-01-007 MOVED by John W Driedger

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MPC-19-01-008 MOVED by Jacquie Bateman

That the minutes of January 10, 2019 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

The refusal of Development Permit 221-DP-18 was appealed to the Subdivision and Development Appeal Board (SDAB) by the applicant on January 17, 2019. The SDAB upheld the Municipal Planning Commission's decision to deny the development permit.

4. TERMS OF REFERENCE

For information.

5. DEVELOPMENT

- a) 059-DP-16 Tervita Corporation Time Extension
Class II Industrial Landfill (Additional Cell) with Fence
Forestry "F"
SE 05-111-05-W6M**

MPC-19-01-009 MOVED by Jacquie Bateman

That a time extension for the construction commencement date for 059-DP-16 on SE 05-111-05-W5M in the name of Tervita Corporation be granted to commence on January 30, 2020 and to expire on July 4, 2027.

CARRIED

6. SUBDIVISIONS

- a) None**

7. MISCELLANEOUS

- a) Bylaw 11xx-19 Land Use Bylaw Amendment
Rezone from Agriculture "A" to
Rural Industrial-General "RIG"
NW 32-109-13-W5M (12 Mile Corner)**

MPC-19-01-010 MOVED by Beth Kappelar

That the Municipal Planning Commission recommend to Council to approve Bylaw 11__-19 being a Land Use Bylaw Amendment to Rezone

NW 32-109-13-W5M from Agriculture “A” to Rural Industrial – General “RIG” to accommodate commercial/industrial uses, subject to public hearing.

CARRIED

All members of the public left the meeting at 10:53 a.m.

**b) Bylaw 11xx-19 Land Use Bylaw Amendment
Rezone from Recreation 1 “REC1” to
Hamlet Residential 2 “H-R2”
Plan 102 6366, Block 38, Lot 21**

MPC-19-01-011 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission recommend to Council to approve Bylaw 11XX-19 being a Land Use Bylaw Amendment to rezone Plan 102 6366, Block 38, Lot 21 from Recreation 1 “REC1” to Hamlet Residential 2 “H – R2” to accommodate a dwelling - row, subject to public hearing input.

CARRIED

8. IN CAMERA

None.

9. MEETING DATES

- ❖ Thursday, February 7, 2019 @ 10:00 a.m. in La Crete
- ❖ Monday, February 25, 2019 @ 2:00 p.m. in Fort Vermilion
- ❖ Monday, March 11, 2019 @ 10:00 a.m. in La Crete
- ❖ Thursday, March 28, 2019 @ 10:00 a.m. in Fort Vermilion

10. ADJOURNMENT

MPC-19-01-012 **MOVED** by Beth Kappelar

That the Municipal Planning Commission Meeting be adjourned at 11:05 a.m.

CARRIED

These minutes were adopted this 7th day of February, 2019.

Erick Carter, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Subdivision & Development Appeal Board

BACKGROUND / PROPOSAL:

The Subdivision & Development Appeal Board met on January 17, 2019. A copy of their decision is attached for your information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Subdivision & Development Appeal Board Decision for 01-SDAB-19 be received for information.

Author: _____ Reviewed by: _____ CAO: _____

MACKENZIE COUNTY SDAB

Subdivision & Development Appeal Board

P.O. Box 640, 4511-46 Avenue,
Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677
F: (780) 927-4266
www.mackenziecounty.com

APPEAL BOARD DECISION

Date of Appeal Hearing:	January 17, 2019
Date of Issuance of SDAB Decision:	January 22, 2019
Appeal Application No.:	01-SDAB-19
Legal Description:	Plan 188TR, Block 06, Lot 01 4305-50 Avenue
Appellant Name & Address:	Charles LaForge Box 730 Fort Vermilion, AB T0H 1N0
Appeal:	Development Permit Application 221-DP-18 Charles LaForge Permit Refusal

APPEAL BOARD'S DECISION:

In the case of 01-SDAB-19, the Subdivision and Development Appeal Board rules as follows:

To DENY the appeal, UPHOLDING the Municipal Planning Commission's decision for Development Permit 221-DP-18 on Plan 188TR, Block 06, Lot 01.

REASONS FOR DECISION:

The Subdivision and Development Appeal Board considered all of the information submitted and presented by the Development Authority, the Appellant, and other parties present.

The Board hereby finds the following:

1. The proposed development does not meet the entire definition of DWELLING – ROW as defined by the Mackenzie County Land Use Bylaw 1066-17.

2. The individual Manufactured Homes in the proposed development are of an age (approximately 35 years) that predates the definition of Section 8.34 of the Mackenzie County Land Use Bylaw and the Board is not satisfied that the following requirements have been met:
 - a. 8.34.1 – Sound construction and appearance
 - b. 8.34.2 – Minimum requirements for roof pitch and overhang
 - c. 8.34.3 – Exterior renovation requirements prior to placement of the building on the site.
 - d. CSA Label not available as stated in the Development Permit Application.
3. Multiple dwelling units are not allowed on one lot according to the Mackenzie County Land Use Bylaw Section 8.19.1. In addition, as this development straddles two lots the proposed development does not meet the required setbacks.
4. The drawings provided were completed by an Engineering Technologist which does not meet the requirements under the Alberta Building Code 2014 Division C 2.4.2.1.4a.
5. The Appellant commenced development prior to applying for and receiving approved development and safety codes permits.
6. The development permit process provides an opportunity for adjacent landowners to appeal a development. Failure to follow the process infringes on the rights of affected landowners.
7. Legislative references attached.

January 22, 2019

Date



Lisa Wardley, Chair (Presiding Officer)
Subdivision and Development Appeal Board

A decision of the Subdivision and Development Appeal Board is final and binding on all parties and persons subject only to an appeal on a question of law or on a question of jurisdiction, an appeal lies to the Court of Appeal from a decision of the Subdivision and Development Appeal Board, pursuant to section 688 of the Municipal Government Act 2000. An application for leave to appeal shall be made:

- (a) to a judge of the Court of Appeal, and
- (b) within thirty (30) days after the issue of the decision sought to be appealed.

APPLICABLE LEGISLATION AND STATUTORY PLANS:

Municipal Government Act RSA 2000 Chapter M-26

<p>Municipal purposes</p> <p>3 The purposes of a municipality are</p> <ul style="list-style-type: none"> (a) to provide good government, (a.1) to foster the well-being of the environment, (b) to provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality, (c) to develop and maintain safe and viable communities, and (d) to work collaboratively with neighbouring municipalities to plan, deliver and fund intermunicipal services. <p style="text-align: right; font-size: small;">RSA 2000 cM-26 s3:2016 c24 s6:2017 c13 s1(3)</p> <p>Hearing and decision</p> <p>687(1) At a hearing under section 686, the subdivision and development appeal board must hear</p> <ul style="list-style-type: none"> (a) the appellant or any person acting on behalf of the appellant, (b) the development authority from whose order, decision or development permit the appeal is made, or a person acting on behalf of the development authority, (c) any other person who was given notice of the hearing and who wishes to be heard, or a person acting on behalf of that person, and (d) any other person who claims to be affected by the order, decision or permit and that the subdivision and development appeal board agrees to hear, or a person acting on behalf of that person. <p>(2) The subdivision and development appeal board must give its decision in writing together with reasons for the decision within 15 days after concluding the hearing.</p> <p>(3) In determining an appeal, the subdivision and development appeal board</p> <ul style="list-style-type: none"> (a) must act in accordance with any applicable ALSA regional plan; <ul style="list-style-type: none"> (a.1) must comply with any applicable land use policies; (a.2) subject to section 638, must comply with any applicable statutory plans; (a.3) subject to clauses (a.4) and (d), must comply with any land use bylaw in effect; (a.4) must comply with the applicable requirements of the regulations under the <i>Gaming, Liquor and Cannabis Act</i> respecting the location of premises described in a cannabis licence and distances between those premises and other premises; (b) must have regard to but is not bound by the subdivision and development regulations; 	<ul style="list-style-type: none"> (c) may confirm, revoke or vary the order, decision or development permit or any condition attached to any of them or make or substitute an order, decision or permit of its own; (d) may make an order or decision or issue or confirm the issue of a development permit even though the proposed development does not comply with the land use bylaw if, in its opinion, <ul style="list-style-type: none"> (i) the proposed development would not <ul style="list-style-type: none"> (A) unduly interfere with the amenities of the neighbourhood, or (B) materially interfere with or affect the use, enjoyment or value of neighbouring parcels of land, <p style="text-align: center;">and</p> <ul style="list-style-type: none"> (ii) the proposed development conforms with the use prescribed for that land or building in the land use bylaw. <p>(4) In the case of an appeal of the deemed refusal of an application under section 683.1(8), the board must determine whether the documents and information that the applicant provided met the requirements of section 683.1(2).</p> <p style="text-align: right; font-size: small;">RSA 2000 cM-26 s687:2009 cA-26.8 s83; 2015 c8 s74:2017 c21 s28:2018 c11 s13</p>
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Mackenzie County Land Use Bylaw 1066-17

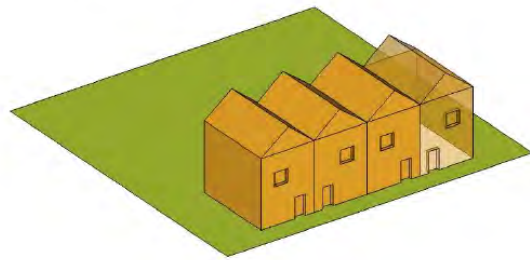
1.5 Conformity with the Bylaw

- 1.5.1 No person shall commence any DEVELOPMENT within the COUNTY except in conformity with this BYLAW.
- 1.5.2 Compliance with the requirements of this BYLAW does not exempt any person or entity from the requirements of any adopted statutory plan or federal or provincial regulation.

2.3 Definitions

- 2.3.1 The following words, terms, and phrases, wherever they occur in this BYLAW have the meaning assigned to them as follows:

DWELLING – ROW means a minimum of three DWELLING UNITS constructed in a row and divided vertically by common walls, and each of which has a separate entrance at ground level as shown in Figure 5.



8.19 Dwelling Units per Parcel

- 8.19.1 No person shall construct, locate or cause to be constructed more than one DWELLING UNIT on a LOT within a HAMLET unless provided for in this BYLAW.

8.34 Manufactured Homes

- 8.34.1 MANUFACTURED HOMES shall be of sound construction and appearance at the discretion of the Development Authority.
- 8.34.2 A MANUFACTURED HOME shall have a minimum:
- Roof pitch of 5.0cm (1.97inches) of vertical rise for every 30.0cm (11.81inches);
 - Overhang of 15.24cm (6.0inches); and
 - Length to width ration of 3:1.
- 8.34.3 Any exterior renovation requirements imposed by the Development Authority to a MANUFACTURED HOME shall be completed prior to the placement of the building on the site.

Alberta Building Code 2014

Division C 2.4.2.1.4a) Plans and specifications must be imprinted with seals or stamps of either a registered architectural professional, or one or more registered engineering professionals qualified to engage in the appropriate combination of those branches of engineering that are applicable to building design and construction for a building that is 3 storeys or less in building height and classified as residential occupancy, containing at least 5 but not more than 20 dwelling units in a single site.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Bill McKennan, Director of Finance
Title:	Finance Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The unapproved minutes of the January 17, 2019 Finance Committee meeting minutes are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Finance Committee minutes are posted on Docushare.

POLICY REFERENCES:

N/A

Author: J. Batt Reviewed by: B. McKennan CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the unapproved Finance Committee meeting minutes of January 17, 2019 be received for information.

Author: _____ Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
FINANCE COMMITTEE MEETING**

**January 17, 2018
10:00 a.m.**

**Fort Vermilion Corporate Office
Fort Vermilion, Alberta**

PRESENT: Peter F. Braun Councillor - Chair
Jacquie Bateman Councillor – Vice Chair
David Driedger Councillor (arrived at 10:05)
Josh Knelsen Reeve, Ex Officio
Anthony Peters Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Bill McKennan Director of Finance
Jennifer Batt Finance Controller
Jannelle Veenstra Finance Officer/ Recording Secretary

CALL TO ORDER:

1. a) Call to Order

Councillor Braun, Chair, called the meeting to order at 10:01 a.m.

AGENDA:

2. a) Adoption of Agenda

MOTION FC-19-01-001

MOVED by Reeve Knelsen

That the agenda be approved as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

**3. a) Minutes of the November 26, 2018 Finance
Committee Meeting**

MOTION FC-19-01-002

MOVED by Councillor Bateman

That the minutes of the November 26, 2018 Finance Committee meeting be approved as presented.

CARRIED

**BUSINESS ARISING
FROM PREVIOUS
MINUTES:**

4. a) None

BUSINESS:

6. a) La Crete Recreation Board Annual Management Letter

MOTION FC-19-01-003

MOVED by Councillor Bateman

That the La Crete Recreation Board Annual Management Letter be received for information.

CARRIED

6. b) Vision Credit Union Shareholder Dividend

MOTION FC-19-01-004

MOVED by Reeve Knelsen

That the Vision Credit Union Shareholder Dividend be received for information.

CARRIED

6. c) FIN028 Credit Card Policy

MOTION FC-19-01-005

MOVED by Reeve Knelsen

That the Finance Committee recommends to Council that Policy FIN028 Credit Card Policy be amended as discussed and approved.

CARRIED

6. d) Quarterly Fuel Report (Q4)

MOTION FC-19-01-006

MOVED by Reeve Knelsen

That the Quarterly Fuel Report (Q4) be received for information.

CARRIED

6. d) Councillors' Honorariums and Expense Claims

MOTION FC-19-01-007

MOVED by Councillor Driedger

That Councillor Honorariums and Expense Claims for October, November, and December 2018 be reviewed as follows:

Councillor Expense Claims	Review Comments
1 – Reeve Knelsen	Reviewed November 2018 Reviewed December 2018
2 – Councillor A. Peters	Reviewed November 2018 Reviewed December 2018

3 – Councillor Braun	Reviewed November 2018 Reviewed December 2018
4 – Councillor D. Driedger	Reviewed November 2018 Reviewed December 2018
5 – Councillor E. Peters	Amend November 2018 Reviewed December 2018
6 – Councillor Jorgensen	Reviewed October 2018 Reviewed November 2018 Amend December 2018
7 – Councillor Cardinal	Reviewed November 2018 Reviewed December 2018
8 – Deputy Reeve Sarapuk	Amend November 2018 Reviewed December 2018
9 – Councillor Bateman	Reviewed November 2018 Reviewed December 2018
10 – Councillor Wardley	Reviewed November 2018 Amend December 2018

CARRIED

6. e) Members at Large Expense Claims

MOTION FC-19-01-008

MOVED by Councillor Bateman

That the October and December 2018 and January 2019 Members at Large Expense Claims be reviewed as follows, and that the 2019 travel rates be amended.

Members at Large Expense Claims	Review Comments
1 – Terry Batt	Reviewed October 2018 Reviewed January 2019
2 – Beth Kappelar	Reviewed December 2018
3 – Joseph Peters	Reviewed December 2018
4 – Dicky Driedger	Reviewed December 2018
5 – Joe Froese	Reviewed December 2018
6 – Diedrich Driedger	Reviewed December 2018
7 – John W. Driedger	Reviewed December 2018
8 – Mike Alsterlund	Reviewed December 2018

CARRIED

6. f) Cheque Lists

MOTION FC-19-01-009

MOVED by Councillor A. Peters

That the cheque lists and payments made online from November 24, 2018 to January 16, 2019 be received for information.

CARRIED

Councillor Braun, Chair, recessed the meeting at 10:56 a.m. and reconvened the meeting at 11:07 a.m.

6. g) MasterCard Statements

MOTION FC-19-01-010

MOVED by Councilor Driedger

That the MasterCard statement for October and November 2018 be received for information.

CARRIED

**NEXT MEETING
DATE:**

9. a) February 25, 2019 at 10:00 a.m.
Fort Vermilion Office

ADJOURNMENT:

10. a) Adjournment

MOTION FC-19-01-011

MOVED by Councillor Bateman

That the Finance Committee meeting be adjourned at 11:30 a.m.

CARRIED

These minutes were approved by the Finance Committee on _____.

Peter Braun
Chair, Councillor

Len Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Grant Smith, Agricultural Fieldman
Title:	Agricultural Service Board Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the January 9, 2019 Agricultural Service Board Meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Author: _____ Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Agricultural Service Board meeting minutes of January 9, 2019 be received for information.

Author: _____ Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
AGRICULTURAL SERVICE BOARD MEETING**

**Thursday January 9, 2019
9:00 A.M.**

La Crete Office

PRESENT:	Ernie Peters	ASB Chair
	Anthony Peters	Councillor
	Terry Batt	Member at Large
	Joe Peters	Member at Large
	Josh Knelsen	Reeve
REGRETS:	Dicky Driedger	Member at Large
ALSO PRESENT:	Len Racher	Chief Administrative Officer (Left at 10:15 AM)
	Grant Smith	Agricultural Fieldman
	Colleen Sarapuk	Public Works Administrative Officer (Recording Secretary)
	Dave Schellenberg	Assistant Agricultural Fieldman
	Byron Peters	Deputy Chief Administrative Officer
	Ryleigh-Raye Wolfe	Environmental Resource Planner
	Andrew O' Rourke	Economic Development Officer

Minutes of the Mackenzie County Agricultural Service Board meeting held on Thursday January 9, 2019

CALL TO ORDER: 1. a) Call to Order

Chair Peters called meeting to order at 9:08 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION ASB 19-01-001 Moved by Josh Knelsen

That the agenda be adopted with the addition of 7.i) Wolves

CARRIED

PREVIOUS MINUTES 3.a) Minutes of the November 2, 2018 ASB Minutes

MOTION ASB 19-01-002 Moved by Peter Braun

That the minutes of the November 2, 2018 ASB meeting be approved as presented.

CARRIED

**BUSINESS ARISING FROM
PREVIOUS MINUTES**

4.a) None

ACTION LIST

5.a) Action List

MOTION ASB 19-01-003

Moved by Joe Peters

That action list be received as information.

CARRIED

DELEGATION

6.a) Andrew O' Rourke – Economic Development Agricultural Strategy

Andrew O' Rourke informed the ASB that Mackenzie County has received \$51,000.00 in federal funding, with a CARES Grant that matched the federal funding to put towards a Plant Protein Initiative.

MOTIN ASB 19-01-004

Moved by Anthony Peters

That the Economic Development Agricultural Strategy presented by Andrew O' Rourke be received for information.

CARRIED

7.i) Wolves

MOTION ASB 19-01-005

Moved by Joe Peters

That the discussion regarding Wolves be received as information.

CARRIED

7.a) Agricultural Fieldman Report

MOTION ASB 19-01-006

Moved by Josh Knelsen

That the Agricultural Fieldman Report be received as information.

CARRIED

7.b) Land Lease RFP

MOTION ASB 19-01-007

Moved by Joe Peters

That the Land Lease RFP for section 8-110-15-W5 be awarded to Peter Banman for a term of 11 years. The land is to be cleared within 3 years, and an 8 year free lease agreement.

CARRIED

7.c) Seed Royalty Engagement Session

MOTION ASB 19-01-008

Moved by Josh Knelsen

That administration investigate if there is a Resolution being brought to the 2019 ASB Provincial conference regarding the Seed Royalties, and if not, that Administration draft an emergent resolution for the conference.

CARRIED

7.d) Alberta Invasive Species Council Funding Request

MOTION ASB 19-01-009

Moved by Terry Batt

That administration purchase a membership for the AISC, and purchase a bronze sponsorship.

CARRIED

7.e) 2019-2021 Roadside Mowing

MOTION ASB 19-01-010

Moved by Ernie Peters

That administration is authorized to move forward with tendering the Roadside Mowing for a three year contract plus a one year option.

CARRIED

7.f) Agricultural Fair & Tradeshow

MOTION ASB 19-01-011

Moved by Anthony Peters

That the Agricultural Fair and Tradeshow be brought to Council to discuss options.

CARRIED

7.g) Organic Success Program

MOTION ASB 19-01-012

Moved by Joe Peters

That the ASB be authorized to attend the Organic Workshop in La Crete on April 5 & 6, 2019.

CARRIED

7.h) Shelterbelt/Road Allowances Discussion

MOTION ASB 19-01-013

Moved by Anthony Peters

That the Shelterbelt/Road Allowances Discussion be received for information.

CARRIED

SET NEXT MEETING DATE

8.a) Next Meeting Date

The next ASB meeting will be held on March 13, 2019 in Fort Vermilion.

ADJOURNMENT

9.a) Adjournment

MOTION ASB 19-01-014

Moved by Joe Peters

That the ASB meeting be adjourned at 12:05pm.

CARRIED

These minutes will be presented for approval at the next ASB Meeting.

Ernie Peters, Chair

Grant Smith, Agricultural Fieldman



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Grant Smith, Agricultural Fieldman
Title:	Ad Hoc Smoke Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the February 5, 2019 Ad Hoc Smoke Committee Meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Author: _____ Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Ad Hoc Smoke Committee meeting minutes of February, 2019 be received for information.

Author: _____ Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Ad Hoc Smoke Committee Meeting**

**Tuesday February 5, 2019
10:00 a.m.**

Mackenzie County Office, Fort Vermilion, AB

PRESENT:	Josh Knelsen Ernie Peters Jacquie Bateman Walter Sarapuk Anthony Peters Eric Jorgensen	Reeve, Chair Councillor Councillor Councillor Councillor Councillor
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ABSENT:

ALSO PRESENT:	Len Racher Grant Smith Doug Munn Donny Roberts Colleen Sarapuk Cam Steward Melissa Sekulich Murray Yates Kevin Hunt Tim Harms Abe Harms John Harms Toby Harms Michelle Shesterniac Corinne Chisholm Severin Urban	CAO Agricultural Fieldman Director of Community Services Zama Site Manager Public Works Administrative Officer (Recording Secretary) Plains Midstream Northwest Tank Lines Plains Midstream Alberta Agriculture & Forestry Boyer River Holdings Boyer River Holdings Boyer River Holdings Rosenfeld County Public Husky Public
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Minutes of the Mackenzie County Ad Hoc Smoke Committee meeting held on Tuesday, February 5, 2019.

CALL TO ORDER: 1. a) Call to Order

Len Racher called the Ad Hoc Smoke Committee meeting to order 10:05 am.

AGENDA: 2. a) Adoption of Agenda

MOTION SC 19-02-001

MOVED by Anthony Peters

That the agenda be adopted as presented.

CARRIED

VOTING PROCEDURE:

3.a) Voting Procedure

MOTION SC 19-02-002

MOVED by Ernie Peters

That all elections required at the Ad Hoc Smoke Committee Organization Meeting be held by secret ballot.

CARRIED

**ELECTION OF CHAIR
AND VICE CHAIR:**

4.a) Election of Chair

Len Racher called for nominations for the position of Ad Hoc Smoke Committee Chair for Mackenzie County for a two year term.

First Call: Walter Sarapuk nominated Josh Knelsen.

Second Call:

Third Call:

MOTION SC 19-02-003

MOVED by Josh Knelsen

That nominations cease for the position of Chair.

CARRIED

Josh Knelsen was **acclaimed** as Chair for the Mackenzie County Ad Hoc Smoke Committee for a two year term.

4.b) Election of Vice Chair

Len Racher called for nominations for the position of Ad Hoc Smoke Committee Vice Chair for Mackenzie County for a two year term.

First Call: Ernie Peters nominated Walter Sarapuk

Second Call: Walter Sarapuk nominated Jacquie Bateman – declined

Third Call:

MOTION SC 19-02-003 **MOVED** by Walter Sarapuk

That nomination cease for the position of Vice Chair.

CARRIED

Walter Sarapuk was **acclaimed** as Vice Chair for the Mackenzie County Ad Hoc Smoke Committee for a two year term.

TURN OVER OF CHAIR: **5.a) Turn Over of Chair**

Len Racher turned over the chair to Josh Knelsen.

BUSINESS: **6.a) Introductions**

Members from Forestry, Trucking Companies and Agricultural Producers attended the meeting to bring forward their concerns regarding smoke concerns.

BUSINESS **6.b) Open Discussion**

Forestry - Fires are monitored until October 31 annually. Forestry is trying to push forward permits during burn season rather than after November 1.

Alberta Agriculture and Forestry are working with FP Innovations on smoke trials to find safer parameters for proper burning and extinguishing fires.

Why is there a need to extinguish by March 1?

The spring runoff is not sufficient to extinguish fires. The winds in April can ignite the fire.

Are permitting requirements the same in Green and White zones?

Yes

When is the best time to burn?

To reduce smoke hazard, summer is best. To help eliminate wild fires, after October 31 is best. March is also a good time to burn if the snow is off the top of the piles.

Are there legislative restrictions that would not permit forestry to allow summer burning?

No. The mandate is wildfire prevention and suppression. Permits can be obtained for summer burning if the conditions are met.

Are all fires a concern, or just the ones by the highway?

Smoke drifts. Fires off the highway can also be a concern.

Is there research being done to identify weather inversion in advance?

No there is no testing being done.

Does forestry have the authority to ban burning during November?

No their mandate ends on Oct 31. The County could have the authority to stop burning in November through a bylaw. Having an air quality bylaw would also be beneficial in helping eliminating smoke hazards.

**Meeting recessed 11:15 am.
Reconvened 11:20 am.**

The smoke signs are not always effective. The conditions change and the signs are sometimes not visible. There should be better signage requirements. They must be reflective, possibly having flashing lights. One of the permit requirements is to have proper signage.

Drivers often rely on Alberta 511 for travel information and the smoke warning on this site is more of blanket advisory and not current, location specific, source of information.

There were 101 quarter sections lit in November 2018.
1700 permits were issued in summer 2018. This includes burning barrels.

Recessed for lunch 12:10 pm.

Josh Knelsen and Ernie Peters left the meeting at 12:10 pm.

The meeting was turned over to Vice Chair Walter Sarapuk.

Reconvened 12:52 pm.

Summary/Closing Comments

Transportation Industry

More permits should be pushed for the summer. Approach Alberta Transportation to be involved in this discussion.

County passing bylaw restricting burning in November. There should be more public awareness. Encouraging people to obtain permits for summer burning.

Eliminate hazard completely by no burning in November and December.

Time is of the essence. Encouraging people to burn with a permit in the summer. La Prairie and Alberta Transportation need to be involved in this issue. Detours and better notifications should be in place.

Alberta Agriculture & Forestry

If the County passed a bylaw banning burning in November and December it would be the quickest way to address the smoke hazard. Changing legislation would not be possible by November. Putting in guidelines for burning distance from highways and large transportation routes could help.

Landowners

There should be more summer burning. Extended burning season to November 30 so permits can regulate burning.

Mackenzie County

Education farmers on how to prepare piles so obtaining permits in summer is easier. Signage should be more readily available.

No burning in November. Burning in March and April would be more effective and safe. (Forestry commented that very little landowners request to burn in March, but it is an avenue they could pursue.)

Bylaw to prevent burning in November, with a minimum distance from the highways. More permitting should be pushed in the summer.

**SET NEXT MEETING
DATE:**

7.a) Next Meeting Date

The next Ad Hoc Smoke Committee meeting will be held at the Call of the Chair.

ADJOURNMENT:

8.a) Adjournment

MOTION SC 2019-02-004

MOVED by Antony Peters

That the Ad Hoc Smoke Committee Meeting be adjourned at 1:25 pm.

CARRIED

These minutes will be presented at the next Ad Hoc Smoke Committee meeting for approval.

Josh Knelsen – Chair

Len Racher - CAO



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 12, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Jacquie Bateman Letter read to Council on December 11, 2018
- Correspondence – Alberta Municipal Affairs (MSI Program)
- Correspondence – Alberta Order of Excellence
- Correspondence – Alberta Transportation (Response to Joint Meeting with MD of Opportunity regarding Highway 686 Connector to Fort MacMurray)
- Correspondence – AUMA (2019 Membership Renewal)
- Correspondence – Alberta Municipal Affairs (2019 Integration of Designated Industrial Property Assessment)
- Correspondence – Alberta Municipal Affairs (Ministers Awards for Excellence)
- Correspondence – Fort Vermilion School Division (Electoral Ward Boundary Review)
- Correspondence – Alberta Municipal Affairs (IDP Exemption with County of Northern Lights)
- Correspondence – Rural Municipalities of Alberta (RMA Charitable Gaming Report)
- Correspondence – Alberta Environment and Parks (Water Diversion Licenses)
- Correspondence – Alberta Municipal Affairs (Disaster Recovery Program Application for Wildfires)
- Correspondence – Alberta Health (Financial Incentives for Physicians)
- Correspondence – Alberta Municipal Affairs (Alberta Community Partnership Program Funding – MD of Opportunity)
- Correspondence – AltaGas Utilities (Management Change Announcement)

Author: C. Gabriel **Reviewed by:** _____ **CAO:** _____

- Correspondence – Minister of Infrastructure and Communities (Response to Meeting Request)
- Correspondence – Northern Lakes College (Inaugural Gala Fundraiser)
- Correspondence – Northwest Health Foundation (Festival of Trees Thank you Letter)
- Correspondence – RCMP (Administrative Services in La Crete)
- Correspondence – Minister of Finance (Per Kilometre Allowance Limit)
- Correspondence – Email from Little Red River Cree Nation (Fox Lake Court Services)
- Mackenzie County – Wood Buffalo National Park Draft Action Plan Comments
- Peace Regional Airshow Sponsorship Request
- High Level Forests Public Advisory Committee Meeting Minutes
- Mackenzie County Library Board Meeting Minutes

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: _____ CAO: _____

**Mackenzie County
Action List as of January 16, 2019**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
May 28, 2013 Council Meeting			
13-05-375	That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.	Len	Expression of Interest Submitted
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411 In progress. Meeting with landowners.
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Don	PLS Cancelled. Asset list with all leases, caveats, dispositions, easements, etc. Response Received from AEP 2017-11-27. Application submitted. RFD to Council once response is received to our application.
July 12, 2016 Regular Council Meeting			
16-07-526	That the County pursue purchasing the leased lands at the Hutch Lake campground.	Doug Len	Application for purchase of Hutch Lake has been filed.
August 9, 2016 Regular Council Meeting			
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Re-negotiating with landowners.
November 23, 2016 Regular Council Meeting			
16-11-868	That Mackenzie County initiate discussions with First Nations with the intention of creating a Memorandum of Understanding for a communication protocol between Mackenzie County and our First Nation neighbours.	Doug	Working on establishing relationships that will inform the communication protocol.
April 11, 2017 Regular Council Meeting			

Motion	Action Required	Action By	Status
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Byron Bill	In progress.
August 23, 2017 Council Meeting			
17-08-593	That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project.	Fred Byron	Finalizing report then draft offsite levy bylaw.
September 25, 2017 Council Meeting			
17-09-650	That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD) disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills.	Dave	Paperwork complete.
February 27, 2018 Council Budget Meeting			
18-02-146	That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement.	Doug	Funding transfer complete. MSI Funding as per Motion 18-06-483 Disposal expected in June 2019
April 25, 2018 Council Meeting			
18-04-314	That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5.	Doug	Application submitted.
18-04-315	That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.	Doug	Survey in progress.
May 23, 2018 Council Meeting			
18-05-399	That the County apply for funding under the Green Infrastructure Projects Grant and the Alberta Municipal Water and Wastewater Partnership Grant for the Zama Sewage Forcemain project.	Fred	Application submitted for GIPG.
June 12, 2018 Council Meeting			
18-06-432	That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.	Dave	In progress.
June 27, 2018 Council Meeting			
18-06-471	That the operating costs for the proposed La Crete Wellness Centre be brought back for review prior to passing the Borrowing Bylaw.	Doug	In progress

Motion	Action Required	Action By	Status
18-06-476	That administration bring back the Purchasing Authority Directive and Tendering Process Policy to a future council meeting with recommendations to change the COR/SECOR requirements.	Bill	In progress
July 25, 2018 Council Meeting			
18-07-530	That the County fire departments consider donating old bunker gear and equipment to the Highway to Mexico Program.	Doug	In progress
18-07-538	That administration brings back recommendations to Council for amendments to all Bylaws/Policies pertaining to tax payments.	Bill	Council 2019-02-12
August 14, 2018 Council Meeting			
18-08-564	That the Agricultural Service Board create a follow-up procedure for weed notices and Agricultural Appeal Board decisions.	Grant	ASB 2019-03-28
18-08-588	That road allowance policies be referred to the Land Stewardship Committee for review and bring back recommendations to council.	Byron Dave	Refer to Motion 18-11-910
August 29, 2018 Council Meeting			
18-08-623	That administration prepare and submit a river search and rescue access plan to the Department of Fisheries and Oceans for the Peace River between the La Crete Ferry Campground and the D.A. Thomas Park.	Doug	In progress
September 11, 2018 Council Meeting			
18-09-663	That administration bring back additional options for the La Crete RCMP Clerical Support duties.	Doug	Budget deliberations
September 24, 2018 Council Meeting			
18-09-709	That Bylaw 1115-18, being a Municipal Reserve Closure Bylaw to cancel the municipal reserve lot, Plan 052 2360, Block 2, Lot 3MR, be TABLED to the next meeting for more information.	Byron	In progress
18-09-710	That Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation, be TABLED to the next meeting for more information.	Byron	In progress
October 9, 2018 Council Meeting			
18-10-732	That the draft drug and alcohol polices be amended as discussed and forwarded to the AUPE Local 118/008 for review and comment.	Carol	February 2019
18-10-743	That administration investigate and negotiate with the airport lease holders regarding airport fees.	Byron	Council 2019-02-12
18-10-763	That administration proceeds with the water diversion licences as discussed.	Fred	In progress

Motion	Action Required	Action By	Status
October 24, 2018 Council Meeting			
18-10-849	That the operation of the Handi-Van program be passed on to a non-profit community organization and that administration be directed to request Expressions of Interest from the community.	Doug	Working with LA on Wheels to take over operation.
18-10-859	That a letter be provided to the Alberta Biodiversity Monitoring Institute in support of the Pilot Wildlife Monitoring Program Using Remote Cameras, in principle.	Grant	Complete
18-10-864	That the appraisal report for non-profit buildings be presented to the Community Services Committee for review.	Doug	In Progress
November 6, 2018 Budget Council Meeting			
18-11-888	That the organizational chart recommendations be TABLED to the budget deliberations.	Len	2019 Budget Deliberations
November 13, 2018 Regular Council Meeting			
18-11-883	That the stray livestock discussion be referred to the Agricultural Service Board for review and recommendation to Council.	Grant	ASB 2019-03-28
18-11-885	That the Zama Water Treatment Improvements Project be retendered with a project scope change.	Fred	In progress
18-11-910	That a three (3) year moratorium be placed on the development of road allowances for non-municipal use until new policies and procedures are in place to determine priority, and future use.	Byron	Advertised In progress
18-11-912	That based on the fact that the entire joint boundary of Mackenzie County and the Municipal District of Opportunity No. 17 is composed entirely of federal and/or provincial crown land, the Reeve requests on behalf of Council that the Minister exempt Mackenzie County from the requirement of Section 631 of the Municipal Government Act that requires Mackenzie County to have an Inter-municipal Development Plan together with the Municipal District of Opportunity No. 17.	Byron	Sent to Minister
November 18, 2018 Regular Council Meeting			
18-11-959	That an Ad Hoc Committee be established to review and develop an action plan for fire permit requirements and hazardous smoke conditions and that a recommendation be brought back to Council by April 15, 2019.	Grant	Meeting Scheduled for February 5, 2019
December 10, 2018 Budget Council Meeting			
18-12-997	That administration inform the RCMP of Mackenzie County's intent to phase out the two Enhanced Policing positions prior to budget 2020 and recommend that the current vacant position not be filled and that the Fort Vermilion School Division be notified in regards to the School Resource Officer position.	Doug	In progress

Motion	Action Required	Action By	Status
18-12-998	That the fire truck replacement be deferred to the final budget deliberations.	Bill	Complete
18-12-999	That the farmland minimum tax rate be TABLED to the next Budget Council Meeting until the mill rate discussion.	Bill	Complete
December 11, 2018 Regular Council Meeting			
18-12-1009	That the La Crete Recreation Board be reimbursed for the operational items that were overspent in the amount of \$14,279.37 with funding coming from the La Crete Recreation Board's 2018 previously approved capital funds. <ul style="list-style-type: none"> • Review Engagement Bill (\$4,371.25) • Artificial Ice Plant Start-up (\$4,908.12) • VRA Natural Gas Filler (\$2,000.00) • Gas Detector and Exhaust Fan (\$3,000.00) 	Doug	In progress
18-12-1018	That the Fort Vermilion Recreation Board be authorized to proceed with the removal and installation of three (3) Hot Water Tanks (as per Option 3) up to a maximum of \$21,000.00 with funding coming from the 2018 Operating Budget – Emergent Funding Account.	Doug	Complete
18-12-1019	That the RCMP Crime Mapping be linked to the Mackenzie County website.	Carol	In progress
18-12-1026	That the La Crete Residential Waste Pickup Contract be awarded to D & E Ventures (as per Option 1) while staying within budget.	Doug	Complete
18-12-1027	That the Bluehills Waste Transfer Station Contract be awarded to Sarah Driedger, subject to providing the required letter of insurance, while staying within budget.	Doug	Complete
18-12-1030	That the Tax Recovery Auction for properties under tax arrears be set for February 12, 2019 at 1:00 p.m.	Bill	2019-02-12 Advertising in progress
18-12-1036	That based on the fact that the entire joint boundary of the Regional Municipality of Wood Buffalo and Mackenzie County is composed entirely of federal and/or provincial crown land, the Reeve requests on behalf of Council that the Minister exempt Mackenzie County from the requirement of Section 631 of the MGA that requires Mackenzie County to have an Inter-municipal Development Plan (IDP) together with the Regional Municipality of Wood Buffalo.	Byron	In progress
18-12-1050	That administration proceed with the inter-municipal negotiations with the Town of Rainbow Lake as discussed.	Byron	Refer to Motion 19-01-045
December 12, 2018 Budget Council Meeting			
18-12-1054	That administration research options to have all farmland	Bill	Correspondence sent to

Motion	Action Required	Action By	Status
	reassessed within three years.		assessor for options.
January 14, 2019 Budget Council Meeting			
19-01-003	That the proposed 2019 tax rates be set as follows, subject to final review of budget and assessments. <ul style="list-style-type: none"> • minimum farmland tax be set at \$50.00 • farmland mill rate be increased by 10% • non-residential tax rate ratio be set at 1.75 (9%) • residential tax rate be reduced by 5% 	Bill	In progress. Will be reflected in 2019 tax rate bylaw
19-01-005	That the Reeve and Deputy Reeve, or designate, be authorized to attend a Fort Vermilion School Division Board of Trustees meeting as a delegation to discuss the RCMP School Resource Officer position.	Len	In progress
19-01-008	That the 2019 non-profit capital and operating funding be approved and that fifty percent (50%) of the operating funding be released.	Bill	Complete
19-01-010	That the Zama Road LOC project report be received for information and that the bridge request from Paramount be brought back for consideration.	Len	In progress
January 16, 2019 Regular Council Meeting			
19-01-020	That administration continue to investigate the Zama Aerodrome (south end) lease in regards to legal, liability, and insurance and the pros and cons of de-registering the Zama Airstrip with NavCanada and that it be brought back to Council.	Don	In progress
19-01-024	That administration make changes to the Fire Services Medical First Response (MFR) program as follows: <ul style="list-style-type: none"> • Change Standard Operating Procedures so that only a minimum of fire fighters are dispatched to each MFR. • Change guidelines to dispatch so that fire fighters are only dispatched for calls that are considered critical. • Develop a protocol to allow Alberta Health Services (AHS) to dispatch fire fighters on demand. This system would be used when dispatch did not call for fire fighters however, once on scene AHS discovered a need. • That the partnership program revenue be included in the County's financial reporting. 	Doug	In progress
19-01-025	That administration redraft a condensed Public Consumption of Cannabis Survey, with consumption meaning smoking or vaping.	Carol	In progress
19-01-028	That the Deputy CAO prepare a caribou proposal for consideration by Council.	Byron	In progress
19-01-032	That the amount of \$1,853.95 be written off in the 2018 year for Tax Roll 071107 (Mighty Peace Fish & Game Association).	Bill	Complete

Motion	Action Required	Action By	Status
19-01-035	That a letter be sent to Alberta Transportation regarding the intersection lighting at Highway 58 and Highway 88.	Len	In progress
19-01-036	That Council direct Administration, based on Ministerial Order No. MSL: 047/18, to request an exemption from the Minister of Municipal Affairs from the requirements in Sections 605 and 631 of the Municipal Government Act (MGA) for the municipalities of Northern Sunrise County and Mackenzie County to create an Inter-municipal Development Plan (IDP) between the two parties, as the common boundaries between the two is composed entirely of provincial Crown Land.	Byron	In progress
19-01-045	That administration proceed with the inter-municipal negotiations with the Town of Rainbow Lake as discussed.	Byron	Council 2019-01-16
19-01-046	That the amount of \$25,840.88 be written off in the 2018 year for Tax Roll 219457, and that upon payment of the balance of \$1 in arrears is paid, administration shall complete the title transfer in accordance with s. 426 of the Municipal Government Act.	Bill	Complete

As an elected representative for Ward 9 of this County , I wish to inform the council of my intentions, rather than blind siding all of you. There is a petition that will be started in the very near future for Ward 9, Ward 10, and the Town of Rainbow Lake to become a new municipality. I have committed to be actively involved in this petition, and as such I will not be charging nor collecting my monthly honorium for the months of January, and February of 2019. It is my intention to fulfill my commitment to the residents of Ward 9, as their representative at this table until my term is completed. It is my belief that this is what is in the best interest of the County as a whole. Currently when applying for grants from the upper levels of government, this table is repeatedly told to pick the top priority, because we only get 1 project. That is an unfair situation in a municipality this size, for the Alberta government to say which road is more important, or which community center is more important, only divides this table even further. For the municipality to say that private schools should not be subject to the same rules as public schools, however they both are funded with public money is wrong. I don't personally agree with the new rules that the Alberta government has placed on education, but if it is good for 1 school then it is good for all publically funded schools. This County is divided in a lot of ways, culturally, industry, geographically and economically, creating two separate counties allows for self governance based on local beliefs, cultures, industry, and economics. Yesterday's budget meeting reaffirmed what this council has been thinking and actually saying, the councillors for Ward 9 & 10 do not belong at this table, they represent the communities of Zama, High Level, and Rainbow Lake. "Useless waste of skin" was the other wording that was used. That's all I have to report on.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR95739

December 17, 2018

Reeve Joshua Knelsen
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Knelsen,

The Alberta government is committed to making the lives of Albertans better. By providing significant funding to our municipal partners through the Municipal Sustainability Initiative, we continue to assist municipalities in building strong, safe, and resilient communities while respecting local priorities.

I am pleased to inform you that the operating spending plan submitted by your municipality has been accepted. You may proceed to apply your municipality's 2018 operating allocation and any estimated 2017 carry-forward to the priorities identified in your plan.

As partners in supporting Alberta's communities, I look forward to working together to move your local priorities forward.

Sincerely,

Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Honourable Danielle Larivee, MLA, Lesser Slave Lake
Debbie Jabbour, MLA, Peace River
Lenard Racher, Chief Administrative Officer, Mackenzie County





THE ALBERTA ORDER OF EXCELLENCE

January 7, 2019

Reeve Peter F. Braun
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Braun,

The Alberta Order of Excellence is the highest honour the Province of Alberta can bestow on a citizen of this province. The membership of the Order reflects a true diversity of strengths, ideas and fields of endeavor and yet all members have one thing in common. They are united in their understanding that caring and committed individuals can and do make a difference in the strength of our communities, in the quality of life enjoyed by Albertans and in the benefits Canada has to offer the world.

Because of your position, I trust that you might know a remarkable Albertan who has made significant contributions to the lives of other Albertans and deserves to be considered for this honour. If so, I encourage you to nominate them for 2019. Nominees must be Canadian citizens, live in Alberta and have made a significant contribution provincially, nationally or internationally.

More information and nomination forms are available on our website at www.lieutenantgovernor.ab.ca/aoe. The deadline for submission is Friday, February 15, 2019.

Sincerely,

Andrew C.L. Sims
Chair

Facebook: @AlbertaOrderofExcellence
Twitter: @AOEalberta





ALBERTA
TRANSPORTATION

Office of the Minister



January 7, 2019

AR 74591

Mr. Marcel D. Auger
Reeve
Municipal District of Opportunity No. 17
PO Box 60
Wabasca AB T0G 2K0

Dear Reeve *Marcel!* Auger:

It was a pleasure meeting with the Municipal District of Opportunity and Mackenzie County councils and administration, as well as local Indigenous leaders and MLA Debbie Jabbour, at the RMA Convention. I appreciate having had the opportunity to discuss the concerns that were raised.

In regard to a future Highway 686 connector to Fort McMurray, a highway alignment has been protected through Ministerial Order; however, there are currently no plans for construction. This project is complex and involves significant federal legislated requirements. As discussed, a "road map" identifying the steps required to take this project forward will be completed and shared with you by the end of January 2019.

Addressing the existing 90 kilometres of gravel-surfaced Highway 686 is an immediate priority. Alberta Transportation is committed to ensuring access to the Peerless Trout First Nation area is safe and efficient. As discussed, pending successful completion of Indigenous consultation, the department will rebuild and pave the portion of Highway 686 between the communities of Peerless Lake and Trout Lake. The initial work will include clearing and utility relocation in 2019, with construction beginning in late 2019. The work includes replacing the narrow bridge on this portion of highway. The remaining 60 kilometres from Highway 88 to the community of Peerless Lake is also a priority, and will be carefully considered as we prioritize future projects for Budget 2019.

.../2

Regarding the request to extend and base/pave Highway 754 to the north, this potential project is not in the department's current or future plans. However, as discussed, the Municipality can apply for funding under the Local Municipal Initiative component of Alberta Transportation's Strategic Transportation Infrastructure Program (STIP).

I appreciate the discussion with respect to the funding request for a potential project to overlay the existing road through Calling Lake (Calling Lake Drive) and base/pave the gravel portion through the Bigstone Cree Nation. The portion of road within the Bigstone Cree Nation, connecting the municipal road, is eligible under the department's current funding programs and will be considered for inclusion in Budget 2019. As noted, the municipal portions outside the reserve land are also eligible for STIP funding and will be carefully considered against all provincial priorities.

Should you have further questions related to the planned work on existing Highway 686, please contact Mr. Ryan Konowalyk, Regional Director. Mr. Konowalyk can be reached toll-free at 310-0000, then 780-624-6400, or at ryan.konowalyk@gov.ab.ca.

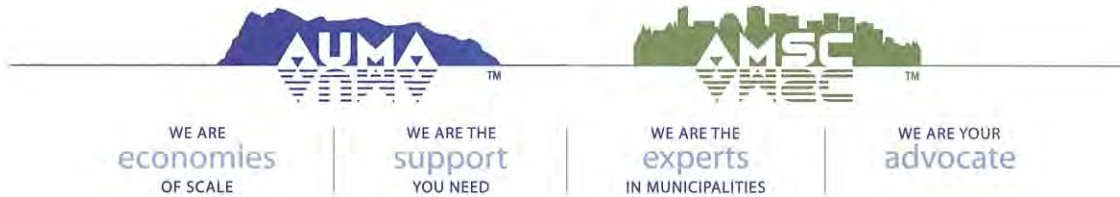
Should you have further questions related to all other items in the Municipal District of Opportunity, please contact Mr. Neal Reynolds, Regional Director. Mr. Reynolds can be reached toll-free at 310-0000, then 780-643-1826, or at neal.reynolds@gov.ab.ca.

Sincerely,



Brian Mason
Minister

cc: Debbie Jabbour
MLA for Peace River
✓ Josh Knelsen
Reeve, Mackenzie County
Ryan Konowalyk
Regional Director, Peace Region, Alberta Transportation
Neal Reynolds
Regional Director, North Central Region, Alberta Transportation



January 8, 2019

Mr. Lenard Racher
 CAO – Mackenzie County
 P.O. Box 640
 Fort Vermilion, AB T0H 1N0



Hello Mr. Racher,

2019 Annual Membership Renewal

Greetings from the dedicated team at the Alberta Urban Municipalities Association (AUMA). Please find enclosed your 2019 AUMA membership invoice. The invoice is based on the 2018 population list provided by Alberta Municipal Affairs. AUMA has not increased membership fees for the past two years and this year, we have modestly increased our fees by 2%.

AUMA is Alberta’s largest municipal government network and we exist because of our member municipalities. The collective power of our members enables us to support your municipality as it builds a thriving community. And we do that through our advocacy and municipal-focused business services.

Advocacy Services

Your membership helps unify the municipal voice, capturing the attention of all orders of government. Over the past year, we worked hard to advocate the key issues affecting Alberta municipalities, including:

- Stable and predictable infrastructure funding through the replacement of the Municipal Sustainability Initiative (MSI).
- A fair share of cannabis tax revenue to support municipal costs associated with legalization.
- A comprehensive review of the Police Act to better address crime and policing resources.

During 2019’s provincial election, we will engage and energize members to ensure all political parties hear our unified voice. This is a terrific opportunity for our provincial partners to understand the role and value of Alberta’s municipalities.

Business Services

AUMA’s business services help sustain the advocacy activities we conduct for our members. Similar to unifying the municipal voice, our business services use the combined purchasing power of our members to address municipal needs. Our focus is on tailored and specialized services for our membership. As a result, here are just some of the benefits we are able to offer our members like you:

- **Reduced Premiums.** Subscribers to our member-owned insurance reciprocal will see a reduction in premiums in 2019 when other insurance provider premiums are increasing.
- **Save on Energy.** Our complimentary assessments of customer energy bills has identified over \$400,000 in combined potential savings related to distribution and transmission (D&T) charges.
- **Get Expert Advice.** Subscribers to our Employee Benefits program receive access to e2r® Solutions which provides *free* expert advice on human resources issues such as employment and labour law.
- **Grow Your Money.** We recently partnered with the Government Financial Officers Association (GFOA) of Alberta and CIBC to offer a pooled high interest savings account program with a market-leading interest rate and no fees. *Enclosed is more information on this brand new program.*

If you have any questions or would like to talk about our member-focused services, please call us at **310-AUMA (2862)** or e-mail us at **clientdevelopment@auma.ca**. We thank you for your continued commitment to AUMA, and we look forward to working with you in 2019.

Yours truly,

A handwritten signature in black ink, appearing to read 'Dan Rude', with a long horizontal flourish extending to the right.

Dan Rude, AUMA CEO

January 9, 2019

Mr. Lenard Racher
Chief Administrative Officer
Mackenzie County (0505)
PO Box 640
Fort Vermilion, Alberta T0H 1N0

cao@mackenziecounty.com

Dear Lenard Racher:

Re: 2019 Integration of Designated Industrial Property Assessment

Effective January 1, 2018 the responsibility for the assessment of properties defined as Designated Industrial Properties (DI properties) was transferred from municipalities to the provincial assessor (PA).

As you are aware, Municipal Affairs worked in consultation with industry, municipalities, and assessors to develop a strategy to effectively manage the transition. Centralization includes a hybrid delivery model that involves some municipalities maintaining the assessment function for DI properties under the guidance of the PA for up to three years (2018-2020).

As part of the transition to a centralized delivery model for all DI properties, a number of contracts will be terminated in each year as we move forward. Your municipality is **not** on the list of municipalities being integrated for 2019. Additional municipalities will be integrated in 2020, with the possibility of some being extended to 2021. As we finalize the integration schedule, we will notify each municipality so you are able to plan accordingly.

We are also sending a thank you and note our appreciation of you and your staff/contractors for the cooperation and assistance provided to us during this transition. We look forward to a continued and strong relationship with you as we progress through our next steps in the centralization of the DI property assessment processes.



Page 2

Mackenzie County
2019 Integration of Designated Industrial Property Assessment

If you have any questions on this matter please feel free to contact me anytime at 780 427-8962
or ken.anderson@gov.ab.ca

Yours truly,



Ken Anderson
Manager of Transitional Initiatives
Centralized Industrial Property Assessment
Assessment Services Branch
Municipal Assessment and Grants

cc. Aaron Steblyk
aaron.steblyk@compassassessment.com



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR96051

January 15, 2019

Reeve Joshua Knelsen
Reeve, Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0



Dear Reeve Knelsen,

I am pleased to invite the Mackenzie County to provide submissions for the 18th annual Minister's Awards for Municipal Excellence, which formally recognizes excellence in local government practices and promotes knowledge sharing among municipalities. These awards offer an opportunity to recognize the truly great work happening in local governments in Alberta.

An independent review committee, comprised of representatives from various municipal associations, will recommend award recipients in five categories and, if chosen by the review committee, one award for outstanding achievement:

- Innovation – Recognizes a leading practice embodying the first use of an idea in a municipal context in Alberta (municipalities with a population of less than 500,000);
- Partnership - Recognizes a leading municipal practice involving consultation, co-ordination and co-operation with other municipalities, jurisdictions or organizations (municipalities with a population of less than 500,000);
- Safe Communities – Recognizes a leading practice focused on making municipalities safer through prevention and enforcement (municipalities with a population of less than 500,000);
- Smaller Municipalities – Recognizes an innovative practice developed by communities with less than 3,000 residents;
- Larger Municipalities – Recognizes an innovative and creative practice of larger municipalities with populations of 500,000 or greater that have a substantial resource base and who can partner with departments within the municipality's control; and
- Outstanding Achievement – Recognizes a municipality or municipal partnership that has helped to inspire action and change that has benefited local government practice in Alberta. This award, if chosen by the review committee, recognizes the best submission from the other categories.

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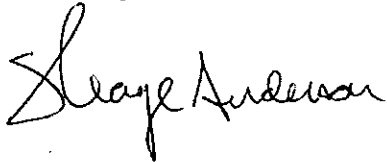
- 2 -

Further details regarding eligibility and submission requirements may be found on the Municipal Excellence Awards webpage at www.municipalaffairs.gov.ab.ca/1595. The deadline for submission is March 29, 2019.

Should you have any questions regarding the Municipal Excellence Awards, please contact the Municipal Excellence Team, at 780-427-2225, or by email at menet@gov.ab.ca.

I encourage you to share your success stories, and look forward to celebrating these successes with your communities.

Sincerely,

A handwritten signature in black ink that reads "Shaye Anderson". The signature is written in a cursive, flowing style.

Shaye Anderson
Minister of Municipal Affairs

January 16, 2019

Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0



Dear Mr. Josh Knelsen;

I am writing to you on behalf of Fort Vermilion School Division No. 52 to inform you of a recent decision of the Board to conduct an electoral ward boundary review.

The history of our division is that on October 4, 1944, then Education Minister R.E. Ansley signed an Establishment Order amalgamating the former School Districts of Lawrence Point, Fort Vermilion, Boyer River, Lambert Point, Stoney Point and Ponton to become Fort Vermilion School Division No. 52. Fort Vermilion School Division encompasses the Towns of Rainbow Lake and High Level as well as the communities of Mackenzie County.

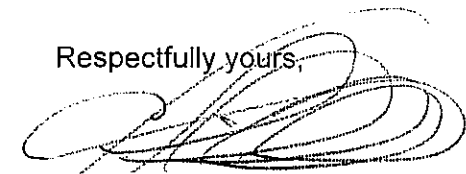
The original 1944 order divided the School Division into three subdivisions and in 1997, the number of wards was altered to seven, with eight elected trustees and one appointed trustee representing the Division. The Federal census of 1996 indicated the total population residing within the boundaries of Fort Vermilion School Division was 12,211 residents. The provincial census of 2017 indicates growth in the region with 17,299 individuals now residing within the Division borders. The last Electoral Ward Boundary review was conducted in 1997.

Following Board approval of a proposal to lead the ward boundary review, Alberta School Boards Association was contacted for the purposes of assisting the Board of Trustees and the administration in reviewing the current ward configuration and the relevant data regarding population in order to make recommendations to the Board. Mr. Jim Gibbons has been retained as the Board's consultant to conduct this review.

The Board will be hosting, in the spring, a series of public meetings in FVSD communities to present information and receive input from residents.

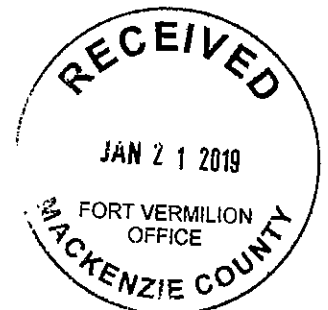
The consultant will be contacting your administration to confirm present demographics and projections for growth. I am requesting your support in supplying further information as requested.

Respectfully yours,



Clark McAskile,
Board Chair

cc. Mr. Len Racher



FORT VERMILION SCHOOL DIVISION NO. 52
"Our Children, Our Students, Our Future"

P.O. BAG NO. 1, 5213 RIVER ROAD, FORT VERMILION, ALBERTA T0H 1N0 . TELEPHONE 780-927-3766 . FAX 780-927-4625

January 16, 2019

AR95981

Reeve Joshua Knelsen
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Knelsen: *Joshua*

Thank you for your letter of November 14, 2018, requesting an exemption to the creation of an Intermunicipal Development Plan (IDP) between Mackenzie County and the County of Northern Lights.

I am pleased to advise you that Mackenzie County and the County of Northern Lights have met the requirements for an IDP exemption.

For more information on IDPs, please contact Luis Esteves, Planning Advisor, toll-free at 310-0000, then 825-468-4279, or by email at luis.esteves@gov.ab.ca.

Should you have any questions regarding Intermunicipal Collaborative Frameworks, please contact Michael Scheidl, Manager, Intermunicipal Relations, toll-free at 310-0000 then 780-415-1197, or by email at michael.scheidl@gov.ab.ca.

Sincerely,



Brad Pickering
Deputy Minister

cc: Honourable Shaye Anderson, Minister of Municipal Affairs
Debbie Jabbour, MLA, Peace River
Lenard Racher, Chief Administrative Officer, Mackenzie County
Theresa Van Oort, Chief Administrative Officer, County of Northern Lights
Luis Esteves, Planning Advisor, Municipal Affairs
Michael Scheidl, Manager, Intermunicipal Relations, Municipal Affairs



January 17, 2019

Rural Municipalities of Alberta members (Mayors/Reeves and CAOs)

Dear Mayors/Reeves and CAOs,

Re: RMA Charitable Gaming Report

In early 2018, the Rural Municipalities of Alberta (RMA) launched a member committee to research and recommend improvements to Alberta's charitable gaming system to support equality for eligible organizations in all areas of the province as per RMA resolution 13-17F. In December 2018, the committee's completed report was endorsed by the RMA Board of Directors.

This report is especially timely given that Alberta Gaming, Liquor and Cannabis Commission (AGLC) has announced the commencement of a formal review of Alberta's charitable gaming model beginning with the distribution of a survey to eligible charitable organizations. RMA encourages members to share the report with organizations to inform their participation in the review process.

RMA believes that the report's principles and recommendations will lead to meaningful improvements in the value that eligible charitable organizations receive from their voluntary commitments without causing an unreasonable amount of upheaval to the current system.

I would encourage you and your council to review the report and would be pleased to discuss this issue further.

Sincerely,

A handwritten signature in black ink, appearing to read 'Al Kemmere', written in a cursive style.

Al Kemmere
President

RESOURCEFUL. RESPONSIVE. RESILIENT.



RMA
RURAL MUNICIPALITIES
of ALBERTA

RMA Charitable Gaming Committee

Final Report

December 2018



RMA Charitable Gaming Committee: Final Report

Published by the Rural Municipalities of Alberta (RMA)
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CONTENTS

EXECUTIVE SUMMARY	4
INTRODUCTION	6
COMMITTEE MEMBERSHIP, MANDATE AND PROCESS	7
Mandate	7
Membership	8
Process	8
CHARITABLE CASINO GAMING BACKGROUND	10
Charitable Organizations in Alberta	11
Alberta’s Charitable Casino Gaming Model	12
Charitable Gaming in Other Jurisdictions.....	15
CURRENT MODEL	17
Wait Times and Revenues	17
Trends in Revenue Distribution	19
Travel Costs.....	20
PRINCIPLES	24
Principle 1: Stability	24
Principle 2: Equitable Value.....	25
Principle 3: Equitable Access.....	26
Principle 4: Flexibility.....	27
Principle 5: Volunteer-Driven.....	28
RECOMMENDATIONS.....	29
Recommendation 1: Pool a portion of the revenues generated in each region and distribute equally to all regions	30
Recommendation 2: Address inequities associated with the model	34
Recommendation 3: Stakeholders, including the AGLC, RMA and AUMA, should take a collaborative approach to improving the current gaming model.....	35
Recommendation 4: Regularly review the model and proceed towards equality	37
CONCLUSION	38

Executive Summary

At the Fall 2017 Rural Municipalities of Alberta (RMA) convention, members passed a resolution calling on RMA to form a member committee to research Alberta’s charitable gaming model and recommend how the model could be changed to treat all eligible organizations in the province equally.

Through several meetings and extensive research, the committee became familiar with all aspects of the current model, including eligibility, volunteer requirements, casino regions, and how revenues are distributed. The committee learned that Alberta’s charitable gaming model is unique in North America, and places high expectations on volunteers to participate in the operation of casinos on behalf of the organization they are representing.

The committee also learned that proceeds are not distributed equally within the current model. The revenues generated by specific casinos within a given region of the province, as well as the number of charitable organizations within that region dramatically impacts the proceeds received by a charitable organization based only on where in the province they are located. For example, in 2017, a charitable organization in the Edmonton region would earn \$75,777 from a single two-day casino event, while a charitable organization in the Red Deer region would earn \$22,026. Additionally, Edmonton-region organizations would wait 22.8 months between events, while Red Deer organizations would wait 35.4 months. This difference in revenue and wait times has no link to the organization’s size or mandate but is dependent entirely on where in the province they happen to be located.

While the committee was concerned with this inequality, they also learned that the regional model was important in minimizing travel times and reducing uncertainty related to where and when an organization would be required to volunteer. This is critical to small, rural charitable organizations which may struggle to recruit volunteers and are able to incur limited travel costs.

After considering both the inequality of the regional model, as well as its importance to reducing travel and volunteer challenges for small rural organizations, the committee developed a series of five principles and four recommendations intended to support the initial steps of gradually transitioning the model towards equality for all organizations in the province.

The five principles are summarized as follows:

Principle 1: Stability

Any changes made to the model should limit short-term “shocks” to organizations that rely on gaming revenues to support their operations.

Principle 2: Equitable Value

All organizations eligible to derive funding from charitable gaming events in Alberta should be treated as having similar value and importance to society.

Principle 3: Equitable Access

All charities in Alberta should have equitable access to fundraising opportunities through charitable gaming volunteerism.

Principle 4: Flexibility

Charities of all sizes and capacities should have the ability to generate revenue through charitable gaming volunteerism. The system should reduce barriers to participation as much as possible.

Principle 5: Volunteer-Driven

Volunteers play a critical role in raising proceeds for their own organizations, and in supporting the sustainability of Alberta's casinos. Barriers to volunteering should be mitigated for organizations in all areas of the province.

The four recommendations, all of which support initial steps towards an equalized model, are summarized as follows:

Recommendation 1: Pool a portion of the revenues generated in each region and distribute equally to all regions

Pooling 20% of revenues generated in each casino region and sharing them equally among all regions is a first step towards equality. This approach will not require fundamental changes to the current model and will significantly reduce the current revenue gap among regions.

Recommendation 2: Address inequities associated with the model

Revising the current travel and expense policies will reduce unfair costs that rural organizations incur to volunteer at casinos in comparison to organizations located near casinos. This and other minor changes will not disrupt the model but will help address inequities associated with it.

Recommendation 3: Stakeholders, including the AGLC, RMA and AUMA, should take a collaborative approach to improving the current gaming model

An inequitable structure disadvantages some organizations and advantages others. Previous consultations have resulted in entrenched positions in which those disadvantaged by the current model call for change and those advantaged call for the status quo. For meaningful improvements to be made, all stakeholders must acknowledge that the current system is not equal, and the model can be improved to better support organizations in all areas of the province.

Recommendation 4: Regularly Review the Model and Proceed Towards Equality

Over the past several decades, review of the model has been inconsistent, as has government willingness to adopt changes recommended through the review process. The Government of Alberta must commit to regularly reviewing the model (preferably every five years) and striving to move the system closer to complete equality each time until it is achieved.

Introduction

At the Fall 2017 Rural Municipalities of Alberta (RMA) Convention, RMA members passed the following resolution:

13-17F: AAMDC Advisory Committee to Support the Alberta Gaming and Liquor Commission in Reviewing Charitable Gaming in Alberta

THEREFORE, BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties establish an advisory committee with a mandate to provide a rural perspective in support of the efforts of the Alberta Gaming and Liquor Commission’s commitment in moving forward with changes in the charitable gaming funding to treat all organizations equally across the province.¹

This report is the culmination of the RMA Charitable Gaming Committee’s efforts to research Alberta’s charitable gaming model and to provide a rural perspective on how the model could be changed to better meet the needs of organizations across the province.

This report features several sections:

- The **Committee Membership, Mandate and Process** section describes who was on the committee, what they were tasked with, and how they went about developing the information found in this report.
- The **Charitable Casino Gaming Background** section provides an overview of Alberta’s charitable gaming model.
- The **Current Model** section critically examines Alberta’s charitable gaming structure and how organizations in different areas of the province interact with it.
- The **Principles** section includes several principles identified by the committee as being central to an equitable gaming system, as well as how the current model does and does not support the principles.
- The **Recommendations** section proposes several potential adjustments to the current model to improve equitability.

The committee’s recommendations, outlined in detail on page 29 are as follows:

- Recommendation 1: Pool a portion of revenues generated in each region and distribute equally to all regions
- Recommendation 2: Address inequities associated with the model
- Recommendation 3: Stakeholders, including AGLC and RMA, should take a collaborative approach to improving the current gaming model.
- Recommendation 4: Regularly review the model and proceed towards equality.

¹ Please note that at the time of the resolution being endorsed, RMA was known as the Alberta Association of Municipal Districts and Counties (AAMDC). Any references to AAMDC in this report should be equated to RMA.

Committee Membership, Mandate and Process

Mandate

Resolution and Terms of Reference

As a member-directed organization, much of RMA's advocacy efforts are based on resolutions endorsed by RMA members. In many cases, resolutions are directed toward other levels of government, but periodically they call for RMA to form a committee to research and develop positions on specific issues. The committee was formed based on member direction in the following resolution:

13-17F: AAMDC Advisory Committee to Support the Alberta Gaming and Liquor Commission in Reviewing Charitable Gaming in Alberta

THEREFORE, BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties establish an advisory committee with a mandate to provide a rural perspective in support of the efforts of the Alberta Gaming and Liquor Commission's commitment in moving forward with changes in the charitable gaming funding to treat all organizations equally across the province.

Building on the resolution, the RMA Board of Directors developed a terms of reference intended to guide the committee's work in pursuit of better understanding the current model, and recommending improvements to support increased equality. The terms of reference stated that:

The committee's role will focus on recommendations and improvements to the charitable gaming model to ensure the model is equitable to rural based organizations that are reliant, at least in part, on the revenues of charitable gaming. The Committee may also address other items as identified by the AAMDC Board of Directors. Defining "Equal"

Upon its formation, the committee framed its work around meeting the intent of the resolution and the committee terms of reference. In particular, the committee began with a focus on developing recommendations that would lead to equal treatment of all organizations in the province. While the term "equal" is not specifically defined in the resolution, the committee took it to mean that all organizations, regardless of their size, mandate, capacity, or location in the province, should receive the same financial value from their volunteer engagement with Alberta's charitable casino gaming system.

While on the surface, creating an equal model would appear as simple as pooling the revenues generated in casinos across the province and sharing them equally among participating organizations, upon investigating the current model in more detail, the committee concluded that equalization would be much more complex and significantly impact travel times and distances and volunteer requirements. It would also require a major modification (or complete overhaul) of the current system, a step that may have significant political opposition as well as short-term consequences for small organizations that rely on funding from the current model.

With this in mind, the committee followed a strategic approach towards its mandate of recommending an equal system. Rather than recommending a single overhaul of the system, this report fulfils the

committee's mandate by recommending several gradual changes that represent a "first step" towards equality. The recommendations in the report are reasonable, will not cause excessive disruptions to the ability of charitable organizations to access gaming revenues in the short-term, and as will be shown in the report, make a very real difference in closing the gap between areas of the province that currently receive a high level of gaming revenues and those that do not. Additionally, the committee recommends additional reviews and continued gradual measures to further close the gap every five years until equality is achieved (see recommendation 4 later in the report).

Membership

To gather a province-wide perspective, the RMA Charitable Gaming Committee included an elected official representative from each of RMA's five districts, one of which is also an RMA board member. In addition, RMA invited participation on the committee from the Alberta Urban Municipalities Association (AUMA), as the distribution of charitable gaming proceeds impacts all communities in the province, both rural and urban. With the exception of AUMA representatives, who were selected by the AUMA Board of Directors, all committee participants applied independently with support from their municipalities and were selected by the RMA Board of Directors based on their knowledge of the issue and perspectives they bring to the committee.

Committee members included:

- Randy Taylor, Committee Chair – RMA District 1 Director
- Doreen Blumhagen, District 2 Representative – County of Paintearth
- Doug Drozd, District 3 Representative – County of Barrhead
- Dan Boisvert, District 4 Representative – Northern Sunrise County
- Craig Lukinuk, District 5 Representative – Smoky Lake County
- Charlene Smylie, AUMA Representative – Village of Wabamun
- Michelle Kane, AUMA Policy Analyst

The inclusion of AUMA representatives on the committee was invaluable to providing a broad perspective and ensuring the voice of all communities impacted by the gaming structure was considered. As participants, AUMA contributed to the committee and the findings will be shared with the AUMA Board for information. The AUMA Board has not sponsored the report and is taking an alternative approach to a similar resolution adopted by AUMA members in September 2018.

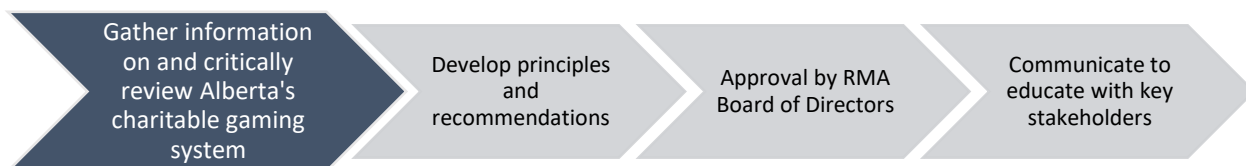
Process

To meet their mandate, the committee started with a broad goal: understand the details of the current model. From there, the committee compared the model to those in other jurisdictions, invited delegations to learn more about the history of the current model and how other stakeholders perceived it, and critically reviewed how the system distributed funds from casinos to charitable organizations. Following this intensive information-gathering phase, the committee developed principles to characterize an "equitable" charitable casino gaming system, as well as specific recommendations for how the current system could be improved to better reflect at least some of those principles.

The committee relied on a collaborative approach and a consensus-based decision-making model; ideas were discussed as a group and common positions were established. The committee structured its meeting process with the understanding that there is likely no single “right” model for Alberta, but that both adjustments to the current model and completely new models should be considered.

Through this process, the committee was able to develop a series of principles and recommendations which were presented to the RMA Board of Directors for approval and are summarized in this report. The RMA will share the recommendations with the Government of Alberta and use the report to support participation in the AGLC’s ongoing consultations related to the charitable gaming model.

RMA Charitable Gaming Committee Workflow Process



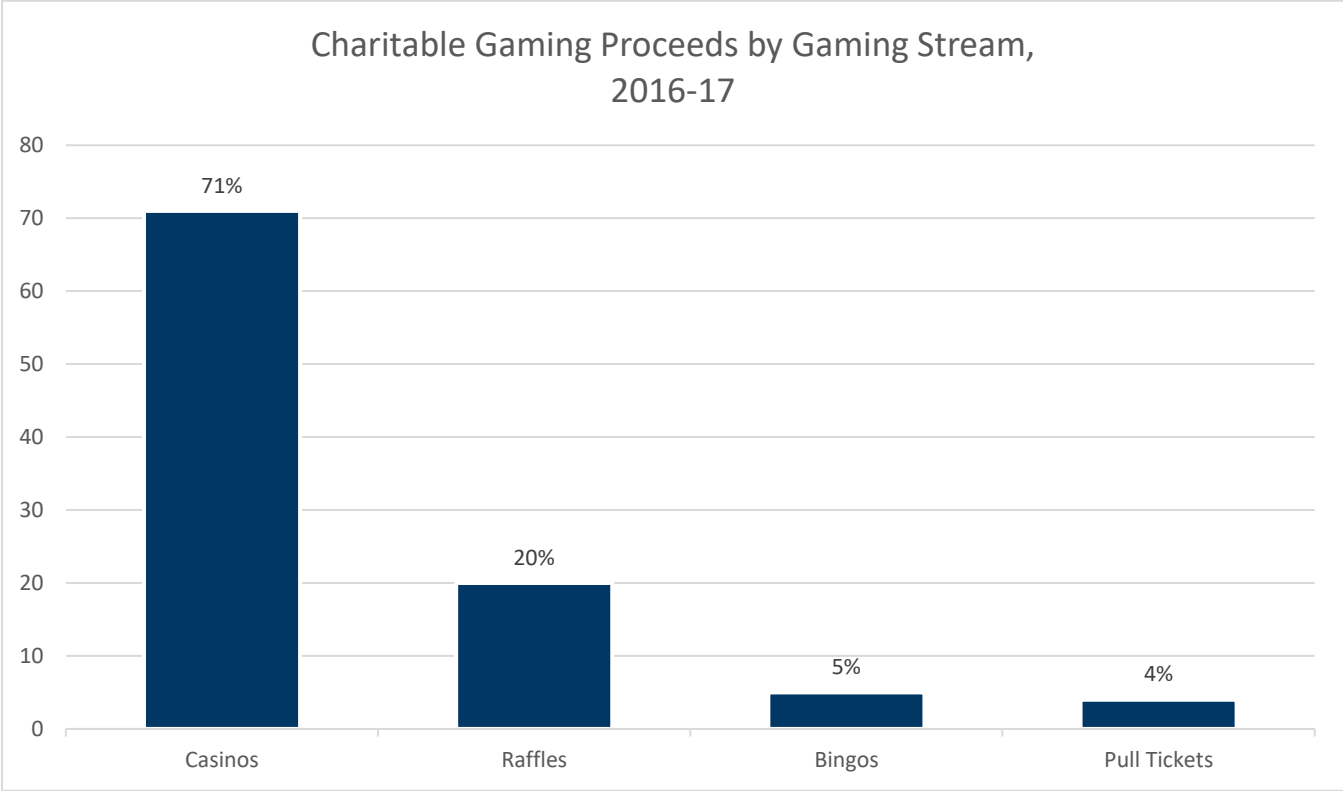
To gather a wholesome perspective of the issue, the committee invited three external delegations to engage in a discussion on the issue. The delegations included representatives from:

- Alberta Gaming and Liquor Commission
- City of St. Albert
- Edmonton Chamber of Voluntary Organizations

Charitable Casino Gaming Background

Charitable and voluntary organizations play a critical role in supporting communities across Alberta. Such organizations provide a wide range of services, from supporting vulnerable populations to providing sports and leisure opportunities to operating social spaces for community gatherings. These organizations are present in Alberta’s largest cities, most isolated rural communities, and everywhere in between. While organizations vary significantly in size, capacity, and mandate, they have two attributes in common: they rely on volunteer support to operate, and they are critically important to at least some residents of the community in which they are located.

Because organizations often rely on volunteer support, many face significant challenges in generating the revenue necessary to operate sustainably. Charitable gaming is a common revenue-generating approach used by many charitable and voluntary organizations in the province. Charitable gaming in Alberta takes several forms (casinos, bingos, raffles and pull-tickets). Organizations provide volunteer support to casinos or bingos and are then entitled to a share of revenues from the event. Additionally, charitable organizations may operate raffles, pull-tickets, and small-scale bingo events to raise funds. While all these charitable gaming options are used to varying degrees in Alberta, casino volunteering is the most significant in terms of the revenue it provides to charitable organizations. In fact, in 2016-17, casino volunteering comprised 71% of the charitable gaming proceeds raised in Alberta.²



² Alberta Gaming and Liquor Commission 2016-17 Annual Report, p. 63.

Although charitable gaming technically includes the four methods mentioned above, the focus of this report will be on charitable casino gaming, as this is the method identified by RMA members as inequitable, and it is the most financially significant method in Alberta.

Charitable Organizations in Alberta

Charitable gaming in Alberta is regulated by the federal *Criminal Code*, the provincial *Gaming and Liquor Act*, the *Gaming and Liquor Regulation* and relevant Alberta Gaming and Liquor Commission (AGLC) policies. The federal *Criminal Code* requires that only eligible groups may have gaming activities, and such activities must be for a charitable purpose. The four criteria defining “charitable purpose” include:

- Relief of poverty
- Advancement of education
- Advancement of religion
- Other purposes beneficial to the community

At the provincial level, the *Gaming and Liquor Act* empowers the AGLC to issue gaming licenses as they see fit, as per the terms of the *Gaming and Liquor Regulation* and AGLC policies. The *Gaming and Liquor Regulation* references the requirement that applicants for a gaming license must meet the charitable definition from the federal *Criminal Code* outlined above.

The AGLC’s *Charitable and Religious Groups – Basic Eligibility* policy outlines the criteria beyond that in the *Criminal Code* that organizations must meet to be eligible for a gaming license. The policy requires that to receive a gaming license, an organization must meet the following standards:

- Alberta residents must establish, maintain control of, and deliver the group’s programs;
- 75% or more of the group’s executive must be democratically elected by its member base;
- No paid members, directors or officers;
- Programs delivered must benefit a significant segment of the community, and not only serve the self-interests of members or officers;
- Applicants must have a not-for-profit objective;
- Applicants must be incorporated under one of several provincial or federal acts;
- Applicants must provide proof of ongoing program delivery; and
- Applicants must identify their charitable community benefit. Examples include:
 - Relief of the aged or disadvantaged;
 - Advancing education and learning; and
 - Provide “help” to the community (medical research, sports programming, etc.).

The AGLC assesses each organization’s eligibility upon its initial application but may reassess it at any time. Currently, there are over 7000 eligible charitable organizations in Alberta.

Organizations may use the proceeds derived from charitable gaming for a variety of approved purposes. In 2015-16, most proceeds were used for facility costs (30%), equipment, uniforms and vehicles (16%), donations within Alberta (12%), and wages, salaries, fees for service and honorariums (12%).

Alberta’s Charitable Casino Gaming Model

Alberta’s current charitable casino gaming model features includes 19 privately-owned casino facilities. For the purposes of charitable gaming, the casinos are divided into the following ten regions:

Region	# of Casinos
Edmonton	5
Calgary	5
Calgary Rural	1
Fort McMurray	1
Grande Prairie	1
Lethbridge	1
Red Deer	2
Medicine Hat	1
St. Albert	1
Camrose	1

For a visual breakdown of the ten regions, please see figure 1 on page 11.³

Charities approved for gaming licenses may only access casinos within their regions. Regions are determined in such a way as to limit travel distances for charitable organizations as much as possible. Regions are not divided equally based on population for several reasons, including the facts that the population served by a given charity is not a direct indicator of funding support needed and that the actual community served by a given charity is difficult or sometimes impossible to determine.

The distribution of charitable gaming proceeds is intended to maximize equity within regions. Prior to 1996, if charities were assigned a casino event⁴ which happened to be “slow,” with limited revenue generated, they could lose money when volunteer travel costs and expenses were factored in. Currently, revenue generated in a casino region is distributed to ensure revenues within that region are shared as equitably as possible and that the risk of charities having unsuccessful events due to circumstances beyond their control is minimized. This is accomplished by pooling proceeds raised within a region using the following approach:

- All charities with an event in the same region over a three-month period receive the same “pool payout” based on the total eligible charitable revenues raised over the three-month period divided by the number of events held.
 - This occurs in all regions, regardless of the number of casinos; for example, in the Edmonton region, total revenue is divided among all charities working at the five casinos in the region, while in Red Deer, total revenue is divided for the two casinos in the region.

³ Please note that the map in figure 1 is taken from the 2010 *MLA Advisory Committee to Review Eligible Organizations’ Access to and Distribution of Proceeds from Licensed Casino Events*. The groupings of charities depicted in the map have changed slightly since 2010, but the regional boundaries have not changed significantly.

⁴ Each casino event lasts for two days.

Although charities exchange their volunteer labour for a share of casino revenues, both the private casino operator and the Government of Alberta receive a share of revenue from each casino event. The portion that is considered eligible charitable revenue is determined based on the following:

- Charities are specifically licensed to manage table games such as roulette, blackjack and poker. Volunteers operate these games, and the charity receives the revenue from them after a fixed fee is paid to the casino operator.
- Electronic gaming, such as slot machines, is managed by the casino operator, as the federal *Criminal Code* does not allow anyone other than the province or its agent to manage electronic gaming. However, charities receive a 15 percent commission from slot machine net sales.

To be “assigned” to a casino, charitable organizations must commit to providing a certain number of volunteers to casino events. For events in “major casinos” with more than 15 tables (those in Edmonton and Calgary), organizations must provide at least 25 volunteers. For events in “minor casinos” with fewer than 15 tables (those outside Edmonton and Calgary), organizations must provide at least 15 volunteers.

Charitable organizations are generally assigned to the casino closest to the community in which they are located. As charitable organizations are not distributed evenly throughout the province, this results in an uneven distribution of charitable organizations among the casino regions (this is addressed in greater detail in the “Current Model” section of the report). The AGLC’s process for assigning organizations to a casino is found in the *Charitable and Religious Groups – Basic Eligibility* policy, which states the following:

- Groups located within the boundary of Edmonton must conduct casinos within that city. Groups located outside of Edmonton may not access casinos within that city.
- Groups located within the boundary of Calgary must conduct casinos within that city. Groups located in close proximity to Calgary may conduct casinos at Century Casino Calgary. This area includes Banff to the west, Crossfield to the north, Strathmore to the East, and High River to the south.⁵
- Outside of Edmonton and Calgary (with the exception of the above point) groups shall normally conduct their casino events at licensed casino facilities situated outside of Edmonton and Calgary which are either in their location or at the casino facility in closest proximity to their location.
- Provincial groups are eligible to conduct gaming events in any community in the province subject to compliance with “Section 3.19 – Related Groups – Eligibility” policy. To establish “provincial group status” for gaming licences, groups must establish with the AGLC that:
 - a) the registered charitable objectives of the group have a provincial focus;
 - b) the by-laws of the group provide for the establishment of offices in other Alberta communities;
 - c) the executive and membership lists of the group indicate that membership is drawn from communities throughout Alberta; and
 - d) the group has a record of program or service delivery and plans to continue to deliver its programs or services to communities throughout Alberta.

⁵ This exception for the Century Casino Calgary is referred to as “Calgary Rural” throughout the report.

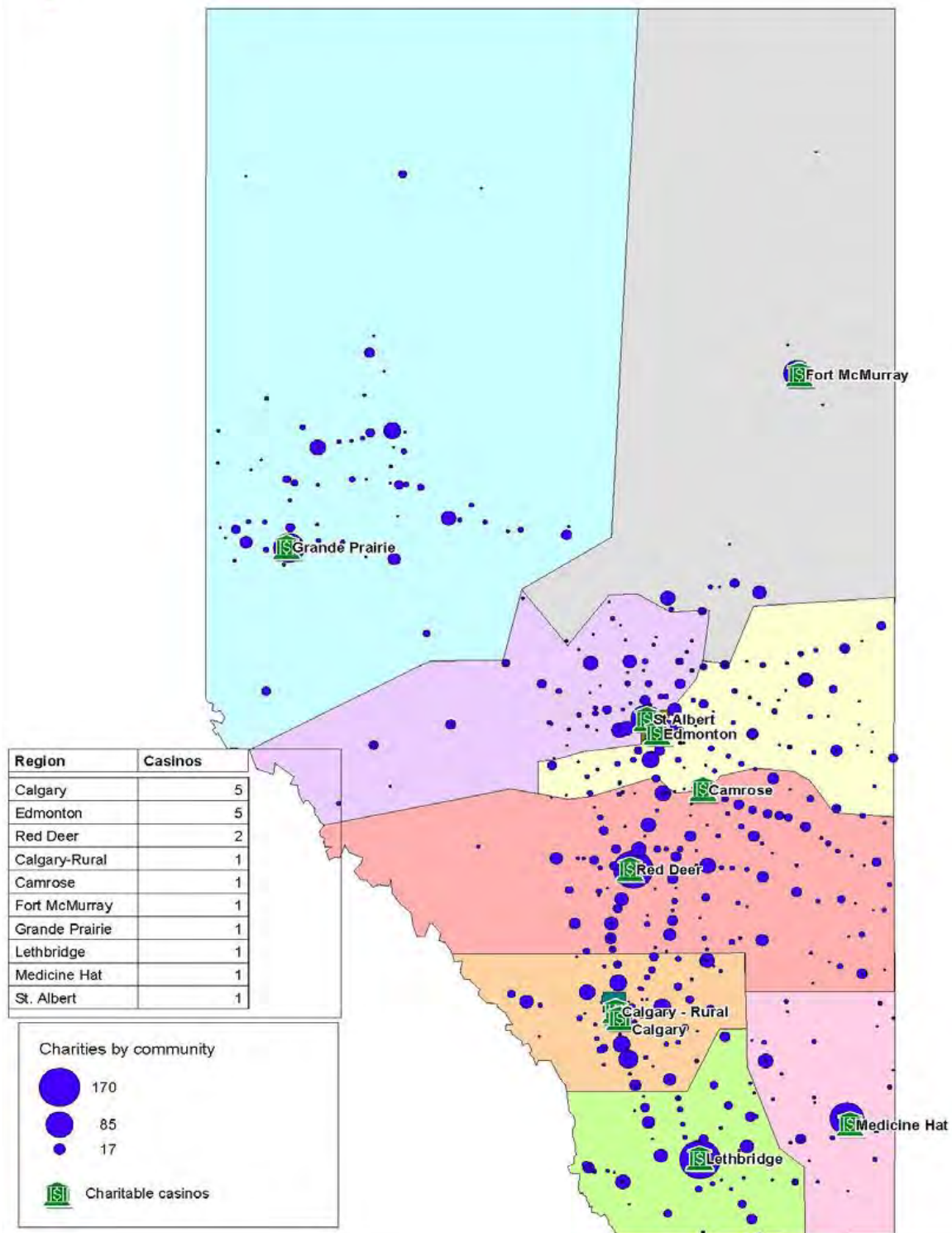


Figure 1: Charitable casino boundaries in Alberta – 2010. Originally appearing in MLA Advisory Committee to Review Eligible Organizations’ Access to and Distribution of Proceeds from Licensed Casino Events.

Charitable Gaming in Other Jurisdictions

Nearly all jurisdictions in Canada and the United States have charitable gaming in some form. However, Alberta's gaming model, and its expectation that charitable organizations directly engage in operating casinos, appears to be unique in North America. Despite this uniqueness, there are still comparisons to be made with other jurisdictions to consider the extent to which organizations are engaged in the charitable gaming process, and how revenues are distributed among charitable organizations.

Many jurisdictions allow charitable organizations to operate local gaming events such as raffles, poker nights, bingos, and mock casino events. In most American jurisdictions, charitable organizations keep the entirety of the proceeds raised at such events except for a nominal licensing fee paid to the state regulator. The approach to revenue distribution varies in Canadian jurisdictions. For example, in British Columbia charitable organizations keep the revenues they earn through gaming events that they administer, while also being eligible to apply for a Community Gaming Grant, which is a program directly funded by gaming revenues and specifically designed to be accessed by charitable organizations.

In Saskatchewan, charitable organizations are eligible to hold similar types of local events as those in Alberta and British Columbia. However, in Saskatchewan the funds generated by these events are submitted to the provincial government, who later redistributes a grant to the organization equal to 25% of the net proceeds earned by the organization at its charitable gaming events over the course of the year, to a maximum of \$100,000. Organizations do not have to apply for the grant, but instead receive the grant automatically based on receiving the relevant charitable gaming licenses.

The approach to distributing casino revenues to charitable organizations is the most unique aspect of Alberta's charitable gaming model. In most American jurisdictions, casinos are not included in the sphere of charitable gaming, and revenues are typically split between casino operators and other levels of government in the form of license fees and taxes.

Casino revenues are included in the charitable gaming systems of British Columbia, Saskatchewan and Ontario (among others) although their approach differs significantly from that of Alberta. Charitable organizations do not have a direct role in operating casinos in any of the above jurisdictions, but rather are eligible to access funding through grants based on revenue raised at casinos. For example, in Saskatchewan SaskGaming owns the two non-First Nation casinos located in the province. Net profits from these casinos are divided, with 50% of the revenue retained by the Government of Saskatchewan's general revenue fund, 25% distributed to the First Nations Trust, and 25% distributed to the Community Initiatives Fund (CIF), which distributes grants to community-based organizations throughout the province.

In British Columbia, a portion of casino revenue is redistributed to charitable organizations through the Community Gaming Grant. Casinos in Ontario are operated similarly to those in Saskatchewan, as the Ontario Lottery and Gaming Corporation is responsible for operating thirty-one charitable gaming centres (bingo), as well as several resort casinos, slot machine facilities, and other casino facilities (though some of these are operated by private companies through service agreements with the Government of Ontario). Funding from these facilities is indirectly shared with charitable organizations

through the distribution of some revenue to the Ontario Trillium Foundation (OTF), which disperses grants to charitable organizations. In 2016-17, gaming revenues contributed \$115 million to the OTF.

A scan of select North American and international jurisdictions shows that Alberta is unique in its use of casinos as the primary means of charitable gaming, and its expectation that charitable volunteers serve a direct role in operating casinos. Casinos are absent from charitable gaming systems in most jurisdictions, and in (mainly Canadian) jurisdictions in which casinos do have a role, it is typically an indirect role in which charitable organizations are eligible to apply for grant programs funded through casino revenues, but have no role in the actual operation of casinos. In other jurisdictions, charitable gaming is local and small-scale, and takes the form of bingo, raffles, non-monetary casino nights, etc.

The other takeaway from the jurisdictional scan is that unlike Alberta, other jurisdictions do not distribute charitable gaming funding regionally. Charitable gaming funds raised either remain with the organization that actually raised them through holding a local gaming event or are distributed through application-based grants.

Current Model

A high-level overview of Alberta’s charitable gaming model is provided in the introduction to this report, including the various types of charitable gaming in Alberta, the criteria an organization must meet to receive a gaming license, and a summary of Alberta’s charitable casino gaming model.

This section of the report will examine the charitable casino model in more detail, as it generates most of the charitable gaming proceeds and is identified in resolution 13-17F as the inequitable component of the current charitable gaming structure.

Wait Times and Revenues⁶

Alberta’s nineteen casinos are divided into ten regions for the purposes of charitable gaming. Organizations across the province are assigned to a casino in closest proximity to their location. Because charitable organizations are not distributed equally across the province, some regions host many more charitable organizations than others. For charitable organizations, this results in an unequal wait times between casino events among charitable organizations in different regions.

Region	# of Casinos	Waiting Period (Months)
Edmonton	5	22.8
Calgary	5	19.9
Calgary Rural	1	35.7
Fort McMurray	1	16.5
Grande Prairie	1	32.8
Lethbridge	1	34
Red Deer	2	35.4
Medicine Hat	1	18.8
St. Albert	1	31.3
Camrose	1	39.8

As charitable organizations only receive revenue when they “work” a casino, an inequity exists related to how often charitable organizations in various areas of the province have this revenue-generating opportunity. Organizations in the Fort McMurray, Medicine Hat and Calgary regions work a casino approximately every one-and-a-half years, while organizations in regions such as Red Deer and Camrose are required to wait three or more years between casinos. While wait times are inequitable, designing a system in which wait times are equal throughout the province would be difficult and result in major travel challenges. The 2010 *MLA Advisory Committee to Review Eligible Organizations’ Access to and Distribution of Proceeds from Licensed Casino Events* report identified this challenge as well, stating that

⁶ All figures below are from the 2017 fiscal year unless otherwise indicated.

in the interest of all charities throughout Alberta, the Committee believes that the waiting period to hold a casino event should be equitable throughout the province. In an ideal situation, all charities would have access to a casino event at equal intervals. The Committee is also aware that considerations such as transportation routes, casino placement and the uneven geographic distribution of charities throughout the province makes developing equal waiting periods between casino events impossible.⁷

In other words, there is no way to equalize how often organizations access casinos without re-drawing casino regions to include a completely equal number of charities in each or eliminating regions altogether. While these changes would address wait times inequities, they would also result in the sudden upheaval of the current system, major travel challenges for many organizations, and issues related to volunteer recruitment as “major” casinos (twenty-five volunteer requirement) would no longer be limited to Edmonton and Calgary organizations only.

While waiting period is a critical aspect of equitability in the casino gaming system, it tells only half the story. The per-event revenue generated varies widely among regions as well. Some casinos are more popular than others, and this is reflected in how much money is raised at casino events in various regions.

Region	Total Proceeds Per Event (\$)
Calgary	66,524
Edmonton	75,777
Calgary Rural	45,623
Fort McMurray	40,724
Grande Prairie	34,352
Lethbridge	30,236
Red Deer	22,026
Medicine Hat	14,638
St. Albert	20,197
Camrose	20,197 ⁸

Casinos within Edmonton and Calgary generate significantly more revenue on a per event basis than those elsewhere in the province.

Both waiting period and per event proceeds tell a partial story of how casino proceeds vary by region. However, to understand the full scope of how regions compare to one another, these measures must be combined. To do this, the AGLC uses “annualized proceeds,” which are a calculation of the estimated proceeds per year that an organization within a region would receive. This measure is effective as it combines the waiting period and the proceeds per event into a single factor. It is important to note that

⁷ Elniki, Doug, Doug Griffiths, and Dave Rodney. *MLA Advisory Committee to Review Eligible Organizations’ Access to and Distribution of Proceeds from Licensed Casino Events* (2010). 19.

⁸ Note that organizations within the St. Albert and Camrose regions may be assigned to either casino, and revenues are pooled among the two casinos, which is why each casino has an identical proceeds per event figure.

annualized proceeds is a hypothetical measure. It looks at how much money a charity would receive in a single year within their region if proceeds were distributed in this manner. It is important to note that proceeds are not actually distributed in this way. In reality, organizations receive the average per event proceeds from the quarter in which they volunteered at a casino event.

Region	Waiting Period (Months)	Total Proceeds Per Event (\$)	Annualized Proceeds (\$)
Calgary	19.9	66,524	40,122
Edmonton	22.8	75,777	39,969
Calgary Rural	35.7	45,623	15,354
Fort McMurray	16.5	40,724	29,704
Grande Prairie	32.8	34,452	12,634
Lethbridge	34	30,236	10,681
Red Deer	35.4	22,026	7462
Medicine Hat	18.8	14,638	9371
St. Albert	31.3	20,197	7749
Camrose	39.8	20,197	6087

Using annualized proceeds, there is a significant gap between the high-revenue Edmonton and Calgary regions, and the other regions in the province.

Trends in Revenue Distribution

The last time the charitable gaming model was significantly changed was in 1996, when quarterly pooling within casino regions was introduced. Prior to this, organizations received a portion of revenues from the specific two-day casino event to which they were assigned. If the event fell during a “slow” period, such as a holiday or a major inclement weather event, the organization would receive lower proceeds than an organization that was assigned an event during a more advantageous time. In 1996, AGLC implemented a system in which the revenues from all casino events within a region over a three-month span would be averaged, and each organization that worked a casino in that region within that span would receive the same amount, regardless of how much revenue was generated during the specific event that they worked.

This change demonstrates that AGLC has a history of adapting the model to address inequities and reduce risk. However, it has been over twenty years since the last significant change to the model, while inequity across regions continues to grow. Part of this growing inequity is due to a decline in the popularity of casino gaming, likely due in part to Alberta’s economic downturn in recent years, as well as a worldwide decline in interest in casino gaming linked to the rising popularity of online gaming, and changing consumer expectations that replace standalone casinos with broader “entertainment

destinations” linked to the hospitality sector.⁹ The overall decline in gaming revenues and the growing inequity among regions can be seen by comparing annualized proceeds in 2010 to those in 2017.

Region	Annualized proceeds 2010 (\$)	Annualized proceeds 2017 (\$)	Change (\$)	Change (%)
Calgary	46,971	40,122	-6849	-14.6
Edmonton	41,884	39,969	-1915	-4.6
Calgary Rural	17,041	15,354	-1687	-9.9
Fort McMurray	44,599	29,704	-14,895	-33.4
Grande Prairie	13,509	12,634	-875	-6.5
Medicine Hat	14,782	9371	-5411	-36.6
Lethbridge	12,334	10,681	-1653	-13.4
Red Deer	9685	7462	-2223	-23.0
St. Albert	7803	7749	-54	-0.7
Camrose	6972	6087	-885	-12.7

This chart reflects the struggles that the model has faced in recent years, as annualized proceeds have fallen in every region. This is caused by a combination of reduced per event revenues and an increase in the number of eligible organizations, which increases wait times. For example, per event proceeds have decreased from 2010 to 2017 in all but two regions, while wait times have increased in all but two regions. Basically, these trends indicate a larger pool of organizations sharing a smaller pool of proceeds, which is reflected in the reduction in annualized proceeds in every region.

While the percentage decline in annualized proceeds varies from 0.7% to 36.6%, the high-revenue Calgary and Edmonton regions are not overly impacted. Although the Calgary region loses the second-highest dollar amount from 2010 to 2017, its 2017 annualized proceed rate is still the highest among all regions. Edmonton, on the other hand, is among one of the most stable regions, with only a 4.6% decrease in annualized proceeds, second lowest of all regions. Aside from the Fort McMurray region, those regions with already low annualized proceeds see the largest proportional reduction.

Travel Costs

Alberta’s charitable casino gaming model requires that volunteers travel to casino events. However, travel requirements vary depending on where an organization and its volunteers are located. Organizations within Edmonton and Calgary may be required to travel across town to volunteer, but will never be required to drive a significant distance or incur hotel costs. Some organizations in other regions will face those challenges, as the distance to travel from communities in rural areas can be several hours.

The AGLC’s *Volunteer Expenses – Use of Proceeds* policy partially addresses the different types of expenses that may be incurred by volunteers travelling long distances to casino events. The policy

⁹ “Top 4 Trends Impacting the Global Casino Gaming Market through 2021,” *Technavio*, 2016. <https://www.businesswire.com/news/home/20161219005506/en/Top-4-Trends-Impacting-Global-Casino-Gaming>

provides two different sets of eligible travel expenses, one for volunteers travelling less than 100 kilometres and one for volunteers travelling more than 100 kilometres. Those travelling less than 100 kilometres can claim the following:

- transportation to and from the gaming event via taxi or bus;
- parking where free parking is not provided;
- babysitting; and
- adult respite care if the volunteer is normally responsible for the care of a medically dependent person within his or her home.

Those travelling more than 100 kilometres can claim the following, in addition to those above:

- transportation (gasoline, van rental);
- overnight accommodation for a maximum of two nights, unless the event operates table games prior to noon on the first day of the event, in which overnight accommodation for the night prior to the event is also permitted; and
- breakfast meals following each night of overnight accommodation as per Standard 2b).

The expanded scope of eligible costs for those travelling more than 100 kilometres is a positive. The issue, however, is that travel costs are not paid from a centralized fund contributed to equally by all regions, but rather by the charitable organizations themselves from the proceeds collected from a casino event. Because organizations in Edmonton and Calgary are assigned casinos only within city boundaries, those receiving the highest proceeds on a per event basis are also those paying among the lowest travel costs. Organizations within other cities (such as the cities of Red Deer, Lethbridge, etc.) hosting a casino would also pay similarly low travel costs.

The travel cost structure becomes an issue when applied to organizations from rural communities far from the casino in their region. Through anecdotal conversations with rural casino volunteers, the committee learned that many volunteers do not claim mileage expenses associated with travelling several hours to a casino event, and use strategies such as car-pooling and sharing hotel rooms to reduce travel costs. While this is noble on the part of volunteers, it may create a culture where volunteers are not fairly supported and could have the unintended consequence of limiting an already shallow volunteer pool in rural Alberta, as some people may be unable or unwilling to follow an “unwritten rule” of covering their own expenses.

Although exact expenses would vary by organization and region, a few examples help illustrate the impact that expenses may have on charitable organizations, and the differences between expenses in the Edmonton/Calgary regions and other regions. The table below compares possible costs for an organization within the City of Edmonton, an organization in the Town of Pincher Creek, and an organization in the Town of High Level. Please see below the table for an explanation of the assumptions made for each cost estimate. **Please note that all figures are hypothetical.**

	Transportation	Parking	Babysitting	Respite Care	Overnight Accommodation	Breakfast meals	Total
Edmonton org.	\$400	\$400	\$400	\$250	--	--	\$1450

Pincher Creek org. at Lethbridge casino	\$150	\$0	\$600	\$500	\$2400	\$300	\$3950
High Level org. at Grande Prairie casino	\$630	\$0	\$600	\$500	\$2400	\$300	\$4430

For the Edmonton casino event estimate, there would be 25 volunteers and travel distance will be minimal in comparison to casinos outside of Edmonton. It is assumed that a subset of those volunteers would take a bus or taxi. Most likely, those volunteers will not pay for parking at most casinos, although this is included in the estimate. Babysitting and respite estimations are for a subset of volunteers. Overnight accommodation and breakfast meals do not apply as volunteers live in relatively close proximity to the casino location.

For the Pincher Creek organization working at a Lethbridge casino estimate, there would be 15 volunteers. The volunteers would drive 100 kilometres one-way. The transportation estimate is for approximate gas costs, assuming carpooling occurs, and eight vehicles make the trip. Babysitting and respite estimations are for a subset of volunteers. The accommodation estimate assumes shared rooms for two nights at \$150/night, and breakfast meals at \$10/person for two meals/casino.

For High Level organization working at Grande Prairie casino estimate, there would be 15 volunteers. The volunteers would drive 452 kilometres one-way. The transportation estimate is for approximate gas costs, assuming carpooling occurs, and eight vehicles make the trip. Babysitting and respite estimations are for a subset of volunteers. The accommodation estimate assumes shared rooms for two nights at \$150/night, and breakfast meals at \$10/person for two meals/casino.

All three examples make assumptions related to carpooling, parking, gas costs, and the need for babysitting and respite care which would vary among organizations. However, the estimates provide a starting point for comparisons. Charities with volunteers travelling over 100km incur costs roughly twice that of those with volunteers within 100km. This disparity increases when proceeds per event by region are considered:

Region	Expense per event	Proceeds per event	% of proceeds spent on expenses
Ex. 1 (Edmonton)	\$1450	\$75,555.01	1.9%
Ex. 2 (Lethbridge)	\$3950	\$30,236.24	13.1%
Ex. 3 (Gr. Prairie)	\$4430	\$34,452.43	12.9%

Clearly, expenses further widen the gap between exclusively urban regions and the other eight regions in the province. Even for a charity located within the City of Red Deer, which would incur a similar volunteer cost to an organization in Edmonton, paying \$1450 in expenses from a per event revenue of

roughly \$22,000 is much more significant than the Edmonton organization paying \$1450 in expenses from a per event revenue of approximately \$76,000.

Principles

Alberta's charitable casino model is unique in North America. It places high expectations on volunteers to dedicate their time to raise proceeds for the organizations they represent. However, it is not without its flaws. This section of the report describes several principles that the committee has identified as central to an effective and equitable gaming model. These principles will inform the following section, which consists of recommendations to improve the equitability of the system.

Principle 1: Stability

Any changes made to the model should limit short-term "shocks" to organizations that rely on gaming revenues to support their operations.

The figures presented in the section above are quite clear: charitable organizations located outside of Edmonton and Calgary receive significantly less benefit from charitable gaming, and those in rural areas incur far greater costs associated with volunteering. This is not debatable; it is clear in the data and has been the case for many years.

Despite this, calling for an immediate and complete overhaul of the current system may have unforeseen negative impacts on both large charitable organizations with a province-wide mandate and small charitable organizations that are highly dependent on casino revenues for operational funding. For large charitable organizations, the abrupt reduction in revenue available from the Edmonton and Calgary regions may compromise short-term service delivery linked to that level of revenue. For small organizations, sudden changes in the model may result in drastically different travel and volunteer requirements that may not be realistic. For example, the redevelopment of the current waiting list to accommodate new regions or a "region-less" model could result in small organizations losing certainty in terms of when their next casino event will be, as waiting lists will be redeveloped to accommodate a new model. This would impact both volunteer recruitment efforts and certainty as to when an organization would next receive casino revenue.

With this in mind, any change to the model must gradually proceed towards equality and strive to minimize disruptions to charitable gaming revenues. An equal gaming model should be an end-goal, but not necessarily a short-term expectation, as the current system is much too entrenched to allow for complete dismantling, as opposed to a gradual transition.

Principle 2: Equitable Value

All organizations eligible to derive funding from charitable gaming events in Alberta should be treated as having similar value and importance to society.

There is no question that the current gaming system provides very different benefits to charitable organizations depending on where they are located within the province. On the surface, these differences are arbitrary, and defined by the popularity of a casino within a given region and the local economic climate which helps to determine whether residents have disposable income needed to participate in casino gaming. Using a charity's proximity to a casino to determine access makes sense, as less travel equates to lower costs and a more efficient system. However, also using that as the sole determiner of the proceeds an organization receives from their volunteer efforts suggests that an organization's value or importance is tied to the region in which it is located, particularly when the differences in the amount of revenue generated by casinos is so consistent.

When organizations are expected to make a similar volunteer commitment in casinos across the province, but the highest revenue region generates more than five times the proceeds of the lowest revenue region, this suggests that the inequity among regions is more than an aberration, but rather something that is accepted as a characteristic of the system. In fairness, organizations in Edmonton and Calgary are required to supply 10 more volunteers per event than organizations in other regions, but that is unlikely to justify the \$60,000 per event disparity between Edmonton and Medicine Hat, or even the \$20,000 disparity between Calgary and Fort McMurray. If these gaps are persistent over time, this may suggest an implicit assumption that they are warranted based on the value of the organizations in various regions.

If there is no official reason as to why an organization in one area of the province should receive greater value from their volunteer commitment than an organization in another area of the province, then the current model is clearly inequitable, and not meeting the needs of all organizations. The committee accepts that by its regional nature and its reliance on local casino popularity, the model as structured is unlikely to treat all regions completely equally. However, the consistently large gaps in proceeds among regions, and the lack of policy action on the part of the Government of Alberta to address it, implies that organizations in different areas of the province are indeed being assigned different levels of importance, and that providing a similar level of effort in one region for one-fifth of the value received in another region is an acceptable characteristic of the current system.

Principle 3: Equitable Access

All charities in Alberta should have equitable access to fundraising opportunities through charitable gaming volunteerism.

Alberta's current charitable gaming system does not differentiate among eligible organizations. Whether an organization provides temporary housing for victims of domestic violence, operates a cultural festival, or is a youth travel hockey team, all have the same opportunity to access casino funding should they meet the basic criteria outlined earlier in the report. Where access varies, however, is based on where in the province an organization is located. An organization located in Fort McMurray could have an identical mandate to one in Red Deer, but the Red Deer organization has to wait approximately twice as long between casino events. That this inequity is strictly due to the volume of eligible organizations in one region as opposed to another is problematic, particularly as waiting lists continue to increase more rapidly in regions where they are already highest. For example, Red Deer's waiting list has increased by 2.4 months between 2010 and 2017, while St. Albert's grew by 3.6 months and Camrose's by 8.8 months. On the other end of the spectrum, Calgary and Edmonton's have increased by 0.6 months in the same time span, and Fort McMurray's has increased by 0.4 months. It is important to note that Grande Prairie and Lethbridge have actually had their wait lists decrease slightly, so changes vary throughout the province. What is important to note is that several regions with the highest waiting lists have seen significant increases in recent years.

Alberta's system assumes that all eligible organizations are equal; there is no criteria ranking organizations based on their mandate, who they serve, or the societal "good" their service provides. Despite this, there is a blatant inequity in access to revenue-generating opportunities that is arbitrary in nature. The committee acknowledges that creating regions with a completely even number of charities may be impractical, or at the very least require a long-term transition process. However, shorter-term changes can be made to the model to close the access gap, or at least mitigate its impacts.

Principle 4: Flexibility

Charities of all sizes and capacities should have the ability to generate revenue through charitable gaming volunteerism. The system should reduce barriers to participation as much as possible.

A challenge for many charitable organizations is working within the strict structure of the charitable gaming system. With over 7000 charities and 19 casinos involved in the system, a high degree of structure is needed, but greater flexibility would improve the ability of organizations to garner maximum value from their participation. For example, the current practice of randomly assigning casino dates to organizations can present challenges, particularly for smaller organizations. AGLC could play a role in mitigating this by making available an opportunity for organizations within a region to swap casino dates and share volunteers. AGLC could also consider “rewarding” organizations that volunteer to staff casinos on less desirable dates (e.g. holidays etc.) with a travel stipend or other small benefit. There are many small ways that the system could be tweaked to reduce the burden placed on charitable organizations.

Principle 5: Volunteer-Driven

Volunteers play a critical role in raising proceeds for their own organizations, and in supporting the sustainability of Alberta's casinos. Barriers to volunteering should be mitigated for organizations in all areas of the province.

Volunteers are the lifeblood of Alberta's charitable gaming system. Their efforts benefit their own organizations and the casino industry. As such, the charitable casino gaming system should prioritize the recruitment and retention of volunteers. Currently, volunteers face a significant two-day time commitment, not including travel time, which may be several hours in rural areas. While most incurred costs are reimbursable, this reimbursement comes from the individual charity's event revenue, so volunteer comfort and convenience is likely often sacrificed for frugality.

Although volunteers and their time are respected, their ultimate goal is to raise as much money as possible for their organization, regardless of where in the province they are located. For this reason, the most effective means of respecting volunteers is to design an equitable system that values the time of a volunteer from the City of Edmonton equal to that of a volunteer from a village or municipal district. This may mean that the Government of Alberta and AGLC acknowledge that both volunteers and the organizations that they represent are impacted differently depending on where in the province they are located, and design policies that reflect this.

Recommendations

The committee approached the issue of how to improve the equitability of Alberta’s charitable casino gaming structure with an open mind. Everything from minor tweaks to casino regions to a completely new model built from the ground up was considered. Ultimately, the committee developed recommendations that would better align the system with the principles listed in the previous section. The recommendations are also based on the following consensus positions:

- The current charitable casino gaming model is effective in engaging volunteers in playing an active role in supporting their organizations, and should not be replaced with a model such as those in Saskatchewan and British Columbia which eliminate direct volunteer activities in casinos.
- Although the overall model is effective, its current structure is inequitable.
- Although it may be impossible to immediately develop a structure in which every organization in the province receives equal value from casinos, there are reasonable short-term “tweaks” that could be made to the system to close the gap between organizations in regions with high annualized revenues and low annualized revenues.
- Unless the Government of Alberta increases the overall proportion of casino revenues that charitable organizations receive, it will be impossible to reduce inequity across regions without reducing the proceeds that organizations in the highest-revenue regions currently receive.
- Any changes made to the model must take into consideration possible unintended consequences on charitable organizations and proceed gradually as to minimize those impacts.
- There is an implicit assumption built into the structure that inequity is justified because organizations in large cities address more severe and complex social issues and require greater funding support. Although this is not formally referenced by the AGLC, it has been mentioned by several stakeholders as justification for the inequity. In actuality, the range of organizations eligible for charitable gaming is so broad, that it is overly simplistic to identify urban organizations as addressing more complex or important issues than rural organizations. Additionally, many services are limited in rural areas and voluntary or charitable organizations often fill such gaps. Although issues such as homelessness or addiction may be less visible in rural areas, they are very much present, and the efforts of organizations to address these and other community challenges in rural areas should not be valued at a lower rate than those doing the same in an urban or province-wide setting. If this were the case, charitable gaming proceeds could simply be distributed to organizations based on the size of the community they serve. However, quantifying the benefit of organizations that provide different services in different areas of the province is much more complex.

Recommendation 1: Pool a portion of the revenues generated in each region and distribute equally to all regions

Summary

Early in the process, the committee members reached consensus that the current regional distribution of funding was the primary contributor to the gaming system's inequity. The committee examined several possible alternate models that amended the existing boundaries in various ways. These included the following:

- North/south model – two regions, with ten casinos in one and nine casinos in another.
- North/central/south model – three regions with several variations.
- Quadrant model – four regions, each region receives an equal portion of revenue from either Edmonton or Calgary.
- Quadrant modified model – four regions, each region receives a portion of revenue from either Edmonton or Calgary, but the portion received is not equal, but instead modified to support greater equitability in revenue among the regions.
- Urban/rural combined model – One-fifth of the organizations from either Calgary or Edmonton (one-fifth is used because there are five casinos in each city) is paired with one casino from another region, and revenues are shared among those groups.

While each of these models would close the revenue gap among the current regions, all had flaws. Many would increase travel requirements by creating larger regions. Another challenge incurred in the alternate models was the complications that would be incurred by combining regions to include both major casinos (located in Edmonton and Calgary and requiring 25 volunteers) and minor casinos (located in all other regions and requiring 15 volunteers).

Due to these challenges, the committee preferred a model in which the status quo regional alignment remained in place, but 20% of revenues from each region were pooled and distributed equally among all the regions. This approach has the effect of closing the gap between regions without creating completely equal revenue distribution, and is therefore an effective first step towards equalization. The impacts of this approach are demonstrated below using data from Q1 of 2017. Note that this approach treats all regions the same regardless of the number of casinos in the region.

Region	Total revenue generated (\$)	20% of revenue generated (\$)
Calgary	15,472,089	3,094,418
Edmonton	16,418,608	3,283,722
Calgary Rural	1,981,073	396,215
Fort McMurray	1,925,973	385,195
Grande Prairie	1,499,681	374,920
Medicine Hat	626,027	125,205
Lethbridge	1,318,600	263,720
Red Deer	1,887,435	377,487
St. Albert	871,782	174,356
Camrose	871,782	174,356
Total	42,873,050	8,574,610

Based on these calculations, the 20% “equalization pool” would be \$8,574,610, to be shared equally among the ten regions. This would result in each region receiving \$857,461 from the pool, while sacrificing 20% of their in-region revenues. This would result in the following scenario.

Region	Total revenue generated (\$)	Total revenue generated, minus 20% (\$)	Equalized revenue (including share of 20% pool) (\$)	Difference from initial revenue
Calgary	15,472,089	12,377,671	13,235,132	- 14.5%
Edmonton	16,418,608	13,134,886	13,992,347	- 14.8%
Calgary Rural	1,981,073	1,584,858	2,442,319	+23.2%
Fort McMurray	1,925,973	1,540,778	2,398,239	+24.5%
Grande Prairie	1,499,681	1,124,761	1,982,222	+32.2%
Medicine Hat	626,027	500,822	1,358,283	+117%
Lethbridge	1,318,600	1,054,880	1,912,341	+45%
Red Deer	1,887,435	1,509,948	2,367,409	+25.4%
St. Albert	871,782	697,426	1,554,887	+78.4%
Camrose	871,782	697,426	1,554,887	+78.4%

The equalization process is most beneficial to regions with low per event revenues, as is its intent. While Calgary and Edmonton incur a net loss by contributing approximately \$3 million each into the “equalization pool” and receiving \$857,461, all other regions benefit from the pool. The next step is to consider how this would impact individual charities in each region on a per event basis.

Region	Per event revenue (un-equalized) (\$)	Per event revenue (equalized with 20% pool) (\$)
Calgary	68,460.57	58,562.53
Edmonton	72,648.71	61,913.04
Calgary Rural	44,023.85	54,273.76
Fort McMurray	42,799.41	53,294.20
Grande Prairie	33,326.25	44,049.38
Medicine Hat	13,911.70	30,184.07
Lethbridge	29,302.22	42,496.47
Red Deer	20,971.50	26,304.54
St. Albert	19,372.93	34,553.04
Camrose	19,372.93	34,553.04

Per event calculations further illuminate the equalizing effect that a 20% pool has on revenues by region. However, the most important comparative figure in evaluating the equity of the gaming system is annualized revenues, which take into consideration both per event revenues and the waiting period between events in each region. As this recommendation **only impacts per event revenues, and leaves the overall model untouched**, waiting periods remain inequitable across regions. The table below shows how the 20% pooling impacts annualized proceeds by region.

Region	Waiting period (months)	Annualized proceeds (\$) (un-equalized)	Annualized proceeds (\$) (including share of 20% pool)	Difference
Calgary	19.8	41,491.25	35,278.63	- 15.0%
Edmonton	22.7	38,404.60	32,585.81	- 15.2%
Calgary Rural	35.1	15,050.89	18,212.67	+ 21.0%
Fort McMurray	16.5	31,126.84	38,618.99	+ 24.1%
Grande Prairie	33.9	11,796.90	16,135.30	+ 36.8%
Medicine Hat	18.8	8879.81	19,225.52	+116.5%
Lethbridge	34.4	10,221.70	15,016.42	+ 46.9%
Red Deer	35.5	7088.96	8916.79	+ 25.8%
St. Albert	31.1	7475.09	13,238.71	+77.1%
Camrose	39	5960.90	10,407.54	+74.6%

When considering annualized proceeds, the equalization approach is effective in closing the gap between Edmonton/Calgary and other regions. In fact, in this scenario, Fort McMurray surpasses Calgary as having the highest annualized proceeds. However, although all other regions increase significantly in relation to their previous annualized proceeds, they are still below Edmonton, Calgary and Fort McMurray. It should also be noted that this approach provides the greatest benefit to regions with short

waiting periods and low per event revenues. For example, Medicine Hat's annualized proceeds increase significantly more than Red Deer's despite a similar starting point. Medicine Hat has low revenues and a short waiting period, while Red Deer has high revenues and a long waiting period, so the revenue pooling had less of a relative impact on Red Deer, and their waiting list remains long.

One other factor to consider in this model is that it does not take into consideration the number of casinos in a region when redistributing revenues. This has the largest impact on the Red Deer region, which contributes 20% of revenues from its two casinos, but receives the same equalization share from the pool as all other regions. Edmonton and Calgary (with five casinos each) are even more impacted by this, but their annualized and per event revenues are so much greater than that of other regions that returning them an equalization share for each casino would defeat the purpose of the pooling system. However, as Red Deer is certainly among the lower-revenue regions, a modified version of this recommendation in which that region receives a pool share for each of its casinos should be considered.

Analysis

Although the pooling approach is not perfect, it has several appealing aspects. Most importantly, it does not radically re-shift the gaming system from the perspective of charitable organizations. An organization will continue to be assigned to the same casino within their region. It also does not shift regional revenue distributions to an extreme extent. Although Fort McMurray ranks first in annualized revenue under the 20% pooling model, Calgary and Edmonton are still well above other regions in annualized revenues, but the gap has been reduced. The committee believes that a model in which every rural region receives a minimum 21% increase in its share of annualized proceeds is a significant first step towards addressing the inequity identified in resolution 13-17F. While it does not immediately lead to complete equality, it is minimally disruptive to charitable organizations, closes the current gap significantly, and sets a precedent for additional adjustments to further close the gap in the future (see recommendation 4). For example, if the model is reviewed again in five years, an additional percentage could be added to the pool, or the model could be adjusted to require the highest-revenue regions to contribute a higher portion to further close the revenue gap.

Recommendation 2: Address inequities associated with the model

While the model itself is inequitable in that it relies on localized casino revenues that are consistently larger in some regions than others, a complete, one-time overhaul of the system may have significant impacts on charitable organizations, and may be politically difficult to accomplish. Regardless of whether the model itself changes, either through the pooling approach recommended above or other means, there are aspects associated with the model that should be critically reviewed as well.

An obvious candidate is the current travel costs model that requires charitable organizations to cover the expenses of their own volunteers from their gaming proceeds. As demonstrated earlier in the report, this disproportionately impacts organizations in rural areas farther from casino facilities. If the AGLC developed a centralized fund to reimburse volunteer costs by taking an equal proportion of revenues from each event, regardless of region, a scenario in which charities in some regions are required to use as much as 14% of their revenues for volunteer expenses could be avoided. According to research conducted by the committee, a centralized fund consisting of 7% of the per event revenues from each region would be adequate to cover travel expenses and would eliminate the current inequity in travel costs caused by the arbitrary location of an organization and its volunteers in relation to a casino.

Other options to improve the value that rural organizations derive from volunteering under the current model include allowing organizations greater flexibility in selecting casino dates, allowing organizations with the option to be assigned to a casino in a neighbouring region with shorter waiting periods, allowing organizations in regions with long waiting periods to fill cancellations in regions with shorter waiting periods, and other minor changes to support organizations in better utilizing either the existing structure or a modified version. In isolation, these changes may not have significant impacts on proceeds or wait times but will support “Principle 3: Flexibility” and “Principle 4: Volunteer-Driven.”

Recommendation 3: Stakeholders, including the AGLC, RMA and AUMA, should take a collaborative approach to improving the current gaming model

One consistent theme throughout the committee’s research on Alberta’s charitable casino gaming model is that the status quo is not equitable. This has arisen in formal government reports, media articles, and has been expressed by every delegation that has presented to the committee. For example, the 2010 *MLA Advisory Committee to Review Eligible Organizations’ Access to and Distribution of Proceeds from Licensed Casino Events* report states that “there does appear to be some concern with the distribution of proceeds to charities and the access that charities have to the various casino regions. The Committee finds that the concerns are a direct result of the variability in the proceeds earned throughout the province, both in terms of the proceeds per event and the annualized proceeds.”¹⁰

More recently in 2018, the Alberta Government’s *Taking Action Against Racism* plan identified charitable gaming proceeds as difficult to access for some cultural groups in the province and committed to “work[ing] with the Alberta Gaming and Liquor Commission to distribute these funds more equitably.”¹¹

In addition to acknowledgements of the system’s inequity by the Government of Alberta, the Committee is aware of several other organizations who have acknowledged the inequity in the current system, including RMA members, some urban municipalities, and several individual organizations and umbrella groups in the non-profit/charitable sector.¹²

Although there seems to be consensus among stakeholders that the system is not currently equitable, it does not mean that changing it will be simple or universally supported. While organizations outside of Edmonton and Calgary are generally disadvantaged by the current system, organizations within Edmonton and Calgary, as well as those with a province-wide mandate, are generally supportive of the current system and the relative advantage it provides them. This “us versus them” mentality was evident during consultations for the 2010 MLA report, which were summarized as follows:

Generally, charities in the current casino regions with low annualized proceeds support changes to the access of distribution policies that have the potential to increase proceeds from casino events. This is primarily the case for the St. Albert, Camrose and Red Deer casino regions. Generally, charities in the current casino regions with high annualized proceeds do not support changes that have the potential to decrease proceeds from casino events. This is primarily the case for the Edmonton, Calgary and Fort McMurray casino regions.¹³

The 2010 consultation process demonstrated that although an inequity in how proceeds were distributed across the province existed, the appetite for change (or lack thereof) aligned with where in the province a stakeholder was located, and whether they benefited from the current structure.

¹⁰ Elniki, Griffiths, and Rodney, 18.

¹¹ Government of Alberta. *Taking Action Against Racism: What Albertans Told Us and What to do Next* (2018), p. 21.

¹² These acknowledgements were made by some delegations to the committee, as well as identified through other research.

¹³ Elniki, Griffiths and Rodney, 18.

Assuming these location-based divisions still exist, it may be impractical for the committee to expect the Government of Alberta to accept a single recommendation as to how the model could change, as roughly half of the stakeholders directly involved in the system would likely be opposed to a shift that diverts proceeds from their organization, even if it is correcting an obvious inequity in the current system. Instead, RMA, the AGLC, and all other stakeholders should acknowledge that the current system is inherently inequitable and should be critically reviewed for improvements.

For the model to better meet the needs of organizations across the province, a collaborative approach that engages both large cities and rural and remote areas is necessary. This will also require a common acknowledgement that the current structure is inequitable.

Instead of clinging to the unintended consequences of the current system, or calling for its immediate dismantling, stakeholders should work together to develop approaches to modifying the system to better meet the four principles in all areas of the province, and gradually transitioning the system towards equitability.

Recommendation 4: Regularly review the model and proceed towards equality

Over the last several decades, Alberta's charitable gaming model has been reviewed infrequently and inconsistently. In 2010, the model was reviewed by an MLA committee, but that review was not supported by a broader government commitment to act on addressing inequality. A review in the early 2000s focused on eligibility criteria, while the last major shift in how revenues are distributed (quarterly in-region pooling) occurred in the mid-1990s. As the charitable gaming system is crucial to thousands of charities across Alberta, and supports a very dynamic and ever-changing sector, regular review of the system to ensure it fairly meets the needs of all organizations involved is crucial.

The recommendations above, which take a gradual approach towards equality, are dependent on this recommendation being adopted so that further gradual steps towards equality will continue to be made each time the model is reviewed. As mentioned throughout the report, a one-time transition to complete equality may be so disruptive to organizations that currently participate in the system that it may cause more short-term harm than long-term benefit. For this reason, consistent reviews and gradual steps towards equality are the ideal balance to protect both the short- and long-term interests of organizations that rely on the system.

An example of a very important source of inequality that is not recommended by the committee to be immediately addressed but should be a focus of a future review is the wide variation in waiting periods across regions. A revision of regional boundaries is necessary, as even extreme pooling or shifting of revenues will not support a completely equal system if organizations in one region are required to wait nearly three times longer than those in another region. However, the impacts on travel, volunteer recruitment, and cost certainty that redrawing regional boundaries may have on many organizations means that this must be approached cautiously, and only following an initial reduction in inequality that can be achieved through the other recommendations in the report. However, this should not be forgotten when the model is reviewed again.

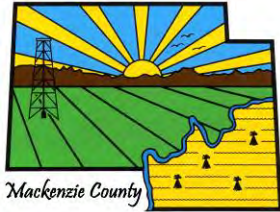
The committee recommends that a formal review occur every five years. This review should provide all eligible organizations with an opportunity to provide input into the model, and should be developed to support reaching (or maintaining) equality among all eligible organizations as the primary purpose of the review process.

Conclusion

Alberta's charitable casino gaming model brings with it both opportunities and challenges. It provides volunteers an opportunity to directly participating in generating proceeds for their charitable organizations, but its reliance on revenues generated at specific casinos results in an unequal distribution of those proceeds.

This report has provided an overview of how Alberta's model works, its strengths and weaknesses, principles that should characterize an effective model, and recommendations for how the current model could be improved. It also included a recommendation related to the need for stakeholders throughout the province to put aside their individual relationship with the current model and acknowledge that "the numbers don't lie"; the current system distributes proceeds inequitably across the province. There is an opportunity for stakeholders to work together to adjust the model to reduce the gap among regions in a way that causes minimal negative outcomes for those regions currently benefitting, and there is an opportunity for the Government of Alberta to acknowledge that this complex and important model requires consistent review and adjustment to move towards equality in a way that minimizes short-term challenges for involved organizations.

This is not a simple issue with a simple solution, but it is one in which collaboration and a willingness to make adjustments on the part of the Government of Alberta could lead to an even stronger model that better supports organizations across Alberta.



Mackenzie County

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January 21, 2019

Ms. Bev Yee
Deputy Minister
Alberta Environment and Parks
10th floor Petroleum Plaza ST
9915 - 108 Street
Edmonton T5K 2G8

Dear Ms. Yee:

RE: MACKENZIE COUNTY WATER DIVERSION LICENSES

Mackenzie County would like to bring before you two concerns regarding water diversion licenses for your consideration. Mackenzie County currently provides residents in the La Crete and Buffalo Head Prairie areas with potable water from a single groundwater aquifer that has three groundwater wells. There are two separate licenses for these wells that are identified as "Municipal Use or Urban Water Supply". The water treatment plant, which is sourced from these groundwater wells, is based in the hamlet of La Crete. The hamlet of Fort Vermilion has a water treatment plant that obtains water from the Peace River and is under a separate license. Truck fill stations connected to these water treatment plants are located in La Crete, Buffalo Head Prairie (station is 17 kilometres from La Crete), Fort Vermilion and Fort Vermilion rural (station is 500 metres from Fort Vermilion hamlet boundary), for the purpose of supplying rural residents within Mackenzie County with potable water. Both of these water treatment plants had truck fill stations in place at the time that water diversion licenses were approved.

Alberta Environment and Parks has notified Mackenzie County that new diversion licenses will be required for the two new potable water truck fill stations in Buffalo Head Prairie and Fort Vermilion that will be separate from the existing diversion licenses. The water supply for the La Crete and Buffalo Head Prairie truck fill stations comes from the same watershed (Lower Wabasca River). The Fort Vermilion and Fort Vermilion rural truck fill stations are also sourced from the same water shed (Peace River). The truck fill station in La Crete is outside of the original settlement area, therefore was not within the initial license agreement, however this station was not included in the notification by provincial regulators.

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January 21, 2019

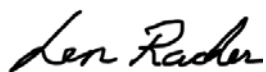
Mackenzie County is the diversion license holder for all of the water points and they are intended for municipal use. The truck fill stations are in place to ensure rural residents have access to safe, potable drinking water. The volume of water used by the truck fills is within the volumes allocated within the existing license agreements. The residents that are being served are the same as before and within the municipal jurisdiction. Subsequently, the only defining change is the truck fill stations have improved rural resident's access to water and limits the distance needed to transport water.

Mackenzie County would like to request that the original license agreements be amended to include the service area that incorporates the truck fill stations in La Crete, Buffalo Head Prairie and Fort Vermilion respectively. As the municipality grows and the communities within extend out of their original settlement areas the point of use should be updated to reflect the current hamlet boundaries and distribution system.

The second matter we would like to address is the Ainsworth industrial and residential areas. The Ainsworth areas are within Mackenzie County and presently the water source is supplied from Footner Lake through the water treatment plant and distribution system in High Level. The Ainsworth industrial and residential areas south of High Level are not included as a point of use on the Town of High Level's water license, which is limited to the town boundary. Alberta Environment and Parks has recommended that a separate water diversion license be obtained specifically for the percentage of water that is transferred to the Ainsworth area. To effectuate the most concise water distribution method we request that the water diversion license for the Town of High Level be amended to include the usage to Mackenzie County for the Ainsworth industrial and residential area.

Thank you for your time and consideration in this matter. We look forward to hearing from you. If you have any further questions please feel free to contact me at (780) 927-3718 or by email to lracher@mackenziecounty.com.

Yours Sincerely,



Len Racher
Chief Administrative Officer

c: Mackenzie County Council



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

JAN 21 2019

AR96232

Reeve Joshua Knelsen
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Knelsen,

Thank you for your letter of December 21, 2018, regarding your Disaster Recovery Program (DRP) applications for the wildfires near the Ponton River. I appreciate Mackenzie County has experienced a number of events in 2018 which have placed a strain on both residents and municipal services.

The applications for the May 6 and May 12, 2018, wildfires are currently in progress and the analysis to consider these applications for a potential program is underway. There are certain circumstances under which municipal costs from a wildfire may be considered eligible for funding through the DRP.

Please be advised private sector costs are generally not eligible for this program as fire insurance is considered reasonably and readily available across the province. Additional information regarding private sector eligibility can be found in Sections 1.4 and 3.2 of the Disaster Assistance Guidelines, available at: www.aema.alberta.ca/documents/DAG-2018.pdf.

Should you have any additional questions regarding the status of the application, please contact Jennifer Dolecki, Director of Community Recovery Services, toll-free by dialling 310-0000 and then 780-289-3368 or by email at jennifer.dolecki@gov.ab.ca.

Sincerely,

Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Debbie Jabbour, MLA, Peace River
Jennifer Dolecki, Director of Community Recovery Services,
Alberta Emergency Management Agency





ALBERTA
HEALTH

*Deputy Premier
Office of the Minister
MLA, Edmonton-Glenora*



AR 157275

January 25, 2019

Peter Braun
Reeve
Mackenzie County
PO Box 640
4511 46 Avenue
Fort Vermillion AB T0H 1N0

Dear Peter Braun:

Thank you for your letter regarding financial incentives for physicians in Mackenzie County. I would also like to thank you for your support for the True North Advisory Council and your ongoing efforts to recruit and retain a sustainable physician workforce in rural, remote, and northern Alberta.

While reviewing financial incentives for physicians practicing in rural, remote, and northern areas is an essential part of long-term strategies for Alberta Health, our government also applies a more holistic approach to physician recruitment and retention. This holistic approach recognizes that getting health care professionals to areas of greatest need is complex and includes issues such as lifestyle, employment for partners, education, extracurricular activities for children, and access to amenities.

To that end, we have established the Physician Resource Planning Advisory Committee (PRPAC) to develop long-term, needs-based physician resource forecasting and planning. PRPAC places particular emphasis on improving physician distribution to rural and remote communities like La Crete, Fort Vermillion, and High Level. If you would like to know more about PRPAC please visit www.health.alberta.ca/initiatives/physician-resource-planning.html.

Further to PRPAC, you may or may not be aware that the Rural Remote Northern Program (RRNP) offers direct financial incentives to physicians living and practicing in rural remote and northern areas of the province. The RRNP has two components, the Variable Fee Premium and Flat Fee. The Variable Fee Premium pays a percentage premium on fee-for-service claims, and is based on relative isolation of the community where services are provided. The Flat Fee is paid quarterly to reward physicians who live and practice in eligible communities. The current RRNP Community Rate Table is available online via the Open Government portal and I have attached it to this letter for your information.

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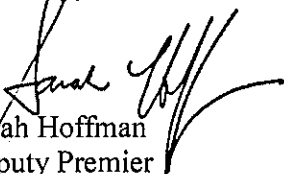
Peter Braun
Page 2

While physicians practicing in Grande Prairie are also eligible for RRNP remuneration, the incentives available for physicians in Mackenzie County are significantly higher than those who practice in Grande Prairie. Our government recognizes the importance of financial incentives and has put this program in place to reward physicians who choose to live and practice in our rural, remote and northern communities. If you would like to know more about the RRNP please contact, Mr. Peter MacLeod, Director, Alternative Compensation Delivery, at 780-638-4325 or peter.g.macleod@gov.ab.ca.

In addition to the RRNP, our government funds Alberta's Rural Health Professions Action Plan (RHPAP), an organization specifically mandated to support the efforts of rural communities with information and resources that help attract and retain healthcare providers to their local communities. More information on RHPAP is available online at www.rhpap.ca.

Thank you again for advocating for the residents of Mackenzie County. Advocacy from individuals like yourself help us to better understand the health care concerns of northern Albertans. I appreciate your interest and contribution in helping improve Alberta's health care system.

Sincerely,



Sarah Hoffman
Deputy Premier
Minister of Health

cc: Debbie Jabbour, MLA Peace River
Dr. Verna Yiu, President and CEO, Alberta Health Services
Mr. Michael Osborn, Chair, True North Advisory Council
Mackenzie County Council

Attachment:

1. Rural Remote Northern Program Community Rate Table

RURAL REMOTE NORTHERN PROGRAM (RRNP)							
Community Rate Table							
Isolation Points	Community	Variable Fee Premium (VFP)	Flat Fee (FF)				
			2014/2015	2015/2016	2016/2017	2017/2018	
11.10	ABEE	10.08%	10,856.25	11,127.66	11,250.06	11,250.06	
23.25	ACADIA VALLEY	21.12%	22,739.44	23,307.93	23,564.32	23,564.32	
2.50	ACHESON	0.00%	4,100.00	4,202.50	4,248.73	4,248.73	
9.10	ACME	8.26%	8,900.17	9,122.67	9,223.02	9,223.02	
22.95	ADEN	20.86%	22,446.02	23,007.17	23,260.25	23,260.25	
18.15	AETNA	16.50%	17,751.43	18,195.22	18,395.37	18,395.37	
2.50	ALBERTA BEACH	0.00%	4,100.00	4,202.50	4,248.73	4,248.73	
4.50	ALCOMDALE	0.00%	8,200.00	8,405.00	8,497.46	8,497.46	
22.95	ALDER FLATS	20.86%	22,446.02	23,007.17	23,260.25	23,260.25	
1.00	ALDESYDE	0.00%	4,100.00	4,202.50	4,248.73	4,248.73	
4.50	ALHAMBRA	0.00%	8,200.00	8,405.00	8,497.46	8,497.46	
12.75	ALIX	11.58%	12,470.02	12,781.77	12,922.37	12,922.37	
23.25	ALLIANCE	21.12%	22,739.44	23,307.93	23,564.32	23,564.32	
9.10	ALSIKE	8.26%	8,900.17	9,122.67	9,223.02	9,223.02	
23.85	ALTARIO	21.68%	23,326.26	23,909.42	24,172.42	24,172.42	
23.85	AMISK	21.68%	23,326.26	23,909.42	24,172.42	24,172.42	
7.10	ANDREW	6.46%	6,944.09	7,117.69	7,195.98	7,195.98	
23.00	ANZAC	20.90%	22,494.93	23,057.30	23,310.93	23,310.93	
11.85	ARDMORE	10.76%	11,589.78	11,879.52	12,010.19	12,010.19	
2.50	ARDROSSAN	0.00%	4,100.00	4,202.50	4,248.73	4,248.73	
2.50	ARMENA	0.00%	4,100.00	4,202.50	4,248.73	4,248.73	
9.10	ARROWWOOD	8.26%	8,900.17	9,122.67	9,223.02	9,223.02	
11.25	ASHMONT	10.22%	11,002.95	11,278.02	11,402.08	11,402.08	
23.25	ATHABASCA	21.12%	22,739.44	23,307.93	23,564.32	23,564.32	
28.35	ATIKAMEG	25.76%	27,727.45	28,420.64	28,733.27	28,733.27	
26.25	ATMORE	23.86%	25,673.56	26,315.40	26,604.87	26,604.87	
2.50	BALZAC	0.00%	4,100.00	4,202.50	4,248.73	4,248.73	
3.45	BANFF	0.00%	8,200.00	8,405.00	8,497.46	8,497.46	
6.75	BARNWELL	6.14%	6,601.77	6,766.81	6,841.24	6,841.24	
12.75	BARONS	11.58%	12,470.02	12,781.77	12,922.37	12,922.37	
7.10	BARRHEAD	6.46%	6,944.09	7,117.69	7,195.98	7,195.98	
13.65	BASHAW	12.40%	13,350.26	13,684.02	13,834.54	13,834.54	
16.95	BASSANO	15.40%	16,577.79	16,992.23	17,179.14	17,179.14	
3.30	BAWLF	0.00%	8,200.00	8,405.00	8,497.46	8,497.46	
36.60	BAY TREE	33.26%	35,796.28	36,691.19	37,094.79	37,094.79	
37.00	BEAR CANYON	33.62%	36,187.50	37,092.19	37,500.20	37,500.20	
1.50	BEAUMONT	0.00%	4,100.00	4,202.50	4,248.73	4,248.73	
17.25	BEAUVALLON	15.68%	16,871.20	17,292.98	17,483.20	17,483.20	
19.00	BEAVER LODGE	17.26%	18,582.77	19,047.34	19,256.86	19,256.86	
8.50	BEISEKER	7.72%	8,313.34	8,521.17	8,614.90	8,614.90	
16.95	BELLEVUE	15.40%	16,577.79	16,992.23	17,179.14	17,179.14	
13.95	BELLIS	12.68%	13,643.66	13,984.75	14,138.58	14,138.58	
6.75	BENALTO	6.14%	6,601.77	6,766.81	6,841.24	6,841.24	
3.75	BENTLEY	0.00%	8,200.00	8,405.00	8,497.46	8,497.46	
25.00	BERWYN	22.72%	24,451.02	25,062.30	25,337.99	25,337.99	
18.00	BEZANSON	16.36%	17,604.72	18,044.84	18,243.33	18,243.33	
23.25	BIG STONE	21.12%	22,739.44	23,307.93	23,564.32	23,564.32	
22.65	BIG VALLEY	20.58%	22,152.62	22,706.44	22,956.21	22,956.21	
23.25	BINDLOSS	21.12%	22,739.44	23,307.93	23,564.32	23,564.32	
3.75	BIRCHCLIFF	0.00%	8,200.00	8,405.00	8,497.46	8,497.46	

Isolation Points	Community	Variable Fee Premium (VFP)	Flat Fee (FF)			
			2014/2015	2015/2016	2016/2017	2017/2018
3.10	BITTERN LAKE	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
2.50	BLACK DIAMOND	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
3.75	BLACKFALDS	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
9.15	BLACKFOOT	8.32%	8,949.07	9,172.80	9,273.70	9,273.70
2.50	BLACKIE	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
16.95	BLAIRMORE	15.40%	16,577.79	16,992.23	17,179.14	17,179.14
7.10	BLOOMSBURY	6.46%	6,944.09	7,117.69	7,195.98	7,195.98
18.45	BLUE RIDGE	16.76%	18,044.85	18,495.97	18,699.43	18,699.43
36.20	BLUEBERRY MOUNTAIN	32.90%	35,405.07	36,290.20	36,689.39	36,689.39
32.60	BLUESKY	29.62%	31,884.12	32,681.22	33,040.71	33,040.71
9.75	BLUFFTON	8.86%	9,535.89	9,774.29	9,881.81	9,881.81
21.15	BODO	19.22%	20,685.56	21,202.70	21,435.93	21,435.93
2.50	BON ACCORD	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
36.60	BONANZA	33.26%	35,796.28	36,691.19	37,094.79	37,094.79
10.35	BONNYVILLE	9.40%	10,122.72	10,375.79	10,489.92	10,489.92
22.65	BOTHA	20.58%	22,152.62	22,706.44	22,956.21	22,956.21
12.75	BOW ISLAND	11.58%	12,470.02	12,781.77	12,922.37	12,922.37
2.50	BOWDEN	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
25.95	BOYLE	23.58%	25,380.15	26,014.65	26,300.81	26,300.81
17.25	BOYNE LAKE	15.68%	16,871.20	17,292.98	17,483.20	17,483.20
4.50	BRAGG CREEK	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
2.50	BRANT	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
15.45	BRAZEAU NO. 77	14.04%	15,110.72	15,488.49	15,658.86	15,658.86
9.10	BRETON	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
28.35	BREYNAT	25.76%	27,727.45	28,420.64	28,733.27	28,733.27
7.65	BROCKET	6.96%	7,482.01	7,669.06	7,753.42	7,753.42
8.70	BROOKS	7.90%	8,508.96	8,721.68	8,817.62	8,817.62
14.25	BROSSEAU	12.94%	13,937.08	14,285.51	14,442.65	14,442.65
23.55	BROWNFIELD	21.40%	23,032.86	23,608.68	23,868.38	23,868.38
28.60	BROWVALE	25.98%	27,971.95	28,671.25	28,986.63	28,986.63
13.95	BRUCE	12.68%	13,643.66	13,984.75	14,138.58	14,138.58
2.50	BRUDERHEIM	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
15.15	BRULE	13.76%	14,817.32	15,187.75	15,354.82	15,354.82
15.45	BUCK CREEK	14.04%	15,110.72	15,488.49	15,658.86	15,658.86
22.95	BUCK LAKE	20.86%	22,446.02	23,007.17	23,260.25	23,260.25
23.25	BUFFALO	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
39.40	BUFFALO HEAD PRAIRIE	35.80%	38,534.79	39,498.16	39,932.64	39,932.64
22.65	BURDETT	20.58%	22,152.62	22,706.44	22,956.21	22,956.21
4.50	BUSBY	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
22.65	BYEMOOR	20.58%	22,152.62	22,706.44	22,956.21	22,956.21
21.15	CADOGAN	19.22%	20,685.56	21,202.70	21,435.93	21,435.93
18.45	CADOMIN	16.76%	18,044.85	18,495.97	18,699.43	18,699.43
33.80	CADOTTE LAKE	30.72%	33,057.77	33,884.21	34,256.94	34,256.94
2.50	CALAHOO	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
27.45	CALAIS	24.94%	26,847.21	27,518.39	27,821.09	27,821.09
28.35	CALLING LAKE	25.76%	27,727.45	28,420.64	28,733.27	28,733.27
2.50	CALMAR	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
18.45	CAMP CREEK	16.76%	18,044.85	18,495.97	18,699.43	18,699.43
3.80	CAMROSE	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
1.60	CANMORE	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
22.65	CANYON CREEK	20.58%	22,152.62	22,706.44	22,956.21	22,956.21
7.10	CARBON	6.46%	6,944.09	7,117.69	7,195.98	7,195.98
39.40	CARCAJOU	35.80%	38,534.79	39,498.16	39,932.64	39,932.64

Isolation Points	Community	Variable Fee Premium (VFP)	Flat Fee (FF)			
			2014/2015	2015/2016	2016/2017	2017/2018
18.15	CARDSTON	16.50%	17,751.43	18,195.22	18,395.37	18,395.37
9.75	CARMANGAY	8.86%	9,535.89	9,774.29	9,881.81	9,881.81
9.10	CARNWOOD	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
21.15	CAROLINE	19.22%	20,685.56	21,202.70	21,435.93	21,435.93
16.05	CARROT CREEK	14.58%	15,697.55	16,089.99	16,266.98	16,266.98
2.50	CARSELAND	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
2.50	CARSTAIRS	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
2.50	CARVEL	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
26.25	CASLAN	23.86%	25,673.56	26,315.40	26,604.87	26,604.87
23.25	CASTOR	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
3.10	CAYLEY	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
23.25	CEREAL	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
11.25	CESSFORD	10.22%	11,002.95	11,278.02	11,402.08	11,402.08
10.65	CHAMPION	9.68%	10,416.13	10,676.53	10,793.97	10,793.97
36.60	CHARD	33.26%	35,796.28	36,691.19	37,094.79	37,094.79
40.20	CHATEH	36.52%	39,317.23	40,300.16	40,743.46	40,743.46
24.15	CHAUVIN	21.94%	23,619.68	24,210.17	24,476.48	24,476.48
14.10	CHERRILL	12.82%	13,790.37	14,135.13	14,290.62	14,290.62
12.15	CHERRY GROVE	11.04%	11,883.19	12,180.27	12,314.25	12,314.25
37.00	CHERRY POINT	33.62%	36,187.50	37,092.19	37,500.20	37,500.20
2.25	CHESTERMERE	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
23.25	CHINOOK	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
6.50	CHMAN	5.90%	6,357.27	6,516.20	6,587.88	6,587.88
28.05	CHISHOLM MILLS	25.48%	27,434.03	28,119.88	28,429.20	28,429.20
18.00	CLAIRMONT	16.36%	17,604.72	18,044.84	18,243.33	18,243.33
11.55	CLANDONALD	10.50%	11,296.37	11,578.78	11,706.15	11,706.15
10.65	CLARESHOLM	9.68%	10,416.13	10,676.53	10,793.97	10,793.97
37.00	CLEARDALE	33.62%	36,187.50	37,092.19	37,500.20	37,500.20
6.75	CLIVE	6.14%	6,601.77	6,766.81	6,841.24	6,841.24
13.10	CLUNY	11.90%	12,812.33	13,132.64	13,277.10	13,277.10
7.10	CLYDE	6.46%	6,944.09	7,117.69	7,195.98	7,195.98
2.25	COALDALE	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
3.75	COALHURST	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
1.00	COCHRANE	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
9.90	COLD LAKE	9.00%	9,682.60	9,924.67	10,033.84	10,033.84
16.95	COLEMAN	15.40%	16,577.79	16,992.23	17,179.14	17,179.14
23.25	COLINTON	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
1.50	COLLEGE HEIGHTS	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
23.85	COMPEER	21.68%	23,326.26	23,909.42	24,172.42	24,172.42
6.75	CONDOR	6.14%	6,601.77	6,766.81	6,841.24	6,841.24
27.45	CONKLIN	24.94%	26,847.21	27,518.39	27,821.09	27,821.09
23.85	CONSORT	21.68%	23,326.26	23,909.42	24,172.42	24,172.42
2.50	COOKING LAKE	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
23.55	CORONATION	21.40%	23,032.86	23,608.68	23,868.38	23,868.38
22.95	COUTTS	20.86%	22,446.02	23,007.17	23,260.25	23,260.25
17.25	COWLEY	15.68%	16,871.20	17,292.98	17,483.20	17,483.20
13.95	CRAIGMYLE	12.68%	13,643.66	13,984.75	14,138.58	14,138.58
18.75	CRANFORD	17.04%	18,338.25	18,796.71	19,003.47	19,003.47
4.50	CREMONA	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
35.00	CROOKED CREEK	31.80%	34,231.41	35,087.20	35,473.16	35,473.16
2.50	CROSSFIELD	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
17.25	CYNTHIA	15.68%	16,871.20	17,292.98	17,483.20	17,483.20
23.85	CZAR	21.68%	23,326.26	23,909.42	24,172.42	24,172.42

Isolation Points	Community	Variable Fee Premium (VFP)	Flat Fee (FF)			
			2014/2015	2015/2016	2016/2017	2017/2018
2.50	DALEMEAD	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
7.30	DAPP	6.64%	7,139.70	7,318.19	7,398.69	7,398.69
9.10	DARWELL	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
10.95	DAYSLAND	9.94%	10,709.54	10,977.28	11,098.03	11,098.03
2.50	DE WINTON	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
3.10	DEAD MAN'S FLATS	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
33.80	DEADWOOD	30.72%	33,057.77	33,884.21	34,256.94	34,256.94
23.00	DEBOLT	20.90%	22,494.93	23,057.30	23,310.93	23,310.93
9.75	DEL BONITA	8.86%	9,535.89	9,774.29	9,881.81	9,881.81
2.50	DELACOUR	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
12.75	DELBURNE	11.58%	12,470.02	12,781.77	12,922.37	12,922.37
13.95	DELIA	12.68%	13,643.66	13,984.75	14,138.58	14,138.58
19.00	DEMMITT	17.26%	18,582.77	19,047.34	19,256.86	19,256.86
17.85	DENWOOD	16.22%	17,458.03	17,894.48	18,091.32	18,091.32
20.55	DERWENT	18.68%	20,098.73	20,601.20	20,827.81	20,827.81
28.05	DESMARAIS	25.48%	27,434.03	28,119.88	28,429.20	28,429.20
14.85	DEWBERRY	13.50%	14,523.90	14,887.00	15,050.76	15,050.76
3.75	DIAMOND CITY	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
8.10	DIDSBURY	7.36%	7,922.13	8,120.18	8,209.50	8,209.50
33.40	DIXONVILLE	30.34%	32,666.56	33,483.22	33,851.54	33,851.54
10.65	DONALDA	9.68%	10,416.13	10,676.53	10,793.97	10,793.97
25.95	DONATVILLE	23.58%	25,380.15	26,014.65	26,300.81	26,300.81
28.60	DONNELLY	25.98%	27,971.95	28,671.25	28,986.63	28,986.63
12.45	DOROTHY	11.32%	12,176.60	12,481.02	12,618.31	12,618.31
15.45	DRAYTON VALLEY	14.04%	15,110.72	15,488.49	15,658.86	15,658.86
28.35	DRIFTPILE	25.76%	27,727.45	28,420.64	28,733.27	28,733.27
12.45	DRUMHELLER	11.32%	12,176.60	12,481.02	12,618.31	12,618.31
10.95	DUCHESS	9.94%	10,709.54	10,977.28	11,098.03	11,098.03
3.75	DUFFIELD	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
3.75	DUNMORE	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
36.20	EAGLESHAM	32.90%	35,405.07	36,290.20	36,689.39	36,689.39
12.45	EAST COULEE	11.32%	12,176.60	12,481.02	12,618.31	12,618.31
6.75	ECKVILLE	6.14%	6,601.77	6,766.81	6,841.24	6,841.24
3.10	EDBERG	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
14.10	EDGERTON	12.82%	13,790.37	14,135.13	14,290.62	14,290.62
14.85	EDSON	13.50%	14,523.90	14,887.00	15,050.76	15,050.76
8.50	EGREMONT	7.72%	8,313.34	8,521.17	8,614.90	8,614.90
8.55	ELK POINT	7.76%	8,362.25	8,571.31	8,665.59	8,665.59
17.00	ELKWATER	15.44%	16,626.69	17,042.36	17,229.83	17,229.83
25.95	ELLSCOTT	23.58%	25,380.15	26,014.65	26,300.81	26,300.81
19.00	ELMWORTH	17.26%	18,582.77	19,047.34	19,256.86	19,256.86
12.75	ELNORA	11.58%	12,470.02	12,781.77	12,922.37	12,922.37
22.95	EMPRESS	20.86%	22,446.02	23,007.17	23,260.25	23,260.25
12.75	ENCHANT	11.58%	12,470.02	12,781.77	12,922.37	12,922.37
17.25	ENDIANG	15.68%	16,871.20	17,292.98	17,483.20	17,483.20
25.05	ENILDA	22.76%	24,499.91	25,112.41	25,388.65	25,388.65
2.50	ENOCH	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
2.50	ENSIGN	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
22.95	ENTWISTLE	20.86%	22,446.02	23,007.17	23,260.25	23,260.25
18.15	ERSKINE	16.50%	17,751.43	18,195.22	18,395.37	18,395.37
23.85	ESTHER	21.68%	23,326.26	23,909.42	24,172.42	24,172.42
22.65	ETZIKOM	20.58%	22,152.62	22,706.44	22,956.21	22,956.21
32.60	EUREKA RIVER	29.62%	31,884.12	32,681.22	33,040.71	33,040.71

Isolation Points	Community	Variable Fee Premium (VFP)	Flat Fee (FF)			
			2014/2015	2015/2016	2016/2017	2017/2018
22.95	EVANSBURG	20.86%	22,446.02	23,007.17	23,260.25	23,260.25
3.10	EXSHAW	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
32.60	FAIRVIEW	29.62%	31,884.12	32,681.22	33,040.71	33,040.71
28.60	FALHER	25.98%	27,971.95	28,671.25	28,986.63	28,986.63
3.10	FALLIS	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
3.10	FALUN	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
28.35	FAUST	25.76%	27,727.45	28,420.64	28,733.27	28,733.27
26.25	FAWCETT	23.86%	25,673.56	26,315.40	26,604.87	26,604.87
22.65	FENN	20.58%	22,152.62	22,706.44	22,956.21	22,956.21
3.10	FERINTOSH	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
23.25	FINNEGAN	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
38.20	FITZGERALD	34.70%	37,361.15	38,295.18	38,716.43	38,716.43
26.25	FLATBUSH	23.86%	25,673.56	26,315.40	26,604.87	26,604.87
23.25	FLEET	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
14.25	FOISY	12.94%	13,937.08	14,285.51	14,442.65	14,442.65
22.65	FOREMOST	20.58%	22,152.62	22,706.44	22,956.21	22,956.21
23.25	FORESTBURG	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
18.45	FORT ASSINIBOINE	16.76%	18,044.85	18,495.97	18,699.43	18,699.43
38.20	FORT CHIPEWYAN	34.70%	37,361.15	38,295.18	38,716.43	38,716.43
11.85	FORT KENT	10.76%	11,589.78	11,879.52	12,010.19	12,010.19
23.00	FORT MACKAY	20.90%	22,494.93	23,057.30	23,310.93	23,310.93
9.75	FORT MACLEOD	8.86%	9,535.89	9,774.29	9,881.81	9,881.81
22.00	FORT MCMURRAY	19.98%	21,516.89	22,054.81	22,297.41	22,297.41
1.00	FORT SASKATCHEWAN	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
35.40	FORT VERMILION	32.16%	34,622.63	35,488.20	35,878.57	35,878.57
23.25	FOX CREEK	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
38.60	FOX LAKE	35.08%	37,752.36	38,696.17	39,121.83	39,121.83
14.85	FROG LAKE	13.50%	14,523.90	14,887.00	15,050.76	15,050.76
22.65	GADSBY	20.58%	22,152.62	22,706.44	22,956.21	22,956.21
9.10	GAINFORD	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
23.25	GALAHAD	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
38.60	GARDEN RIVER	35.08%	37,752.36	38,696.17	39,121.83	39,121.83
11.25	GEM	10.22%	11,002.95	11,278.02	11,402.08	11,402.08
2.50	GIBBONS	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
28.35	GIFT LAKE	25.76%	27,727.45	28,420.64	28,733.27	28,733.27
28.60	GIROUXVILLE	25.98%	27,971.95	28,671.25	28,986.63	28,986.63
13.10	GLEICHEN	11.90%	12,812.33	13,132.64	13,277.10	13,277.10
10.35	GLENDON	9.40%	10,122.72	10,375.79	10,489.92	10,489.92
9.10	GLENEVIS	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
18.15	GLENWOOD	16.50%	17,751.43	18,195.22	18,395.37	18,395.37
19.00	GOODFARE	17.26%	18,582.77	19,047.34	19,256.86	19,256.86
24.75	GOODFISH LAKE	22.48%	24,206.50	24,811.66	25,084.59	25,084.59
10.35	GOODRIDGE	9.40%	10,122.72	10,375.79	10,489.92	10,489.92
36.60	GORDONDALE	33.26%	35,796.28	36,691.19	37,094.79	37,094.79
12.15	GRAND CENTRE	11.04%	11,883.19	12,180.27	12,314.25	12,314.25
27.00	GRANDE CACHE	24.54%	26,407.10	27,067.28	27,365.02	27,365.02
18.00	GRANDE PRAIRIE	16.36%	17,604.72	18,044.84	18,243.33	18,243.33
9.75	GRANUM	8.86%	9,535.89	9,774.29	9,881.81	9,881.81
26.25	GRASSLAND	23.86%	25,673.56	26,315.40	26,604.87	26,604.87
16.65	GRASSY LAKE	15.12%	16,284.37	16,691.48	16,875.09	16,875.09
18.45	GREEN COURT	16.76%	18,044.85	18,495.97	18,699.43	18,699.43
25.00	GRIMSHAW	22.72%	24,451.02	25,062.30	25,337.99	25,337.99
25.05	GROUARD	22.76%	24,499.91	25,112.41	25,388.65	25,388.65

Isolation Points	Community	Variable Fee Premium (VFP)	Flat Fee (FF)			
			2014/2015	2015/2016	2016/2017	2017/2018
18.00	GROVEDALE	16.36%	17,604.72	18,044.84	18,243.33	18,243.33
19.00	GUNDY	17.26%	18,582.77	19,047.34	19,256.86	19,256.86
2.50	GUNN	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
10.35	GURNEYVILLE	9.40%	10,122.72	10,375.79	10,489.92	10,489.92
28.60	GUY	25.98%	27,971.95	28,671.25	28,986.63	28,986.63
3.10	GWYNNE	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
7.95	HAIRY HILL	7.22%	7,775.42	7,969.81	8,057.48	8,057.48
3.75	HALFMOON BAY	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
23.25	HALKIRK	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
17.25	HANNA	15.68%	16,871.20	17,292.98	17,483.20	17,483.20
22.05	HARDISTY	20.04%	21,565.80	22,104.95	22,348.10	22,348.10
1.60	HARVIE HEIGHTS	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
2.50	HAY LAKES	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
16.65	HAYS	15.12%	16,284.37	16,691.48	16,875.09	16,875.09
21.45	HAYTER	19.48%	20,978.97	21,503.44	21,739.98	21,739.98
14.10	HEATH	12.82%	13,790.37	14,135.13	14,290.62	14,290.62
14.85	HEINSBURG	13.50%	14,523.90	14,887.00	15,050.76	15,050.76
10.95	HEISLER	9.94%	10,709.54	10,977.28	11,098.03	11,098.03
36.20	HIGH LEVEL	32.90%	35,405.07	36,290.20	36,689.39	36,689.39
24.75	HIGH PRAIRIE	22.48%	24,206.50	24,811.66	25,084.59	25,084.59
1.00	HIGH RIVER	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
12.75	HILDA	11.58%	12,470.02	12,781.77	12,922.37	12,922.37
18.15	HILL SPRING	16.50%	17,751.43	18,195.22	18,395.37	18,395.37
16.95	HILLCREST MINES	15.40%	16,577.79	16,992.23	17,179.14	17,179.14
5.10	HILLIARD	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
32.60	HINES CREEK	29.62%	31,884.12	32,681.22	33,040.71	33,040.71
13.35	HINTON	12.12%	13,056.84	13,383.26	13,530.48	13,530.48
3.10	HOBDEMA	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
9.10	HOLDEN	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
28.05	HONDO	25.48%	27,434.03	28,119.88	28,429.20	28,429.20
11.85	HOSELAW	10.76%	11,589.78	11,879.52	12,010.19	12,010.19
33.80	HOTCHKISS	30.72%	33,057.77	33,884.21	34,256.94	34,256.94
23.85	HUGHENDEN	21.68%	23,326.26	23,909.42	24,172.42	24,172.42
7.10	HUSSAR	6.46%	6,944.09	7,117.69	7,195.98	7,195.98
6.75	HUXLEY	6.14%	6,601.77	6,766.81	6,841.24	6,841.24
23.25	HYLO	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
19.00	HYTHE	17.26%	18,582.77	19,047.34	19,256.86	19,256.86
11.25	IDDESLEIGH	10.22%	11,002.95	11,278.02	11,402.08	11,402.08
2.25	INNISFAIL	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
17.25	INNISFREE	15.68%	16,871.20	17,292.98	17,483.20	17,483.20
17.55	IRMA	15.94%	17,164.61	17,593.73	17,787.26	17,787.26
10.35	IRON RIVER	9.40%	10,122.72	10,375.79	10,489.92	10,489.92
3.75	IRON SPRINGS	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
2.50	IRRICANA	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
3.75	IRVINE	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
23.25	ISLAND LAKE	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
23.25	ISLAND LAKE SOUTH	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
11.85	ISLAY	10.76%	11,589.78	11,879.52	12,010.19	12,010.19
13.10	JAMES RIVER BRIDGE	11.90%	12,812.33	13,132.64	13,277.10	13,277.10
7.30	JARVIE	6.64%	7,139.70	7,318.19	7,398.69	7,398.69
1.50	JARVIS BAY	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
28.60	JASPER	25.98%	27,971.95	28,671.25	28,986.63	28,986.63
32.60	JEAN COTE	29.62%	31,884.12	32,681.22	33,040.71	33,040.71

Isolation Points	Community	Variable Fee Premium (VFP)	Flat Fee (FF)			
			2014/2015	2015/2016	2016/2017	2017/2018
8.70	JENNER	7.90%	8,508.96	8,721.68	8,817.62	8,817.62
39.00	JOHN D'OR PRAIRIE	35.44%	38,143.58	39,097.17	39,527.24	39,527.24
28.05	JOUSSARD	25.48%	27,434.03	28,119.88	28,429.20	28,429.20
3.10	KANANASKIS	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
3.10	KAPASIWIN	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
2.50	KATHYRN	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
39.40	KEG RIVER	35.80%	38,534.79	39,498.16	39,932.64	39,932.64
11.85	KEHEWIN	10.76%	11,589.78	11,879.52	12,010.19	12,010.19
3.30	KELSEY	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
2.50	KEOMA	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
26.25	KIKINO	23.86%	25,673.56	26,315.40	26,604.87	26,604.87
18.75	KILLAM	17.04%	18,338.25	18,796.71	19,003.47	19,003.47
3.10	KINGMAN	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
19.95	KINSELLA	18.12%	19,511.91	19,999.71	20,219.71	20,219.71
28.35	KINUSO	25.76%	27,727.45	28,420.64	28,733.27	28,733.27
23.85	KIRRIEMUIR	21.68%	23,326.26	23,909.42	24,172.42	24,172.42
8.85	KITSCOTY	8.04%	8,655.65	8,872.04	8,969.63	8,969.63
10.35	LA COREY	9.40%	10,122.72	10,375.79	10,489.92	10,489.92
39.40	LA CRETE	35.80%	38,534.79	39,498.16	39,932.64	39,932.64
19.00	LA GLACE	17.26%	18,582.77	19,047.34	19,256.86	19,256.86
3.10	LAC DES ARCS	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
23.55	LAC LA BICHE	21.40%	23,032.86	23,608.68	23,868.38	23,868.38
2.50	LAC STE. ANNE COUNTY	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
1.50	LACOMBE	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
14.25	LAFOND	12.94%	13,937.08	14,285.51	14,442.65	14,442.65
9.10	LAKE ISLE	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
14.25	LAKE LOUISE	12.94%	13,937.08	14,285.51	14,442.65	14,442.65
2.50	LAMONT	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
2.50	LANCASTER PARK	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
2.50	LANGDON	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
13.95	LAVOY	12.68%	13,643.66	13,984.75	14,138.58	14,138.58
4.50	LEGAL	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
6.75	LESLIEVILLE	6.14%	6,601.77	6,766.81	6,841.24	6,841.24
9.10	LINDALE	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
14.85	LINDBERGH	13.50%	14,523.90	14,887.00	15,050.76	15,050.76
7.10	LINDEN	6.46%	6,944.09	7,117.69	7,195.98	7,195.98
27.45	LITTLE SMOKY	24.94%	26,847.21	27,518.39	27,821.09	27,821.09
6.90	LLOYDMINSTER	6.26%	6,748.48	6,917.19	6,993.28	6,993.28
17.25	LODGEPOLE	15.68%	16,871.20	17,292.98	17,483.20	17,483.20
16.65	LOMOND	15.12%	16,284.37	16,691.48	16,875.09	16,875.09
18.45	LONE PINE	16.76%	18,044.85	18,495.97	18,699.43	18,699.43
2.50	LONGVIEW	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
23.55	LOUGHEED	21.40%	23,032.86	23,608.68	23,868.38	23,868.38
12.75	LOUSANA	11.58%	12,470.02	12,781.77	12,922.37	12,922.37
13.95	LUNDBRECK	12.68%	13,643.66	13,984.75	14,138.58	14,138.58
2.50	LYALTA	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
2.50	MADDEN	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
9.75	MAGRATH	8.86%	9,535.89	9,774.29	9,881.81	9,881.81
16.65	MALEB	15.12%	16,284.37	16,691.48	16,875.09	16,875.09
17.55	MALLAIG	15.94%	17,164.61	17,593.73	17,787.26	17,787.26
9.10	MA-ME-O BEACH	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
33.80	MANNING	30.72%	33,057.77	33,884.21	34,256.94	34,256.94
14.25	MANNVILLE	12.94%	13,937.08	14,285.51	14,442.65	14,442.65

Isolation Points	Community	Variable Fee Premium (VFP)	Flat Fee (FF)			
			2014/2015	2015/2016	2016/2017	2017/2018
30.20	MANYBERRIES	27.44%	29,536.82	30,275.24	30,608.27	30,608.27
23.00	MARIE REINE	20.90%	22,494.93	23,057.30	23,310.93	23,310.93
3.75	MARKERVILLE	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
14.85	MARLBORO	13.50%	14,523.90	14,887.00	15,050.76	15,050.76
14.85	MARWAYNE	13.50%	14,523.90	14,887.00	15,050.76	15,050.76
18.45	MAYERTHORPE	16.76%	18,044.85	18,495.97	18,699.43	18,699.43
15.15	MCLAUGHLIN	13.76%	14,817.32	15,187.75	15,354.82	15,354.82
33.00	MCLENNAN	29.98%	32,275.33	33,082.21	33,446.11	33,446.11
24.75	MCRAE	22.48%	24,206.50	24,811.66	25,084.59	25,084.59
40.60	MEANDER RIVER	36.88%	39,708.44	40,701.15	41,148.86	41,148.86
23.25	MEANOOK	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
9.90	MEDLEY	9.00%	9,682.60	9,924.67	10,033.84	10,033.84
3.10	MEETING CREEK	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
23.85	METISKOW	21.68%	23,326.26	23,909.42	24,172.42	24,172.42
13.95	MICHICHI	12.68%	13,643.66	13,984.75	14,138.58	14,138.58
22.65	MILK RIVER	20.58%	22,152.62	22,706.44	22,956.21	22,956.21
2.50	MILLARVILLE	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
2.50	MILLET	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
8.70	MILLICENT	7.90%	8,508.96	8,721.68	8,817.62	8,817.62
15.30	MILO	13.90%	14,964.02	15,338.12	15,506.84	15,506.84
17.25	MINBURN	15.68%	16,871.20	17,292.98	17,483.20	17,483.20
12.75	MIRROR	11.58%	12,470.02	12,781.77	12,922.37	12,922.37
3.75	MONARCH	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
23.85	MONITOR	21.68%	23,326.26	23,909.42	24,172.42	24,172.42
1.50	MORINVILLE	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
3.10	MORLEY	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
13.95	MORRIN	12.68%	13,643.66	13,984.75	14,138.58	14,138.58
2.50	MOSSLEIGH	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
18.15	MOUNTAIN VIEW	16.50%	17,751.43	18,195.22	18,395.37	18,395.37
9.10	MULHURST BAY	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
5.10	MUNDARE	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
12.45	MUNSON	11.32%	12,176.60	12,481.02	12,618.31	12,618.31
14.25	MUSIDORA	12.94%	13,937.08	14,285.51	14,442.65	14,442.65
17.25	MYRNAM	15.68%	16,871.20	17,292.98	17,483.20	17,483.20
12.45	NACMINE	11.32%	12,176.60	12,481.02	12,618.31	12,618.31
2.50	NAMAO	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
25.00	NAMPA	22.72%	24,451.02	25,062.30	25,337.99	25,337.99
3.10	NANTON	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
10.95	NEERLANDIA	9.94%	10,709.54	10,977.28	11,098.03	11,098.03
7.10	NESTOW	6.46%	6,944.09	7,117.69	7,195.98	7,195.98
12.75	NEVIS	11.58%	12,470.02	12,781.77	12,922.37	12,922.37
23.55	NEW BRIGDEN	21.40%	23,032.86	23,608.68	23,868.38	23,868.38
9.75	NEW DAYTON	8.86%	9,535.89	9,774.29	9,881.81	9,881.81
3.10	NEW NORWAY	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
2.50	NEW SAREPTA	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
11.10	NEWBROOK	10.08%	10,856.25	11,127.66	11,250.06	11,250.06
2.50	NISKU	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
16.05	NITON JUNCTION	14.58%	15,697.55	16,089.99	16,266.98	16,266.98
3.75	NOBLEFORD	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
16.65	NORDEGG	15.12%	16,284.37	16,691.48	16,875.09	16,875.09
3.75	NORGLENWOLD	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
2.50	NORTH COOKING LAKE	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
33.80	NORTH STAR	30.72%	33,057.77	33,884.21	34,256.94	34,256.94

Isolation Points	Community	Variable Fee Premium (VFP)	Flat Fee (FF)			
			2014/2015	2015/2016	2016/2017	2017/2018
33.80	NOTIKEWIN	30.72%	33,057.77	33,884.21	34,256.94	34,256.94
3.80	OHATON	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
1.00	OKOTOKS	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
1.50	OLDS	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
30.20	ONEFOUR	27.44%	29,536.82	30,275.24	30,608.27	30,608.27
2.50	ONOWAY	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
2.50	OPAL	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
22.65	ORION	20.58%	22,152.62	22,706.44	22,956.21	22,956.21
23.25	OYEN	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
39.40	PADDLE PRAIRIE	35.80%	38,534.79	39,498.16	39,932.64	39,932.64
20.20	PARADISE VALLEY	18.36%	19,756.41	20,250.32	20,473.07	20,473.07
25.00	PARKLAND	22.72%	24,451.02	25,062.30	25,337.99	25,337.99
8.70	PATRICIA	7.90%	8,508.96	8,721.68	8,817.62	8,817.62
23.00	PEACE RIVER	20.90%	22,494.93	23,057.30	23,310.93	23,310.93
37.80	PEERLESS LAKE	34.34%	36,969.93	37,894.18	38,311.02	38,311.02
16.05	PEERS	14.58%	15,697.55	16,089.99	16,266.98	16,266.98
3.75	PENHOLD	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
13.95	PERRYVALE	12.68%	13,643.66	13,984.75	14,138.58	14,138.58
6.50	PICKARDVILLE	5.90%	6,357.27	6,516.20	6,587.88	6,587.88
3.75	PICTURE BUTTE	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
13.65	PINCHER CREEK	12.40%	13,350.26	13,684.02	13,834.54	13,834.54
3.75	PINE LAKE	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
23.55	PLAMONDON	21.40%	23,032.86	23,608.68	23,868.38	23,868.38
23.25	POLLOCKVILLE	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
1.50	PONOKA	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
2.50	PRIDDIS	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
21.15	PROVOST	19.22%	20,685.56	21,202.70	21,435.93	21,435.93
16.65	PURPLE SPRINGS	15.12%	16,284.37	16,691.48	16,875.09	16,875.09
9.10	RADWAY	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
39.80	RAINBOW LAKE	36.16%	38,926.02	39,899.17	40,338.06	40,338.06
8.70	RAINIER	7.90%	8,508.96	8,721.68	8,817.62	8,817.62
12.75	RALSTON	11.58%	12,470.02	12,781.77	12,922.37	12,922.37
17.25	RANFURLY	15.68%	16,871.20	17,292.98	17,483.20	17,483.20
3.75	RAYMOND	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
1.50	RED DEER COUNTY	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
28.65	RED EARTH CREEK	26.04%	28,020.86	28,721.38	29,037.32	29,037.32
18.15	RED WILLOW	16.50%	17,751.43	18,195.22	18,395.37	18,395.37
2.25	REDCLIFF	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
2.50	REDWATER	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
2.50	REDWOOD MEADOWS	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
24.15	RIBSTONE	21.94%	23,619.68	24,210.17	24,476.48	24,476.48
9.75	RIMBEY	8.86%	9,535.89	9,774.29	9,881.81	9,881.81
9.15	RIVERCOURSE	8.32%	8,949.07	9,172.80	9,273.70	9,273.70
1.50	RIVIERE QUI BARRE	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
18.45	ROBB	16.76%	18,044.85	18,495.97	18,699.43	18,699.43
11.10	ROCHESTER	10.08%	10,856.25	11,127.66	11,250.06	11,250.06
18.45	ROCHFORD BRIDGE	16.76%	18,044.85	18,495.97	18,699.43	18,699.43
12.75	ROCHON SANDS	11.58%	12,470.02	12,781.77	12,922.37	12,922.37
16.65	ROCKY MOUNTAIN HOUSE	15.12%	16,284.37	16,691.48	16,875.09	16,875.09
16.95	ROCKY RAPIDS	15.40%	16,577.79	16,992.23	17,179.14	17,179.14
7.10	ROCKYFORD	6.46%	6,944.09	7,117.69	7,195.98	7,195.98
16.65	ROLLING HILLS	15.12%	16,284.37	16,691.48	16,875.09	16,875.09
2.50	ROLLY VIEW	0.00%	4,100.00	4,202.50	4,248.73	4,248.73

Isolation Points	Community	Variable Fee Premium (VFP)	Flat Fee (FF)			
			2014/2015	2015/2016	2016/2017	2017/2018
3.30	ROSALIND	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
7.10	ROSEBUD	6.46%	6,944.09	7,117.69	7,195.98	7,195.98
13.95	ROSEDALE STATION	12.68%	13,643.66	13,984.75	14,138.58	14,138.58
1.50	ROSEDALE VALLEY	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
11.25	ROSEMARY	10.22%	11,002.95	11,278.02	11,402.08	11,402.08
3.10	ROUND HILL	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
19.65	ROWLEY	17.86%	19,218.49	19,698.95	19,915.64	19,915.64
19.65	RUMSEY	17.86%	19,218.49	19,698.95	19,915.64	19,915.64
36.20	RYCROFT	32.90%	35,405.07	36,290.20	36,689.39	36,689.39
9.10	RYLEY	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
14.25	SADDLE LAKE	12.94%	13,937.08	14,285.51	14,442.65	14,442.65
18.45	SANGUDO	16.76%	18,044.85	18,495.97	18,699.43	18,699.43
16.65	SCANDIA	15.12%	16,284.37	16,691.48	16,875.09	16,875.09
12.75	SCHULER	11.58%	12,470.02	12,781.77	12,922.37	12,922.37
9.10	SEBA BEACH	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
23.55	SEDALIA	21.40%	23,032.86	23,608.68	23,868.38	23,868.38
18.75	SEDGEWICK	17.04%	18,338.25	18,796.71	19,003.47	19,003.47
3.10	SEEBE	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
3.80	SEVEN PERSONS	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
18.00	SEXSMITH	16.36%	17,604.72	18,044.84	18,243.33	18,243.33
3.75	SHAUGHNESSY	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
23.25	SIBBALD	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
13.10	SIKSIKA	11.90%	12,812.33	13,132.64	13,277.10	13,277.10
36.60	SILVER VALLEY	33.26%	35,796.28	36,691.19	37,094.79	37,094.79
9.75	SKIFF	8.86%	9,535.89	9,774.29	9,881.81	9,881.81
20.85	SLAVE LAKE	18.94%	20,392.14	20,901.94	21,131.86	21,131.86
28.05	SMITH	25.48%	27,434.03	28,119.88	28,429.20	28,429.20
13.10	SMOKY LAKE	11.90%	12,812.33	13,132.64	13,277.10	13,277.10
23.25	SOUTH BAPTISTE	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
24.75	SPEDDEN	22.48%	24,206.50	24,811.66	25,084.59	25,084.59
36.20	SPIRIT RIVER	32.90%	35,405.07	36,290.20	36,689.39	36,689.39
6.75	SPRING COULEE	6.14%	6,601.77	6,766.81	6,841.24	6,841.24
10.95	SPRING LAKE	9.94%	10,709.54	10,977.28	11,098.03	11,098.03
1.00	SPRUCE GROVE	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
21.15	SPRUCE VIEW	19.22%	20,685.56	21,202.70	21,435.93	21,435.93
14.85	SPUTINOW	13.50%	14,523.90	14,887.00	15,050.76	15,050.76
8.25	ST BRIDES	7.50%	8,068.83	8,270.55	8,361.53	8,361.53
23.00	ST ISIDORE	20.90%	22,494.93	23,057.30	23,310.93	23,310.93
17.55	ST LINA	15.94%	17,164.61	17,593.73	17,787.26	17,787.26
7.10	ST MICHAEL	6.46%	6,944.09	7,117.69	7,195.98	7,195.98
6.75	ST PAUL	6.14%	6,601.77	6,766.81	6,841.24	6,841.24
10.35	ST VINCENT	9.40%	10,122.72	10,375.79	10,489.92	10,489.92
6.75	STAND OFF	6.14%	6,601.77	6,766.81	6,841.24	6,841.24
7.10	STANDARD	6.46%	6,944.09	7,117.69	7,195.98	7,195.98
4.50	STAR	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
21.15	STAUFFER	19.22%	20,685.56	21,202.70	21,435.93	21,435.93
10.65	STAVELY	9.68%	10,416.13	10,676.53	10,793.97	10,793.97
18.15	STETTLER	16.50%	17,751.43	18,195.22	18,395.37	18,395.37
3.75	STIRLING	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
2.50	STRATHCONA COUNTY	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
1.00	STRATHMORE	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
9.15	STREAMSTOWN	8.32%	8,949.07	9,172.80	9,273.70	9,273.70
11.25	STROME	10.22%	11,002.95	11,278.02	11,402.08	11,402.08

Isolation Points	Community	Variable Fee Premium (VFP)	Flat Fee (FF)			
			2014/2015	2015/2016	2016/2017	2017/2018
13.10	SUNDRE	11.90%	12,812.33	13,132.64	13,277.10	13,277.10
9.10	SUNNYBROOK	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
23.25	SUNNYNOOK	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
27.45	SUNSET HOUSE	24.94%	26,847.21	27,518.39	27,821.09	27,821.09
7.10	SWALWELL	6.46%	6,944.09	7,117.69	7,195.98	7,195.98
26.55	SWAN HILLS	24.12%	25,966.97	26,616.14	26,908.92	26,908.92
1.50	SYLVAN LAKE	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
8.25	TABER	7.50%	8,068.83	8,270.55	8,361.53	8,361.53
36.20	TANGENT	32.90%	35,405.07	36,290.20	36,689.39	36,689.39
11.10	TAWATINAW	10.08%	10,856.25	11,127.66	11,250.06	11,250.06
6.75	TEES	6.14%	6,601.77	6,766.81	6,841.24	6,841.24
17.55	THERIEN	15.94%	17,164.61	17,593.73	17,787.26	17,787.26
9.10	THORHILD	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
4.50	THORSBY	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
13.70	THREE HILLS	12.40%	13,350.26	13,684.02	13,834.54	13,834.54
23.55	THRONE	21.40%	23,032.86	23,608.68	23,868.38	23,868.38
18.45	TIGER LILY	16.76%	18,044.85	18,495.97	18,699.43	18,699.43
8.70	TILLEY	7.90%	8,508.96	8,721.68	8,817.62	8,817.62
8.50	TOFIELD	7.72%	8,313.34	8,521.17	8,614.90	8,614.90
5.10	TOMAHAWK	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
4.50	TORRINGTON	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
13.65	TROCHU	12.40%	13,350.26	13,684.02	13,834.54	13,834.54
37.80	TROUT LAKE	34.34%	36,969.93	37,894.18	38,311.02	38,311.02
2.50	TSUU T'INA	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
14.85	TULLIBY LAKE	13.50%	14,523.90	14,887.00	15,050.76	15,050.76
9.75	TURIN	8.86%	9,535.89	9,774.29	9,881.81	9,881.81
2.90	TURNER VALLEY	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
13.65	TWIN BUTTE	12.40%	13,350.26	13,684.02	13,834.54	13,834.54
13.95	TWO HILLS	12.68%	13,643.66	13,984.75	14,138.58	14,138.58
19.00	VALHALLA CENTRE	17.26%	18,582.77	19,047.34	19,256.86	19,256.86
27.45	VALLEYVIEW	24.94%	26,847.21	27,518.39	27,821.09	27,821.09
16.65	VAUXHALL	15.12%	16,284.37	16,691.48	16,875.09	16,875.09
10.95	VEGA	9.94%	10,709.54	10,977.28	11,098.03	11,098.03
6.50	VEGREVILLE	5.90%	6,357.27	6,516.20	6,587.88	6,587.88
11.55	VERMILION	10.50%	11,296.37	11,578.78	11,706.15	11,706.15
23.55	VETERAN	21.40%	23,032.86	23,608.68	23,868.38	23,868.38
19.95	VIKING	18.12%	19,511.91	19,999.71	20,219.71	20,219.71
24.15	VILNA	21.94%	23,619.68	24,210.17	24,476.48	24,476.48
7.10	VIMY	6.46%	6,944.09	7,117.69	7,195.98	7,195.98
10.70	VULCAN	9.68%	10,416.13	10,676.53	10,793.97	10,793.97
3.10	WABAMUN	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
37.40	WABASCA	34.00%	36,578.70	37,493.17	37,905.59	37,905.59
17.85	WAINWRIGHT	16.22%	17,458.03	17,894.48	18,091.32	18,091.32
17.00	WALSH	15.44%	16,626.69	17,042.36	17,229.83	17,229.83
28.05	WANDERING RIVER	25.48%	27,434.03	28,119.88	28,429.20	28,429.20
36.20	WANHAM	32.90%	35,405.07	36,290.20	36,689.39	36,689.39
9.10	WARBURG	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
11.25	WARDLOW	10.22%	11,002.95	11,278.02	11,402.08	11,402.08
22.65	WARNER	20.58%	22,152.62	22,706.44	22,956.21	22,956.21
11.10	WARSPITE	10.08%	10,856.25	11,127.66	11,250.06	11,250.06
9.10	WASKATENAU	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
4.50	WATER VALLEY	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
18.15	WATERTON PARK	16.50%	17,751.43	18,195.22	18,395.37	18,395.37

Isolation Points	Community	Variable Fee Premium (VFP)	Flat Fee (FF)			
			2014/2015	2015/2016	2016/2017	2017/2018
36.20	WATINO	32.90%	35,405.07	36,290.20	36,689.39	36,689.39
3.75	WELLING	0.00%	8,200.00	8,405.00	8,497.46	8,497.46
28.35	WEMBLEY	25.76%	27,727.45	28,420.64	28,733.27	28,733.27
23.25	WEST BAPTISTE	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
9.10	WESTEROSE	8.26%	8,900.17	9,122.67	9,223.02	9,223.02
6.10	WESTLOCK	5.54%	5,966.04	6,115.19	6,182.46	6,182.46
1.60	WETASKIWIN	0.00%	4,100.00	4,202.50	4,248.73	4,248.73
23.25	WHISPERING HILLS	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
23.25	WHITE GULL	21.12%	22,739.44	23,307.93	23,564.32	23,564.32
19.05	WHITECOURT	17.30%	18,631.67	19,097.46	19,307.53	19,307.53
28.60	WHITELAW	25.98%	27,971.95	28,671.25	28,986.63	28,986.63
22.65	WIDEWATER	20.58%	22,152.62	22,706.44	22,956.21	22,956.21
22.95	WILDWOOD	20.86%	22,446.02	23,007.17	23,260.25	23,260.25
7.10	WILLINGDON	6.46%	6,944.09	7,117.69	7,195.98	7,195.98
2.50	WIMBORNE	0.00%	4,100.00	4,202.50	4,145.10	4,145.10
15.10	WINFIELD	13.72%	14,768.42	15,137.63	14,930.87	14,930.87
2.50	WINTERBURN	0.00%	4,100.00	4,202.50	4,145.10	4,145.10
19.00	WOKING	17.26%	18,582.77	19,047.34	18,787.18	18,787.18
37.00	WORSLEY	33.62%	36,187.50	37,092.19	36,585.56	36,585.56
7.10	WOSTOK	6.46%	6,944.09	7,117.69	7,020.47	7,020.47
9.75	WRENTHAM	8.86%	9,535.89	9,774.29	9,640.78	9,640.78
23.55	YOUNGSTOWN	21.40%	23,032.86	23,608.68	23,286.22	23,286.22
40.60	ZAMA CITY	36.88%	39,708.44	40,701.15	40,145.23	40,145.23



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR96073

January 28, 2019

Reeve Marcel Dale Auger
Municipal District of Opportunity
PO Box 60-2077 Mistassiniy Road N
Wabasca AB T0G 2K0

Dear Reeve Auger,

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and co-operative approaches to service delivery. By working in partnership with our neighbours, we help to build vibrant, resilient communities for the benefit of all Albertans.

I am pleased to inform you that the Municipal District of Opportunity has been approved for a grant of \$200,000 under the Intermunicipal Collaboration component in support of your Intermunicipal Collaboration Frameworks and Joint Service Agreements project.

The conditional grant agreement will be sent shortly to your chief administrative officer to obtain the appropriate signatures.

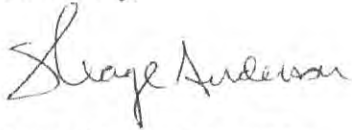
The provincial government looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for these milestone events to my office. If you would like to discuss possible events and activities to recognize your ACP achievements, please contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at acp.grants@gov.ab.ca.

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- 2 -

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,



Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Honourable Danielle Larivee, MLA, Lesser Slave Lake
Debbie Jabbour, MLA, Peace River
Colin Piquette, MLA, Athabasca-Sturgeon-Redwater
Reeve Larry Armfelt, Athabasca County
Reeve Carolyn Kolebaba, Northern Sunrise County
Reeve Murray Kerik, Municipal District of Lesser Slave River
Mayor Omer Moghrabi, Lac La Biche County
Reeve Joshua Knelsen, Mackenzie County
Mayor Don Scott, Regional Municipality of Wood Buffalo
Chief Silas Yellowknee, Bigstone Cree Nation
William Kostiw, Chief Administrative Officer, Municipal District of Opportunity
Ryan Maier, Chief Administrative Officer, Athabasca County
Cindy Millar, Chief Administrative Officer, Northern Sunrise County
Allan Winarski, Chief Administrative Officer, Municipal District of Lesser Slave River
Shadia Amblie, Chief Administrative Officer, Lac La Biche County
Lenard Racher, Chief Administrative Officer, Mackenzie County
Annette Antoniak, Chief Administrative Officer,
Regional Municipality of Wood Buffalo
Mike Kortuem, Executive Director, Bigstone Cree Nation



AltaGas Utilities Inc.
5509 45th Street
Leduc AB T9E 6T6

main 780.986.5215
fax 780.986.5220

January 28, 2019

Reeve Joshua Knelsen and Council
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Knelsen and Council:

I am writing to advise you of a recent change in management at AltaGas Utilities Inc.

After six years as President and over thirty-seven years of service to our company, Greg Johnston retired in January, 2019. Upon his retirement, I assumed the position of President, AltaGas Utilities Inc.

AltaGas Utilities Inc. has a long history of providing safe, reliable natural gas distribution services to the Mackenzie County. This tradition is the cornerstone of our commitment to our customers, and has been for sixty-four years. The entire AltaGas Utilities team is dedicated to building upon that foundation, and I am proud to serve as part of that team.

I invite you to update your records to reflect this change in management at our company and to contact me at any time, should the need arise.

Yours truly,

AltaGas Utilities Inc.

Mark Lowther
President



Minister of Infrastructure
and Communities



Ministre de l'Infrastructure
et des Collectivités

Ottawa, Canada K1P 0B6

JAN 30 2019

Mr. Joshua Knelsen
Reeve
Mackenzie County
P.O. Box 640
4511 – 46 Avenue
Fort Vermillon, Alberta T0H 1N0

Dear Mr. Knelsen:

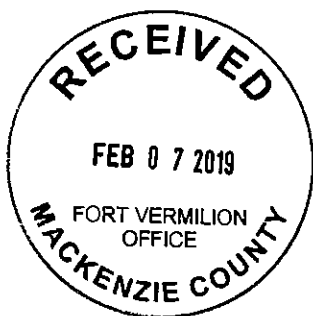
Thank you for your letters of December 20, 2018, requesting a meeting with me to discuss the shortage of natural gas in Mackenzie County, as well as the proposal to develop a wellness centre in the hamlet of La Crete.

Unfortunately, due to a heavily committed schedule, I will be unable to meet with you during the Federation of Canadian Municipalities' Conference, which will be held from May 30 to June 2, 2019, in Québec City.

Please accept my best wishes for a successful event.

Yours sincerely,

The Honourable François-Philippe Champagne, P.C., M.P.
Minister of Infrastructure and Communities



Canada



MEDIA RELEASE

FOR IMMEDIATE RELEASE

January 30, 2019

Slave Lake, Alberta

NLC Inaugural Gala Raises \$11,000 to Benefit Students

The Northern Lakes College Gala 2019 event raised \$11,000 in net funds that will help create student awards, expand activities to support students, and upgrade classroom equipment and facilities to benefit NLC's student body.

President Ann Everatt comments, "The Gala was a wonderful fundraising event to support our students. Thank you to everyone who attended the inaugural Northern Lakes College Gala. I extend a special thank you to the Gala's Diamond sponsors, ATB Financial, ATCO Group of Companies, and Tolko Industries Ltd. High Prairie Division, and Platinum sponsors, ESC Automation, M.D. of Opportunity No. 17, Northern Sunrise County, and Vanderwell Contractors (1971) Ltd. We look forward to everyone attending Gala 2020 when we celebrate the 50th anniversary of Northern Lakes College."

Tolko Industries Ltd. High Prairie Division made a special presentation during the evening, donating \$7,500 towards the Northern Lakes College Student Emergency Fund. The fund's purpose is to assist students when unexpected financial situations arise. "As part of its Community Investment Strategy, Tolko is excited to make this donation to support the Student Emergency Fund," comments Bronwyn Dunphy, HR Business Partner for Tolko Industries.

A highlight of the evening was the auction for a private dinner for 10 at the Lesser Slave Lake Regional Fire Service's Slave Lake Hall # 1. Called by NLC's own Paul Chaulk, the auction was entertaining and contributed to funds raised.

The evening was a wonderful opportunity to dance to great live music, provided by Canadian Country Music Association award winner, Hey Romeo. Guests enjoyed a delicious meal provided by Slave Lake's FIX. Coffee Bar & Bakery.



Gala Diamond and Platinum sponsor representatives (l-r): Northern Sunrise County Councillors Dan Boisvert, Audrey Gall, Gaylene Whitehead, and Reeve Carolyn Kolebaba; Jeanette Bancarz, Market Manager at ATB Financial; Adam Parkes, Service Manager for Northern Alberta at ESC Automation; Troy Richardson, Operations Manager, and Bronwyn Dunphy, HR Business Partner of Tolko Industries Ltd. High Prairie Division; Amanda Mattern, Operations Supervisor of Central West District of ATCO Group of Companies; William Kostiw, CEO of the MD of Opportunity No. 17; Laura Vanderwell-Ross of Vanderwell Contractors (1971) Ltd, and (front) NLC Board of Governors' Student Representative, Gloria Fierro.



Gala attendees enjoy the evening.

Northern Lakes College (NLC), located in northern Alberta, provides quality programs through distributed learning to over 6,000 students annually. NLC offers certificate and diploma programs in Business, Health Sciences and Allied Health, Human Services, Technology, Trades, University Studies, and Academic Upgrading. The College collaborates with partners to offer degree completion opportunities, including a Bachelor of Education and a Bachelor of Social Work. NLC provides professional accreditation and certificate programs through its Continuing Education and Corporate Training Department.

For additional information contact:

Valerie Tradewell
 Senior Director, External Relations
 Northern Lakes College
 780-849-8621



January 23, 2019

Dear Donor,

On behalf of the Northwest Health Foundation Board we would like to thank you for your support of our 2018 Festival of Trees.

This year's festival fundraiser introduced a few new events. The Family Fun Night hosted 2 sessions for over 350 children and in addition we hosted a private party for Norbord families. We hosted a senior's tea as well as inviting children from the schools to enjoy the festive space. The Festival Finale was held at the Mirage Hotel and Conference Centre. This elegant evening included dinner, entertainment and both a silent and live auction.

Because of your support and commitment to the 2018 Festival of Trees we were able to raise \$139,000.00! These funds will be used for our Area 1 Palliative Care Campaign—updating our Palliative Suites in La Crete, High Level and Fort Vermilion.

As we plan for our 2019 Festival of Trees we welcome your continued support and any ideas or suggestions you may have to make next year's event even more successful.

Sincerely,

Carla Komarnicki
Northwest Health Foundation Chair

11202 - 100 Avenue
High Level AB T0H 1Z0
NWHealthFoundation.ca

ph. 780-841-3241
fax. 780-926-7383
info@nwhealthfoundation.ca



Media Advisory

FOR IMMEDIATE DISTRIBUTION

RCMP ADMINISTRATIVE SERVICES IN LA CRETE

Please be advised:

Starting in February of 2019, a Member of the Fort Vermilion RCMP will be present at the Mackenzie County office in La Crete, located at 9205 - 100 Street, on **Wednesday afternoons between 1pm and 4:30pm.**

During this time, the Member will provide the following services:

- Criminal Record and Vulnerable Sector checks
- Motor Vehicle Accident Reports
- Lost Item Reports (e.g., driver's licences, PALs, etc.)
- Criminal Complaints (e.g., reports of theft, fraud, assault, etc.)
- Statement taking for ongoing cases

Please note that Criminal Record and Vulnerable Sector search request results will be available for pickup on the following Wednesday. Those requiring immediate results are requested to attend the RCMP detachment in Fort Vermilion Monday through Friday, between 9am and 4:30pm.

If you have any questions about the information provided above or require clarification regarding requirements for any of the services, please contact the Fort Vermilion RCMP.

Phone: 780-927-3258

Fax: 780-927-4425

In Person: 4302 - 45th Street, Fort Vermilion, AB

Thank you

Fort Vermilion RCMP



Minister of Finance



Ministre des Finances

Ottawa, Canada K1A 0G5

FEB 01 2019

2018FIN477837

Mr. Peter Braun
Reeve
Mackenzie County
office@mackenziecounty.com

Dear Mr. Braun:

Thank you for your correspondence of October 2, 2018, written on behalf of Mackenzie County, regarding tax-exempt per-kilometre allowance limit that applies when an employee is required to use a personal vehicle while performing the duties of their employment. Please excuse the delay in replying.

The limit establishes the maximum per-kilometre reimbursement that an employee can receive tax-free, without having to produce receipts documenting actual expenses and that the employer can deduct in calculating its income tax. This structure allows for reasonable reimbursements in a variety of circumstances with a minimal compliance burden. A higher per-kilometre allowance may be deemed reasonable depending on the circumstances (e.g., if it is designed to cover the employee's out-of-pocket costs to use the motor vehicle in the course of employment).

The increased limit for territorial residents is intended to defray the costs of owning and operating an automobile in the territories, which, on average, are higher than comparable costs incurred by provincial residents.

Thank you for writing on behalf of Mackenzie County.

Yours sincerely,

The Honourable Bill Morneau, P.C., M.P.

Canada

From: [Arthur Dumaine](#)
To: [Carol Gabriel](#)
Subject: RE: Fox Lake Court Services
Date: February 4, 2019 2:32:47 PM

Hello Carol

The ongoing issue with court services in Fox Lake is a facility. The old courthouse from Fort Vermilion would work wonders and if the county is willing we may be able to secure an location. Let me know your thoughts please.

Thank you,

Arthur Dumaine, CEO
Little Red River Cree Nation
Ph: 780-247-0073

From: Carol Gabriel <cgabriel@mackenziecounty.com>

Sent: January 7, 2019 10:00 AM

To: Arthur Dumaine <arthur@lrrcn.ab.ca>; Marissa Sewepagaham <marissas@lrrcn.ab.ca>

Subject: Fox Lake Court Services

Good morning,

Please forward the attached letter to Chief Sewepagaham in regards to Mackenzie County's lobbying efforts for court services in Fox Lake.

Thank you.

Carol Gabriel | Director of Legislative & Support Services | Mackenzie County

PO Box 640, 4511-46 Ave. | Fort Vermilion | AB | T0H 1N0

Direct: 780.927.3719 ext. 2524 | Main Line: 780.927.3718

Toll Free: 1.877.927.0677 | Cell: 780.926.6540

www.mackenziecounty.com

Mackenzie County reviewed the Draft Action Plan for Wood Buffalo National Park and the following are the comments, concerns and requests that ensued.

We provide more detail, below, regarding multiple aspects of the report. Our overarching concerns are related to the lack of municipal involvement in the process to this point, and the complete lack of inclusion of northwest Alberta in any discussions to date. Upstream effects and buffer zones will have an equal impact on all areas adjacent to and upstream from WBNP, and extensive public engagement is needed throughout areas likely to be impacted.

The Draft Action Plan refers to a Biodiversity Stewardship Area (pg. 11); we would like more information regarding what the proposed buffer zones would entail and how individual jurisdictions would be involved. Mackenzie County wants to be introduced and included as a stakeholder as mentioned on page 51. Mackenzie County should be an active participant in all multi-partner workshops and expects to host community-based workshops to address caribou and bison topics. Workshops need to be included for the northwest region of Alberta and not limited to the northeast.

An Imminent Threat Assessment is currently in progress for the Wabasca herd as stated on page 83, which is within Mackenzie County. Mackenzie County would like an update as to the status of this assessment and to be immediately included in all future proceedings and discussions, as we had not been previously notified of the ITA occurring on a species and habitat located within our jurisdiction. Mackenzie County also requests to be included in the working group to determine an action plan to contain/control tuberculosis and be involved with bison stakeholders. We have been involved in regular Diseased Bison Stakeholder conversations with the Alberta Government (hosted by Ag & Forestry, with participants from multiple ministries, federal government, beef and cattle producers) regarding this topic for several years, and feel our inclusion in the working group would be a logical extension of the work we're already a part of. Mackenzie County requests involvement in the Action Plans for Wood Bison, and further ask that the wolf-bison relationship study not be limited to the Wood Buffalo National Park but also include areas being considered as buffer zones and possible conservation areas. We furthermore ask that all bison studies consider the risk of disease transfer to other ungulates, humans, and bovine. The northwest region also requests locally based researchers placed within our communities in order to provide specific and targeted information (rather than based from Ottawa for example). This will give local communities improved access to knowledge regarding these subjects by enhancing the educated social capital in the region.

Mackenzie County requests to be involved in conservation discussions for west of the Wood Buffalo National Park, especially pertaining to Canada's Target 1 objectives. The Draft Action Plan addresses "Potential conservation areas in the Lower Peace" (pg.51) and we are interested to know if they are different from the ones outlined in 2012 by the Lower Athabasca Regional Plan. Municipalities directly affected by the conservation areas need to be fully engaged in land use discussions within their boundaries/jurisdictions. Mackenzie County would like to request a copy of the "Province-Wide Conservation Gap Analysis" for the northwestern region as referenced on pg.55; it is clearly stated that considerable conservation areas are being sought in the northwest region, although there is no mention of stakeholders being involved in this process. We ask that municipalities be active participants in finding solutions to Canada's Target 1 priorities to promote conservation area connectivity and enhance the landscape integration in the Wood Buffalo Region.

We realize that the Peace River flow regime has significant impacts on WBNP, and specifically the PAD. The Mighty Peace Watershed Alliance is the Watershed Planning and Advisory Council designated to the Peace Watershed by the Government of Alberta. Mackenzie County currently does not have a representative on the Mighty Peace Watershed Alliance and would like to be involved in future discussions regarding policy changes that may impact uses and water diversion within the basin. We also would like clarification of the Peace River Integrated Watershed Management Plan, and the role that the Mighty Peace Watershed Alliance is likely to play in ongoing policy changes that will impact the Peace Watershed.

Mackenzie County believes that Fort Vermilion, AB should become a focal monitoring point for both the Peace River and Peace Athabasca Delta, with a small research hub located in the community. Increased flow/level sensors are needed in the vicinity of Fort Vermilion, along with accurate flood plain mapping and flood assessments. Due to the close proximity to the hamlet, concerns have been expressed about potential risk to the community based on initiatives to cause flooding in the Peace Athabasca Delta.

We appreciate your time and consideration of these matters and look forward to hearing from you. Please direct future correspondence to Byron Peters, Deputy CAO at bpeters@mackenziecounty.com, or 780-928-3983.



Mackenzie County
4511-46 Avenue
Box 640
Fort Vermilion, AB, T0H 1N0

Subject: Donation Request for Airshow 2019

Dear County Council,

We wish to invite your county to contribute towards a large inter-community event held in our region. With sponsorship, donations and support from counties, municipalities, towns, businesses and other community organizations, we are proud to have successfully hosted air shows and other events for 25 years. Contributions help a great deal to all our events successes and we hope to include your county within this group of community investors.

Previously held every two years, we have hosted events for the past three consecutive years in our effort to make the air show ever larger, more entertaining and informative. Air shows such as ours showcase the dedication and skill of Canadian and international performers, but sadly are becoming a rare event in other communities. This presents a unique opportunity for our communities within this region to invest and work together towards providing an event for the population of the entire region to benefit from and enjoy. Our event not only provides tourism by drawing people from long distances (included BC), but provides added value for the population residing in the area. Exhibiting events such as this provides another draw for people to move into our region helping it to grow, but also giving more to those that already live within our area activities to engage in.

The membership is proud to report that "Northern Lights" hosted on July 16 and 17, 2016 at the Peace River Regional Airport was an entertaining, involving, and interactive community success with over 2,000 spectators in attendance, a large portion coming from Mackenzie County, with LaCrete as our 3rd highest attendees' residence after Peace River and Grimshaw.

We kindly request your assistance in this endeavor through sponsorship to help with the various costs to host this Air Show on July 31st, 2019. Please find attached our summary budget for overall details for the anticipated expenses and our 2019 Sponsorship package. If you require additional information or have any questions, I may be contacted at 780-219-4194 or by email at info@peaceregionalairshow.com.

Thank you,

Vicki Lefrancois
President
Peace Regional Air Show Association (PRASA)



Sponsorship Guide 2019

Thunder in the Peace



Email: info@peaceregionalairshow.com | website: peaceregionalairshow.com

All photography by: William Vavrek Photography
Air Show Industry statistics source and reference: Marketing in the Thrill Zone, ICAS, 2013

Air shows draw crowds... *big crowds!*

Air shows draw large numbers of demographically attractive spectators. From Nova Scotia to San Diego. From British Columbia to Miami. From Oshkosh to Houston. There are more than 350 air shows each year in more than 250 venues all over North America.

The public's long-standing and insatiable fascination with aviation attracts a broad cross section of the consuming public for extended afternoons of safe, wholesome, affordable family fun.

© William Vavrek Photography



Air shows attract media coverage.

Even the sometimes jaded press corps turns out in force when it's air show time. Front page newspaper articles and photographs, and high-profile television and radio coverage are commonplace. Air shows provide outstanding photo and video opportunities that help promote the shows and their sponsors.



© William Vavrek Photography



On average, shows without Jet Teams draw approximately 40% of the crowd as shows with them. Our 2016 show without jets had an attendance of over 66% of our 2014 show with jets, showing great public support for the event.

Air shows are well-established entertainment venues.

From the earliest barnstormers of the 1920s and 1930s to today's highly professional aerobatic experts, air show pilots have demonstrated that the public's interest in aviation entertainment is not a fad. Year-in and year-out for more than 100 years, air shows have been among North America's largest spectator events.

Air Shows are Family Events.

Just as previous surveys have revealed, the 2012 demographic data show that:

- Women make up almost 40 percent of the air show spectator base.
- Air Shows draw spectators of all ages with nearly 50 percent between the ages of 30 and 50.

On average, parents will bring 2.5 children at the show.

Air shows extend your reach.

Whatever your goal is; Branding and Awareness, Lead Generation, Customer Engagement, Education, events gather thousands of spectators and have the power to create a lasting and powerful impression which help a sponsor deliver its marketing message.

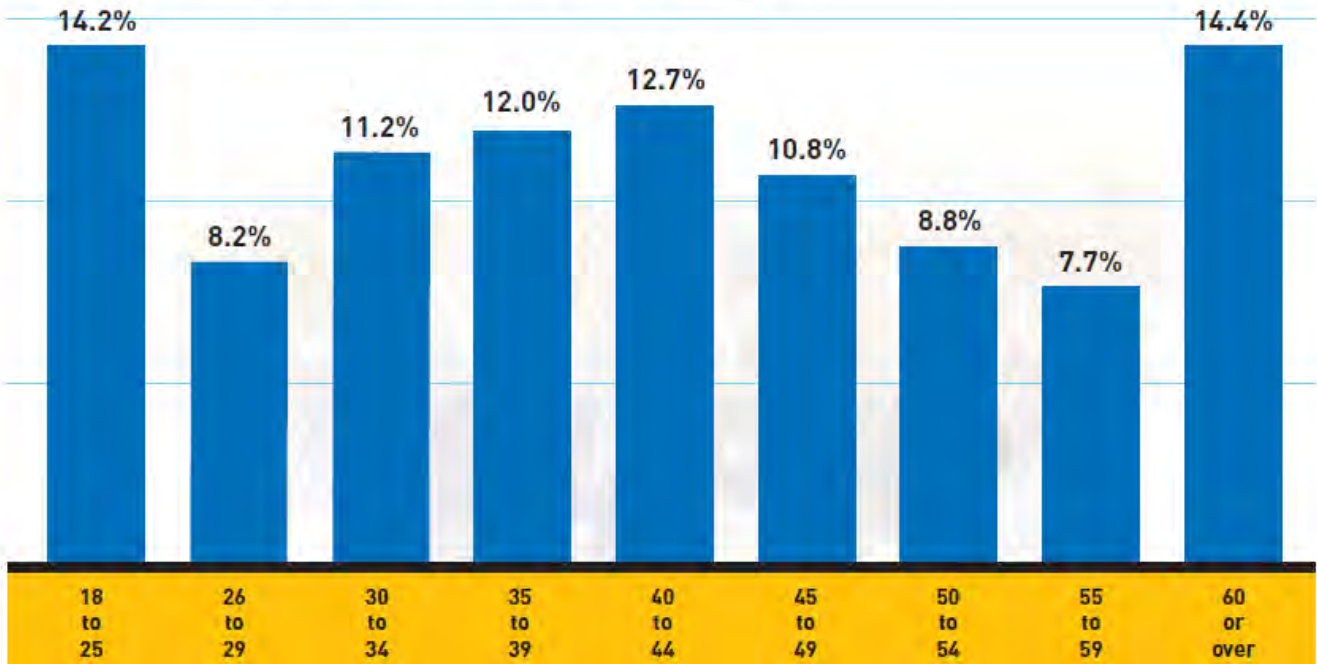


2016 spectator's residence

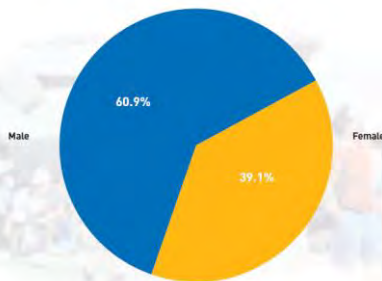
1	Peace River	16	Donnelly
2	La Crete	17	St Albert
3	Grande Prairie	18	Crooked Creek
4	High Prairie	19	Eaglesham
5	Fairview	20	Fort Vermillion
6	High Level	21	McLennan
7	Manning	22	Rainbow Lake
8	Grimshaw	23	Sunset House
9	St Isidore	24	Brownvale
10	Berwyn	25	Bluesky
11	Woking	26	Charlie Lake
12	Rycroft	27	Spirit River
13	Valleyview	28	Spruce Grove
14	Beaverlodge	29	Fredericton
15	Dixonville		

North America Air Show Spectators Demographic:

Adult Spectators by Age



Male vs. Female



Who Goes to Air Shows?

Each year, millions of people throughout North America will make their way to their local or regional air show. But what types of people comprise these large audiences? A recently completed survey of more than 2,600 air show spectators commissioned by the International Council of Air Shows documents that it is a well-educated, affluent group of men, women and children of all ages.*

* All survey statistics based on survey responses of 2,676 air show spectators gathered at 15 different North American air shows between May and October 2012.

Air Show Spectator Buyergraphics.

Air shows attract a spectator base unlike that at any other motor sport event. Previous surveys have consistently shown that *the average spectator spends more than four hours on the air show grounds watching, talking, listening and buying.* Other relevant buyergraphics:

- ➔ Almost two-thirds (64.3%) own their own homes.



Air Shows are Marketing Opportunities.

People are bombarded with advertisements from the moment they wake to the moment they go to sleep. Air shows provide a new and unique opportunity for marketers to escape the clutter and project their messages in a landscape that is not yet crowded with mass advertising. For a period of time measured in hours and minutes rather than seconds, customers and potential customers are exposed to comparatively few messages. Air shows are world-class entertainment in a festival environment, organized by the community and for the community, and they provide companies with:

- Title sponsorship opportunities.
- Unmatched density of exposure.
- Intense fan loyalty.
- Ideal consumer demographics.
- Unparalleled sampling, couponing and product give-away opportunities.
- Exclusive brand sponsorship tied to on-site sales.
- Cross promotions between brands and area retailers.
- Partnerships between non-competing products and services.
- One-of-a kind VIP hospitality.
- Identification with popular charitable causes.



About our event

The Peace Regional Airshow Associations (PRASA) mandate is to create grandiose, unique and exciting shows in our great Northern Alberta Region since our first show in 1992. These events are only made successful with the help of the municipalities and business within the area and thus, with this 3rd consecutive bi-annual airshow, we are reaching out for your support.

Sponsorship opportunities

We offer a wide variety of sponsorship opportunities for organisations of all sizes and budget. We want to help maximise our sponsors investments and can adapt our packages to your specific needs and goals.

Why Sponsor with the Peace Regional Airshow Association?

- Increase visibility for your business by reaching thousands of people all around our region and beyond
- Show your support for your community
- Facilitate networking through sponsoring events

Sponsorship starting at \$500

See sponsorship options on next pages

Other ways to showcase your business

We also have venue sponsorship, onsite display placement and advertisement options. For further information and sponsoring opportunities, please contact us.

Venue Sponsorship opportunities:

- Airshow Performer
- **Performer's Lounge**
- VIP Tent
- Autograph Booth
- Volunteers
- Runway Seating
- Kids Zone
- Static Display
- Admission
- Stage
- **And more...**

Venue sponsorship starting at \$1000

Onsite Display Placement:

Our ground display offers area to interact directly with your target audience, sell goods and sample products.

Display space starting at \$500

Souvenir Program advertisement:

Your brand message in 1000 collectable souvenir programs

- **Back cover (1 available) \$1000**
- **Inside cover (2 available) \$750**
- **Full Page \$500**
- **Half Page \$200**



	Presenting Sponsorship (1 available) \$20,000	Major Sponsor \$10,000	Gold \$5,000	Silver \$2,500	Bronze \$1,500	Community Partners \$500
Hospitality						
Thank You Note	Y	Y	Y	Y		
Souvenir Poster - signed by performers	5	2	1			
Souvenir T-Shirt	5	2	1	1		
Free ticket to the Airshow	20	10	6	4	2	1
VIP Access	10	6	4	2	1	
"Fly with a performer" - 1 flight pass*	4	2				
Meet & Greet with Performers' pre-event*	10	6	6			
Onsite Advertising						
Entrance Sign	Logo	Logo	Logo			
Onsite Banners	Logo	Logo	Logo			
Sponsor Billboard at event	Logo	Logo	Logo	Logo	Listed	Listed
Recognition announcement at the event	Y	Y				
Media Advertising						
Sponsor named in newspaper advertising	Y	Y	Y			
Sponsor named in radio advertising	Y	Y	Y			
Poster	Logo	Logo	Logo	Listed	Listed	
Souvenir Program						
Company Ad in Souvenir program	Cover page logo & Full page ad	Full Page & Logo	1/2 page & Logo	1/4 page & logo	Business Card & Name	Name
Free Copies of Souvenir program	20	10	5	3	1	
Website						
Airshow website	Full Site Banner, Link your website, Sponsor and Ticketing Page	Logo and Link on Home and Sponsor Page	Logo and Link on Sponsor Page	Small logo and Link on Sponsor Page	Small logo on Sponsor Page	Listed on Sponsor Page
Social Media						
Social Media <i>*upon availability</i>	Logo on Social Banners, Individual post before, during and after event	Individual post before and after event	Individual post before event	Group post before event	Group post before event	Group post before event



HIGH LEVEL FORESTS PUBLIC ADVISORY COMMITTEE

MINUTES

Tuesday, November 27, 2018
5pm, High Level Seniors Center

PRESENT:

- | | |
|---|---|
| Barry Toker (Watt Mnt Wanderers) | Stephanie Grocholski (Member of the Public) |
| Mike Alsterlund (Member of the Public) | Faron Dyck (Norbord) |
| John Thurston (Hungry Hills Sandbend / Careers the Next Generation) | Robin Cumine (Norbord) |
| Lisa Wardley (Mackenzie County) | Curtis Cole (Tolko) |
| Boyd Langford (Town of High Level) | Paul Hewitt (Tolko) |
| Bill Schnarr (Echo Pioneer) | Melanie Plantinga (Tolko) |

INFORMATION SENT:

- | | |
|---|--|
| Baptiste Metchooyeah (Dene Tha') | Exact Harvesting |
| Margaret Carrol (High Level & District Chamber of Commerce) | Tracey Laboucan (Lubicon Lake Nation) |
| Echo Pioneer | Crystal McAteer (Town of High Level) |
| Aaron Doepel (LaCrete Sawmills) | Fred Didzena (Dene Tha) |
| Bernie Doerksen (LaCrete Polar Cats) | Fred Radersma (Norbord) |
| Carol Gabriel (Mackenzie County) | Keith Badger (Netaskinan Development) |
| Claude Duval (Watt Mnt Wanderers) | Fort Vermilion Heritage Center |
| Jessica Juneau (Town of Rainbow Lake) | Kieran Broderick (Beaver First Nation) |
| Dan Coombs (Agriculture & Forestry) | Lindee Dumas (LRRCN) |
| Harvey Sewpagaham (LRRCN) | Terry Jessiman (Agriculture & Forestry) |
| Mike Cardinal (Tallcree First Nation) | Paddle Prairie Metis Settlement |
| Cory Ferguson (Paddle Prairie Metis Settlement) | Jon McQuinn (LRRF) |
| Clifford Starr (Peerless Trout First Nation) | Cheryl Ernst (High Level & District Chamber of Commerce) |
| Ken Graham (N'Deh Ltd. Partnership) | Marilee Cranna Toews (Hungry Bend Sandhills Society) |
| Brent Holick (LaCrete Polar Cats) | Terry Batt (Trappers Association) |
| Connie Martel (Dene Tha' First Nation) | George Peters (Exact Harvesting) |
| John Wiebe (Treotech Contracting) | Paul Ebert (Agriculture and Forestry) |

1. WELCOME – INTRODUCTIONS –

2. AROUND THE TABLE

John Thurston – is in area schools and the teachers have been asking what routes the logging trucks will be travelling this harvest season. He will share that information and has some Hauling Concern business cards to distribute to the public.

Now that the bee hive burner is operational again are the emissions being monitored? Air monitoring is ongoing. What do the monitors show? To the best of the Tolko representatives present the reading are under required specifications.

Can the public access the information from the monitoring program?

Suggestion, perhaps if the company were to share the information, in a bulletin or similar method it would address some of the concerns and questions that people have. Curtis will take these suggestions and questions to Tolko's OH&S supervisor who will be able to address the suggestions and concerns.

What method is used to determine the volume of timber being purchased from private land? Is the standing timber sampled? Are there measurements taken of the timber in the yards to remove but rot? Tolko pays for wood purchased from landowners by the ton.

Before entering into a contract the Tolko representative views aerial photos and determine areas that they need to visit. (Possible water courses). They walk through the stand taking samples to determine the approximate volume of the timber. The size of the stand determines how many plots are done to arrive at the volume estimate.

There are a few ways that the contracts are managed. A logging contractor may come to the mill offering to sell timber that they have purchased from a landowner. Or a landowner may enter into a contract with Tolko directly. If the contract is with the landowner they would hire a logger to fell and deliver the timber. Tolko will provide a list of loggers which may be able to do the work. These loggers are professionals and are required to abide by the same standards they meet on the crown land.

On the information provided at the last meeting about the internal audit there was an opportunity for improvement mentioned. It related to the process used to assess land private wood is being purchased from. The auditor suggested that the steps be documented to show that the company is

checking for water. The process has been updated and the wood purchaser is documenting the steps taken to ensure water course avoidance.

What are the pellets being produced by Tolko mill to be used for? What are they made of? They are like the pellets produced by LaCrete sawmills and are burned in pellet burning stoves. They are made up of bark and sawdust.

3. OLD BUSINESS - None

4. NEW BUSINESS

4.1 High Level Forests Public Advisory Committee Terms of Reference (TOR)

Terms of Reference - Has everyone had a chance to review the TOR?

Curtis read the background and goals of to the Public Advisory Committee (PAC).

Suggestion – list the municipalities as distinct stakeholders in the Goals of the committee.

Question – Under “Information and Communication” heading 7 there is a mention of the possibility of holding an “Annual General Meeting” of the PAC. This has not been done in the past. What would be discussed at such a meeting? What would the purpose be? Melanie will do some investigation and find answers to this question.

At this evenings meeting there are going to be updates from the companies about upcoming harvest operations. Is this a standing agenda item? This information is usually provided annually, generally shortly before operations begin. Does this need to be spelled out in the Terms of Reference? It is touched on in the Goals section 1.

How are the municipalities to get information about plans? In the past this has been communicated at municipal Tri Council meetings. This is a practice that the companies would be open to starting again. This consultation would happen during the spring, early in the process to enable adjustments to the plans early in the planning process.

4.2 Harvesting plans for upcoming season

LaCrete Sawmills (LCSM)- Curtis Cole on behalf of Aaron Doepel

LCSM will be hauling from the Buffalo Head hills to LaCrete Sawmills. This will be along the Buffalo Head tower road. They are planning to start hauling on December 8th.

Norbord – Faron Dyck, Robin Cumine

Will be in Ponton(PN) 6 east of High Level. They have started hauling. They plan to be finished PN-6 mid-late February. Truck will be travelling from east of High Level on HWY 58 to High Level. 320,000 m³ by the end of February – approximately 7000 loads. Timber Bound Construction will be working there.

Is the landbase aggregated? Largely aggregated. Cutblocks are smaller this year than in previous years but they are closer together. Percentage of retention is increased this year.

Will there be any fire salvage harvested? Not this year.

What is being done with the slash (branches left) – it will be piled and burned. There is now a one year deadline for burning. In some cases the debris is being spread in the block instead of burned.

Near Meander there are some 2 year old piles being burned. Tolko requested a variance to allow for additional drying of the material. This means a hotter, less smoky fire near highways.

Tolko only has pile burning left to be done in the processing yard west of town and near the Chateh turn off highway 58. Norbord has completed their pile burning for the year.

Private wood purchases by Norbord – almost wrapped up for the winter. They estimate that there may be timber from that source for 5 more years.

To meet the Caribou Protection zone guidelines the harvesting, after access is available, will start in the “back”, furthest into the zone and work back out.

Does Norbord have any processing or satellite yards? Not currently there might be some in the future.

Tolko Industries – Curtis Cole, Paul Hewitt

Will also be in PN6, the work is being contracted to Beaver First Nation. They will be logging, approximately 85,000 m³.

Will be harvesting in F23 through a purchase from Little Red River Forestry. The wood from this area is going to Tolko, LCSM, Crestview and Ridgeview mills. Does Tolko ship oversized wood to these small operators? Yes, there is currently discussion about having the oversized wood shipped directly from the cutblocks to the small mills and save the cost of hauling to Tolko mill and then back to the LaCrete area. Approximately 360,000 m³ is being harvested. The hauling will begin around December 10th.

There will be harvesting near Meander River those trees are going to be hauled “full tree” into Hutch yard. Approximately 200,000 m³. Trucks will be crossing the highway. Norbord will be bringing some deciduous volume from there directly to High Level.

Netaskinan – will be harvesting approximately 100,000 m³ west of High Level which will go to the Watt yard. Haul will begin Monday – some deciduous will be hauled to Norbord.

In several of the Bassett compartments there will be harvesting. Timber Bound and Forest Trotter will be harvesting there. The conifer for Tolko will be brought off highway into the Blue angel yard. Some deciduous will be hauled to Norbord.

There will also be operations near Chateh in F14 and the Zama compartments. Treotech will be harvesting there. The volume from there will be hauled south to highway 58 and be trucked into High Level.

In summary Tolko will be hauling “cut to length” wood along the length of highway 58.

The companies will be limiting access to the Caribou protection zones. If there are no active operations for a period of more than 48 hours there will be barriers placed at designated access points. Harvesting and Hauling will be shut down from December 22nd – January 2nd for Christmas. During that period access will be limited.

Do the companies do any wildlife monitoring? Are there wolf control programs? There is no formal process. The contractors usually report wolf sightings to the companies, but it is not a formal requirement.

Please share with the public that we want to hear from them if they have concerns related to the log haul. There are cards in the back for public distribution which have the number for reporting, 780-926-2989. If there is a concern about the driving of a truck call in and provide as much information as you can about the truck. Trucks hauling to Tolko have “Geo Tab” devices which can help determine which truck is being reported.

The log haul will be stopped from approximately noon on December 22nd and will resume January 2nd. Harvesting and hauling will start at approximately 12:00 am every Monday morning and end mid to late morning Saturdays.

Where do the smaller mills in the area get their wood from? Do they have the same consultation requirements as the larger ones? Mostly from F11. We are not sure about the consultation standards that they must meet. It would be laid out in their ground rules.

Burning program. How many piles? There are separate programs for Norbord and Tolko/LCSM and the number of piles are tracked differently. Is training provided to the contractors who burn the piles for the companies? Tolko requires that the contractor and employees take EMS training. Some additional training has also been provided.

Bend and Break – Who did the work on that program? Most of the work was done by First Nations people who were trained and supervised by an experienced contractor from BC. All work done was able to be accessed by ground.

Is there a requirement to contact stakeholders as part of that program? It would usually be part of the initial planning stage. The Watt MNT Wanderers have noticed that some of their trails were used to access the area. There is concern that there could have been fires ignited by quads which could have destroyed some cabins which they have set up there.

Do the companies hold trappers meetings to inform the trappers of activities? Not usually, experience has shown more meaningful contact one on one. The difficulty which the companies run into is that there are many junior partners using the traplines. Although the companies can contact the senior registered trapper, they do not have access to a list of JR trappers.

Forest Management question – are there efforts being made to leave portions of old growth forest throughout all cut blocks? Much important genetic material is

spread from such areas. This would be best discussed as part of the Forest Management Plan.

Speakers Suggestions –

Some information about global warming? Perhaps Darren Sleep from SFI could be persuaded to speak. Other suggestions are welcome.

5. NEXT MEETING – To Be Determined.

6. MEETING ADJORNED

**Mackenzie County Library Board (MCLB)
December 10, 2018 Board Meeting Minutes
Fort Vermilion County Office
Fort Vermilion, Alberta**

Present: Beth Kappelar, Kayla Wardley, Lisa Wardley, La Dawn Dachuk, Lorraine Peters, Lorna Joch, Lucille Labrecque
Wally Schroeder.

Absent: Cameron Cardinal

1.0 The meeting was called to order at 7:05 pm by Lucille Labrecque

2.0 Approval of the Agenda:

MOTION #2018-08-01 La Dawn Dachuk moved the approval of the agenda.

CARRIED

3.0 Approval of the Minutes:

MOTION #2018-08-02 Wally Schroeder moved the approval of the Oct 9, 2018 MCLB meeting minutes.**CARRIED**

4.0 Review of Action Items:

- The action items of the previous MCLB meeting were reviewed.

5.0 Financial:

5.1 MCLB Financial Report as of November 15, 2018:

- Balance Brought Forward: \$ 68,398.07

- Total Revenues \$ 297,538.48

- Total Expenses \$ 277,654.73

- Ending Bank Balance \$ 88,281.82

MOTION #2018-08-03 Lisa Wardley moved to accept the financial report as presented.

CARRIED

5.2 MCLB 2019 Budget Proposal:

MOTION #2018-08-04 La Dawn Dachuk moved to approve the following 2019 MCLB Budget Proposal **CARRIED**

-2018 Carry Forward \$ 55,000

-2019 Revenues \$308,238

-TOTAL REVENUES \$363,238

-MCLB Operating Expenses \$ 55,800

-Library Transfer Payments \$286,500

-TOTAL EXPENSES \$342,300

-NET SURPLUS \$ 20,938

The MCLB 's 2019 Budget request of Mackenzie County is \$228,000, which is the same as their 2018 budget request.

6.0 Old Business:

6.1 Service Agreements:

- The Service Agreements were tabled to be completed after the Plan of Service has been completed.

6.2 Plan of Service:

- The MCLB's Jan 21/19 meeting will focus on working on the new Plan of Service.

7.0 New Business:

7.1 Weeded Books for the Blue Hills Library

- Many books have been donated by the community and our current libraries.

-Community members have volunteered to help organize and catalog the books.

7.2 Richard Van Camp Tour:

-In early December Richard Van Camp Toured our local schools to make presentations and show the film Three Feathers which was shot in Fort Smith. The sessions were excellent and well attended. The MCLB was asked to help support the tour financially.

MOTION #2018-08-05 Lisa Wardley moved that MCLB designate \$2,000 to support the tour.

CARRIED

7.3 Excellence in Public Library Services Award:

-MCLB will not nominate a library this year.

7.4 Student Bursaries:

-MCLB follows Mackenzie County guidelines when awarding it's bursaries.

8.0 Library Reports:

8.1 MCLC:

-The training session with the High Level Library staff on how to use the County Rural Library cards went very well.

8.2 Zama:

- A rolling shelf of books was taken to Meander School as part of their Halloween party.
- The Meander School is signing out 40 books at a time. They are well used.
- A travelling shelf of books may be put in the band office.
- They are holding a food for overdue book fines program. It will be donated to the native friendship center food bank.
- A Christmas bazar was held. The library's Memory Lane Display will be moved to the Cornerstone Building.

8.3 High Level:

- MCLC materials are available to County residents. The rural High Level County library cards are working well.
- Library staff go to Chateh once a week to read to students.

8.4 La Crete:

- The salmon grill brought in about \$30,000. Christmas trees and wreath sales brought in \$300.
- The \$2,000 from Farm Credit will go towards developing a children's section.
- Their staff Christmas supper was on Dec 4/18. Their AGM is Feb 4/19.
- They are passing out free tickets to a concert to be held on Dec 21,22/18 in La Crete.
- Patrons who bring back dirty movie CDs will be charged \$3 each to clean them.
- A Fort Vermilion library staff member had a productive meeting with the La Crete library staff.
- The La Crete Library is on Instagram.

8.5 Blue Hills:

-Supplies to run the library have been ordered. They will have to use the La Crete Library address.

MOTION #2018-08-06 La Dawn Dachuk moved that 6 months of rent be paid for the library at \$300/mon **CARRIED**

8.6 Fort Vermilion:

- They are planning some children's programming.
- New chairs were purchased for the library.
- Their 2018 financials are up to date. They plan to do their own financials in 2019.
- They are busy ordering books.

MOTION #2018-08-07 Lorraine Peters moved to accept the Library reports for information. **CARRIED**

9.0 Correspondence:

9.1 Youth Write Brochures were received.

9.2 Shifting Services for Inclusivity Symposium will be held in Edmonton Feb 21,22 2019

10.0 In Camera:

- Not required

11.0 Next Meeting Date and Location: Fort Vermilion County Office January 21, 2019 at 6:30 p.m.

12.0 Adjournment:

MOTION # 2018-08-08 La Dawn Dachuk moved to adjourn the meeting at 9:05 p.m. **CARRIED**

These minutes were adopted this 21st day of January 2019.

Beth Kappelar, Chair